

AECOM

Sam A. Moss Center
 1780 Montreal Rd.
 Tucker, GA 30084

MEETING MINUTES**PROJECT TITLE:** SPLOST IV Program Management**LOCATION:** Sam Moss Service Center**MEETING DATE:** 3/22/2017**SUBJECT:** 3.22.2017 E-SPLOST Advisory
Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	CB	Cathy Blakeney	E-SPLOST Advisory Committee
Y	CR	Charlie Rogers	E-SPLOST Advisory Committee
Y	DM	Daniel Minich	AECOM
Y	DP	Deirdre Pierce	E-SPLOST Advisory Committee
N	GM	Gene Morrison	E-SPLOST Advisory Committee
Y	JR	James Redovian	E-SPLOST Advisory Committee
Y	JDW	John D. Wright	AECOM
Y	JW	Joshua L. Williams	DeKalb County School District
N	LW	Lisa A. Wright	E-SPLOST Advisory Committee
N	NL	Nwandi Lawson	E-SPLOST Advisory Committee
Y	RFD	Randy Faigin David	E-SPLOST Advisory Committee
Y	RB	Richard Boyd	DeKalb County School District

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	The regular monthly meeting of the E-SPLOST Advisory Committee took place on Wednesday, March 22, 2017 at Sam A. Moss Service Center and was called to order at 6:15pm by Vice-Chair CB. The resignations of Narwana El-Shabazz and Wyvern Budram were recognized at this meeting.	NEW			
00002	Chair CR requests motion to amend agenda to replace Items 5: February 28, 2017 MSR Updates and Review, 5A: Update on Ribbon Cutting at Barack H. Obama Elementary Magnet School of Technology, 5B: Redan High School and 5C: Rockbridge Elementary School with SPLOST V Project Listing and Cash Flow Sequencing discussion to be led by JW. Motion was made by RFD. 2 nd motion was made by JR. All present Committee members voted to approve with no objections.	NEW			
00003	Motion was made by JR to approve meeting minutes from January 25, 2017 regular meeting. 2 nd motion was made by RFD. All present Committee members voted to approve with no objections.	NEW			

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00004A JW reported on SPLOST items presented at February and March 2017 Board of Education meetings. Four (4) items approved at February 2017 Meeting. Board approved amendment to E-SPLOST Program Management Services contract with URS/AECOM Corporation to include additional scope of work related to the newly created Roofing Program. Board approved contract award to BuildSmart/Tebaraco, a joint venture for GC services on capital renewal projects in Subregion 2A: Briar Vista ES, Briarlake ES and Hawthorne ES. Board approved contract award to Bon Building Services, Inc. for GC services on capital renewal, ADA and Code requirements projects in Subregion 2C: Idlewood ES, Sagamore Hills ES, Robert Shaw ES and Avondale ES. Board approved contract award to Centennial Contractors Enterprises, Inc. for GC services on capital renewal, ADA and Code Requirements projects in Subregion 4A: Stoneview ES, Edward Bouie ES, Marbut ES, Salem MS and Flat Rock ES. Eight (8) items approved at March 2017 Meeting. Board approved contract award to Complete Demolition Services, Inc. for Demolition Services at Former Administration Buildings A&B, Former Jim Cherry Center (Old Briarcliff High School) and Former Meadowview Elementary School. Board approved proposal from KIDD & Associates Environmental Contractors, LLC for Asbestos Abatement at Jim Cherry Center. Board approved contract award to Evergreen Construction for Capital Renewal GC services in Subregion 4B: Bob Mathis ES, Panola Way ES, Browns Mill ES and Rainbow ES. Board approved acceptance of final 10% installments of Georgia DOE Capital Outlay Reimbursements for Fernbank ES and Peachcrest ES. Board approved contract award to Barton Marlow Company for GC services at John R. Lewis Replacement ES. Board approved E-SPLOST V Project Listing and Cash Flow Sequencing. Board approved contract awards to Autaco Development, LLC and Construction

NEW

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Works, Inc. for ADA improvements on portable classroom facilities at 28 schools within the District.

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| 00004B | Chair CR and Vice Chair CB will collaborate on the review of former Committee member WB's drafted 2015 Annual Report. Chair CR will oversee completion / assignment of 2016 report. | NEW | 4/26/2017 | E-SPLOST
Advisory
Committee (CR) |
| 00004C | Open discussion on revision(s) to Item 1.4 of the E-SPLOST Advisory Committee's Bylaws (further identified as "Bylaws" throughout minutes): Adoption and Amendment of Bylaws. Motion was made by DP to keep Bylaws as written with a standing agenda item created for a specified monthly regular meeting to review and present possible revision(s) to Bylaws on an annual basis. 2 nd motion was made by RFD. Four (4) present Committee members voted to approve with no objections. One (1) opposed. | NEW | | |
| 00004D | JW provided follow up regarding Superintendent's visit to a regular monthly meeting. Superintendent's visit will take place after the onboarding of vacant Committee seats – considering May 2017. | NEW | | |
| 00004E | Chair CR provided guidance to RFD on the role and appropriate management of recommendations spreadsheet. | NEW | | |
| 00005A | Photos of Barack H. Obama Magnet Elementary School of Technology Ribbon Cutting Ceremony were shared with the Committee. | NEW | | |
| 00005B | JW provided presentation on development of cash flow and sequencing for Board approved E-SPLOST V Project List. Presented how communities' priorities expressed throughout stakeholder engagements, facilities' conditions and E-SPLOST V revenue projections influenced sequencing. Conveyed the District's readiness for customary conditions causing changes throughout program with Division's regulatory alterations to sequence to be implemented as/where needed. | NEW | | |

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| 00006 | JW reported on items added to the Contract Award List during Item 4A. The Committee acknowledged and accepted the Contract Award List as written. | NEW | | |
| 00007 | Per Chair CR, no community feedback was received in E-SPLOST Advisory Committee's email. | NEW | | |
| 00008A | RB presented information regarding the timeline for onboarding new Committee members. Interviews completed. Interview panel will be meeting to finalize selections. | NEW | | |
| 00008B | JW reviewed in detail the Board-approved E-SPLOST V project list in response to the committee's request for information regarding the County's Resolution concerning E-SPLOST V. | NEW | | |
| 00008C | Committee acknowledged and accepted the Upcoming Community Meetings Notification Sheet as written. | | | |
| 00009 | Chair CR recommends establishing standing agenda item on an annual basis to review and provide potential edits to Committee bylaws. JR recommends using September's regular monthly meeting to utilize said recommendation. Pending Committee vote at next meeting. | NEW | 4/26/2017 | E-SPLOST
Advisory
Committee (CR) |
| 00010 | Next E-SPLOST Advisory Committee meeting is scheduled for Wednesday, April 26, 2017 at Barack H. Obama Magnet Elementary School of Technology. | NEW | | |
| 00011 | Motion was made by JR to adjourn. Second motion was made by RFD. Meeting adjourned by Chair CR at 7:45pm. | NEW | | |