

Helen Ruffin Reading Bowl

25
YEARS

ANNIVERSARY

January 27, 2024 AT 9:00AM
Miller Grove High School



**25
YEARS**

ANNIVERSARY

DCSD Helen Ruffin Reading Bowl 2024

Volunteer Training Session



AGENDA

Welcome and Thank You !

Competition Fomat

Volunteer Roles

Competition Rules

Moderator Script & Video

Order of Events for Today

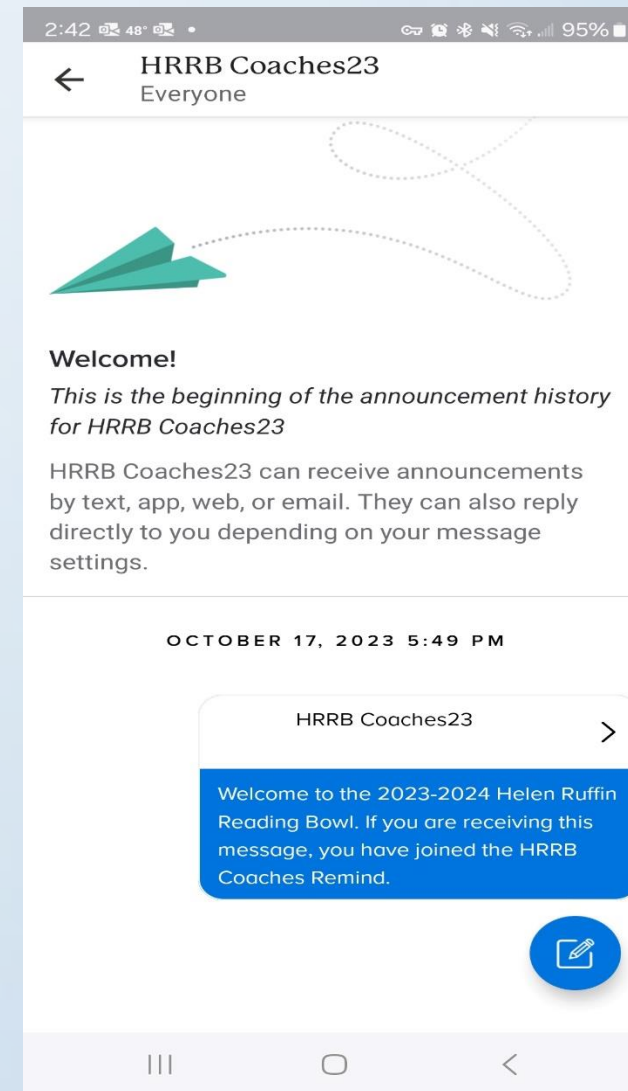
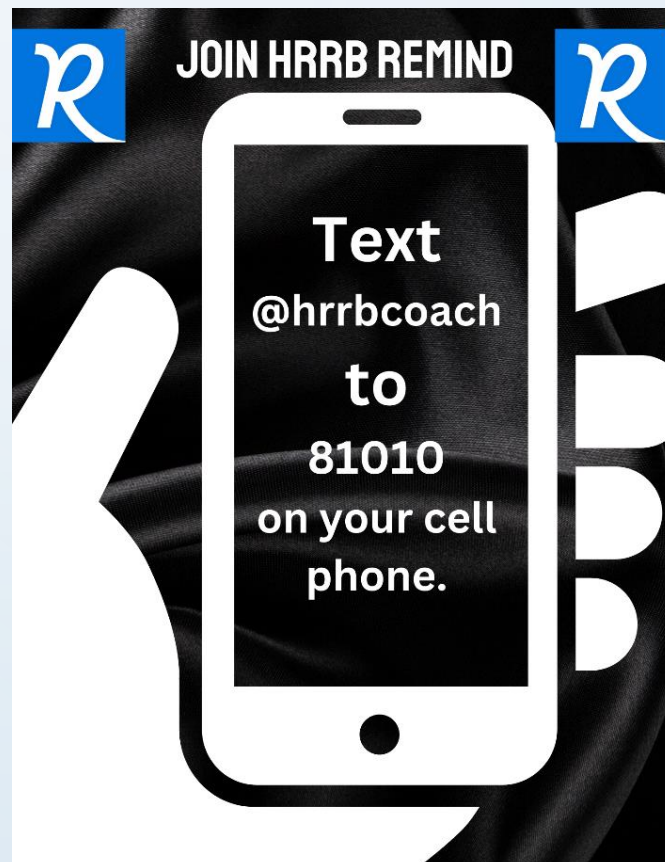


GAME FORMAT



- **Each school will participate in 4 rounds.**
- **Each round will consist of 15 questions.**
- **Alternates may be substituted between rounds.**
- **Teams will receive 10 points for each correct answer.**
- **There will be no penalties for wrong answers.**
- **There will be 5 members on a team and up to 5 alternates.**
- **A school may have no more than 1 team.**
- **A Remind message will be sent to indicate to change rounds.**

JOIN REMIND FOR NOTIFICATIONS



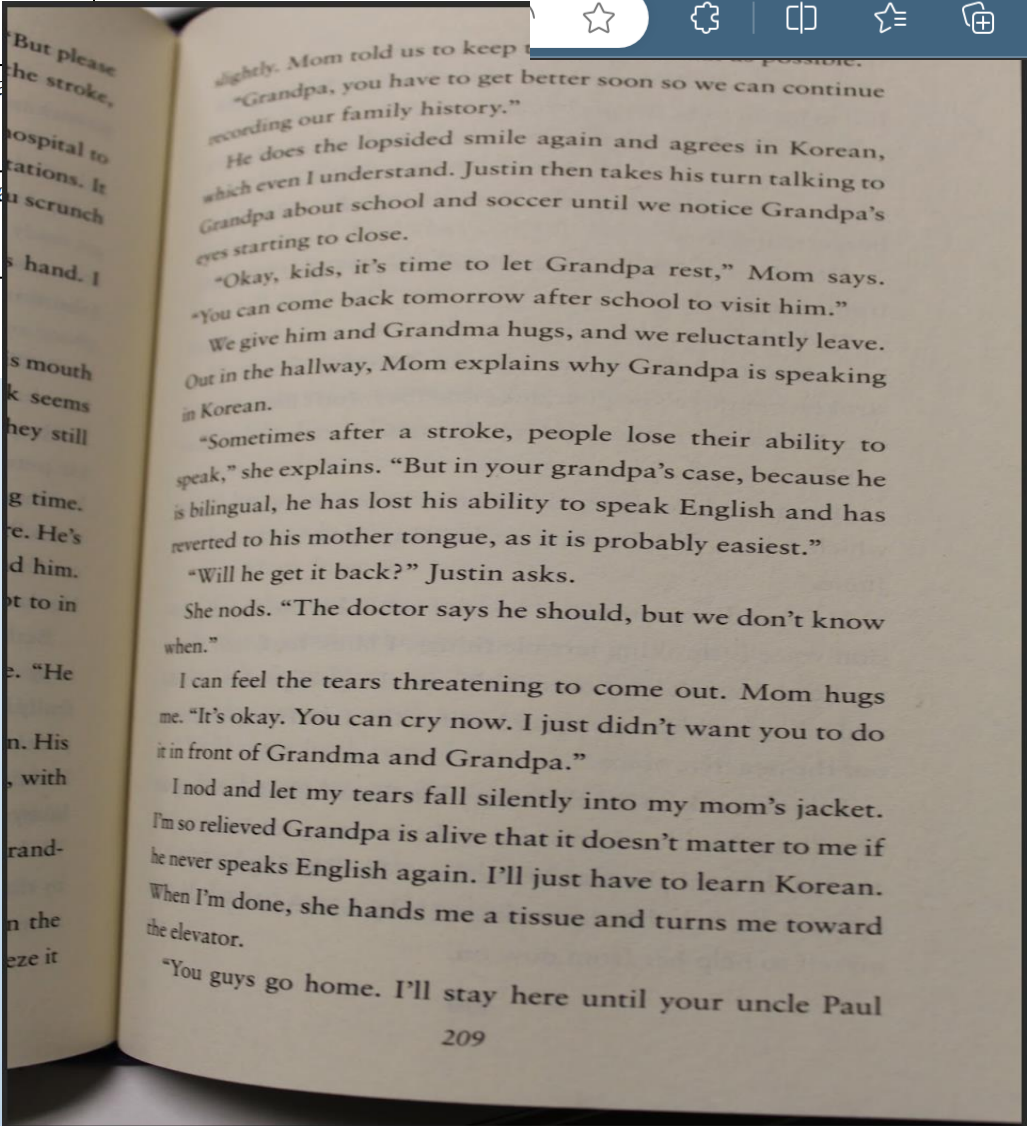
2023 Helen Ruffin Reading Bowl (Middle School-Local 2)				Round 1	
Question #	Question			Answer	Page #
1	In the book,	Finding Junie Kim	, after Junie's Grandfather stroke he spoke what language at first?	Korean	209
2	In the book,	Shape of Thunder	, Where is Quinn when she thinks she experiences seeing her first wormhole?	In the school library; OR During a	
3	In the book,	Born Behind Bars	, Who told Kabir that he had to leave the jail because he was too old?		
4	In the book,	Coop Knows the Scoop	, what is the name of the pawnshop where Earl paid for Tabby's necklace in Sangerville?		
5	In the book,	Born to Fly: The First Women's Air Race Across America	, who was the first woman pilot to teach Amelia Earhart to fly?		



Quiz Bowl Questions



Pop Out Link to actual book page



MODERATOR



- Using a DCSD device, open Chrome and go to the competition day schedule at (link).
- Add a new tab for each of the following links: Questions, Challenge Room, Scoring Room and Scoring Form. (Note: Four tabs should be open in your browser)
- Make sure that you have the questions for the correct level (elementary, middle, or high school).
- Wait until everyone is in the room and seated to begin the round. (Volunteers, Coaches and team members)
- Welcome both teams to Round _____ of the Helen Ruffin Reading Bowl.**
- Introduce the moderator, console judge, timekeeper and scorekeeper.

Reminder: **Each room needs 1 DCSD Laptop/ Device**

Using a DCSD device, open Google Chrome Browser and Open a new tab for each of the following links (see Moderator email):

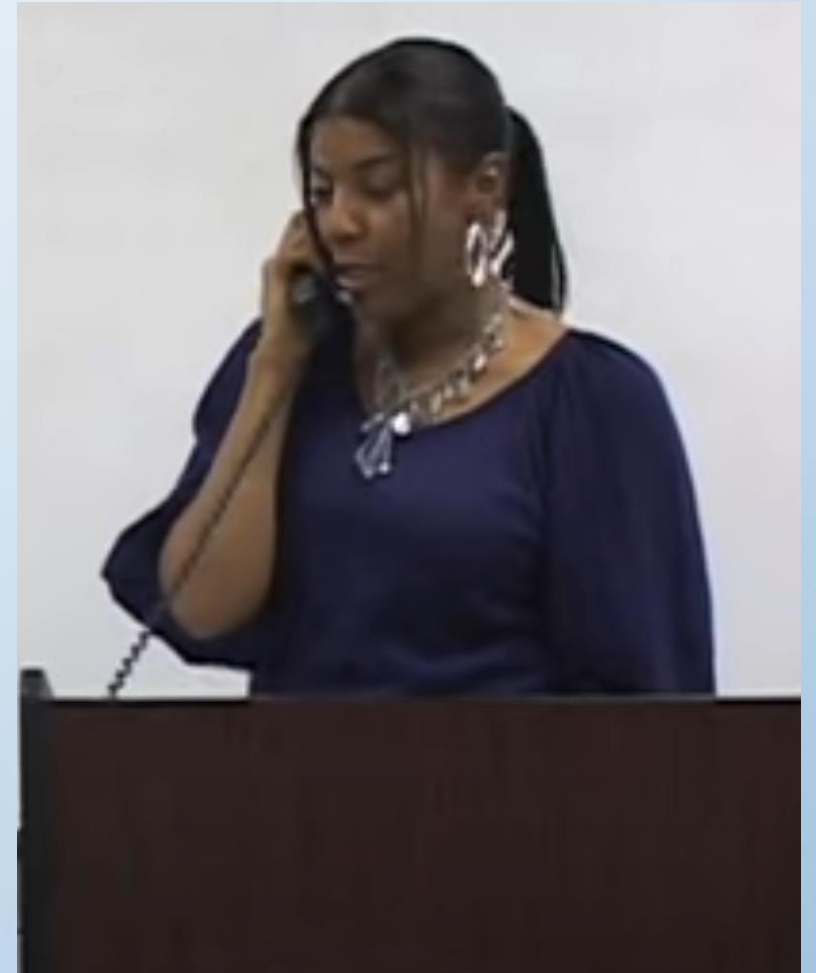
- 1) Questions,**
- 2) Challenge Room,**
- 3) Scoring Room, and**
- 4) Scoring Form.**

Note: Four tabs should be open in your browser.

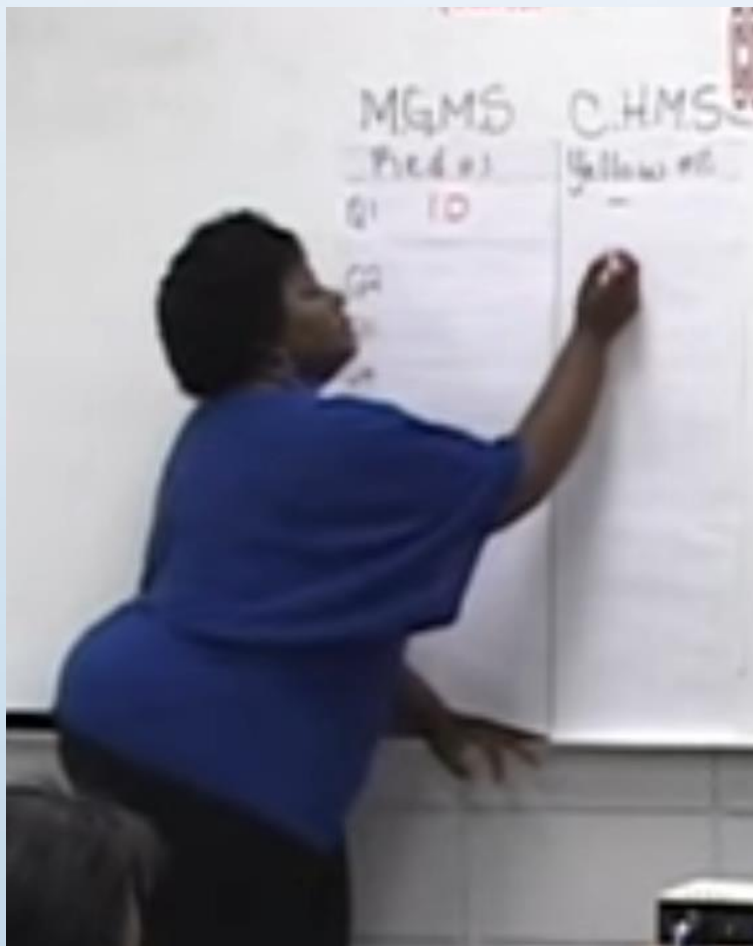


MODERATOR pt. 2

- **Remind everyone to turn off cell phones or set ringer to vibrate. Instruct volunteers and active participants that they should refrain from eating and drinking during each round.**
- **Read the competition rules in Round One and, if needed, repeat in subsequent rounds.**
- **Ask the console judge to check equipment in each round.**
- **Ask if there are any questions from the team members, or coaches.**
- **Announce the beginning of each round like “We are ready to begin Round ____.**
- **Announce the completion of the round**
- **If the round ends in a tie, do not ask a tie-breaker question. If needed, there will be a tie-breaker round at the end of the competition.**



SCOREKEEPER



- Record the names of each school at the top of score paper and on the official Helen Ruffin Reading Bowl Coach's Score Verification Form.
- Keep scores on score paper. **10 points for correct answer; 0 points for no answer**
- Tally and record total score at end of each round on official Helen Ruffin Reading Bowl coach's score verification form and have each coach sign at the bottom.
- Submit scores electronically on HRRB Electronic Score Form to the Scoring room.
- Open your door to signal the runner to pick up both your signed coach's score verification form and the large score sheet. Staple them together.
- Wait outside the door until signal to switch. Open the door and allow everyone to leave the room.

Electronic Score Sheet (via Web)

Electronic Score Sheet

3. Enter Name of ES School #1

4. Enter ES School #1's Total Score

5. Enter Name of ES School #2

6. Enter ES School #2's Total Score

7. Did you share your screen so that both coaches can confirm the final scores before the score card is submitted to the HRRB Scoring Room?

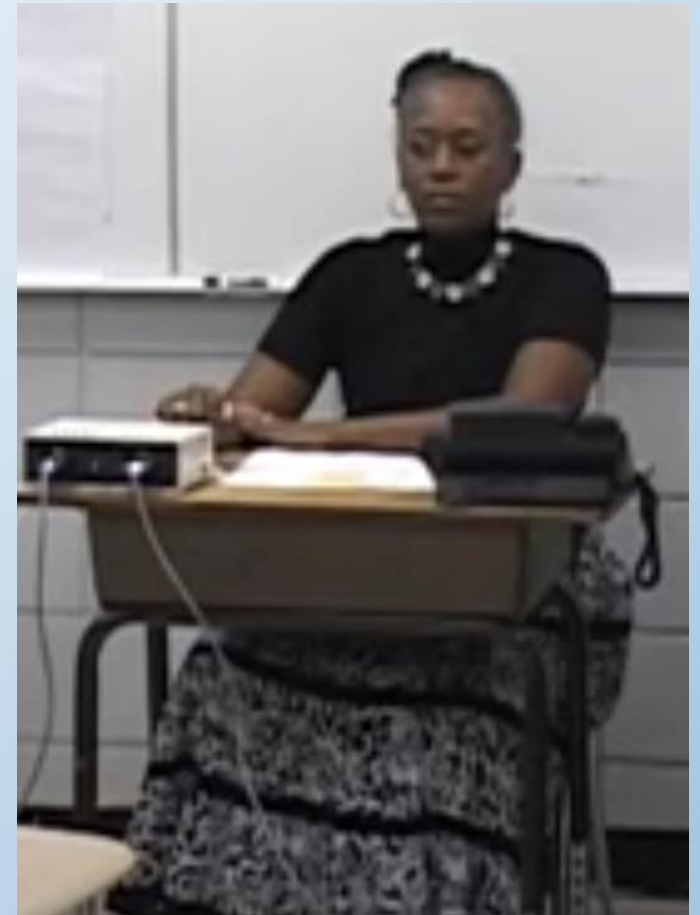
☐ Yes

☐ No

Submit

- Operate console for Quiz Pro/ Quizmatic.
- Test the buzzers at the beginning of each round.
- Call “Stop” if a player buzzes in before moderator completely reads a question.
- Call “We have a challenge” if a player raises their hand.
- Identify team and number of player who buzzes in first.
- Use stopwatch or phone to begin a count of 10 seconds as soon as team member is recognized.
- Use stopwatch or phone to begin time after each question is asked if no one buzzes in.
- Call time at the end of 10 seconds if no one buzzes in.
- Call time at the end of 10 seconds if no answer is given.
- Prepare Quiz Pro for next question by pressing the reset button. Signal moderator when ready for the next question.

CONSOLE JUDGE/ TIME KEEPER



GAME RULES



- ✓ **Students may hold the buzzer.**
- ✓ **When the student buzzes in, the console judge must acknowledge the student and team.**
- ✓ **The student who buzzed in must give the answer within 10 seconds. Conferring is NOT allowed.**
- ✓ **If the answer is incorrect, the question will be repeated for the other team. They will have 10 seconds to answer after buzzing in.**
- ✓ **If neither team buzzes in, the moderator will answer the question and proceed to the next question.**
- ✓ **If a contestant buzzes in before the completion of a question, the moderator stops reading and, after being recognized, the contestant must answer immediately. If an incorrect answer is given, the moderator reads the entire question and the opposing team has an opportunity to answer the question within 10 seconds.**
- ✓ **Any concern about an answer to a question MUST be addressed by the student to the COACHES before the next question is asked. The student will get the attention of the coach by raising their hand. Every effort will be made to reconcile any challenges.**
- ✓ **The moderator's decision is final.**
- ✓ **Coaches stay with your team. Your team may need you during the round if they have a challenge. Questions will be addressed before the round begins or after the round ends.**
- ✓ **If a round ends in a tie, there will not be a tie breaker question.**

Don't Forget, let's keep a calm and controlled environment

***after reading the Rules, the Moderator will add:**



"I'd like to remind all present that talking during the competition is inappropriate. Each team in violation, including team members, coaches, and visitors, consider this your one and only warning. If a violation occurs, the opposing team will receive ten points for the question being asked or answered when the violation occurs."

SCORE SHEET



Ga. Helen Ruffin Reading Bowl Official Score Sheet

Room # _____

Round # _____

Team# _____

School _____

ES _____

MS _____

HS _____

Score _____

Coach's Signature _____

Room # _____

Round # _____

Team# _____

School _____

ES _____

MS _____

HS _____

Score _____

Coach's Signature _____



BYE ROUNDS and WINNERS

BYE ROUNDS (only if needed)

- ❖ Bye rounds are only needed when there are an unequal number of teams competing
- ❖ BYE is not a TIE breaker; Tie Breaker is only used when 2 podium teams have the same number of points overall.

WINNERS

- ❖ The winners will be determined in the following manner: The 3 teams with the highest total points from all four of their rounds will be the winners.
- ❖ The first and second place teams will represent DeKalb at the Metro Region Bowl on 2-10-2024.

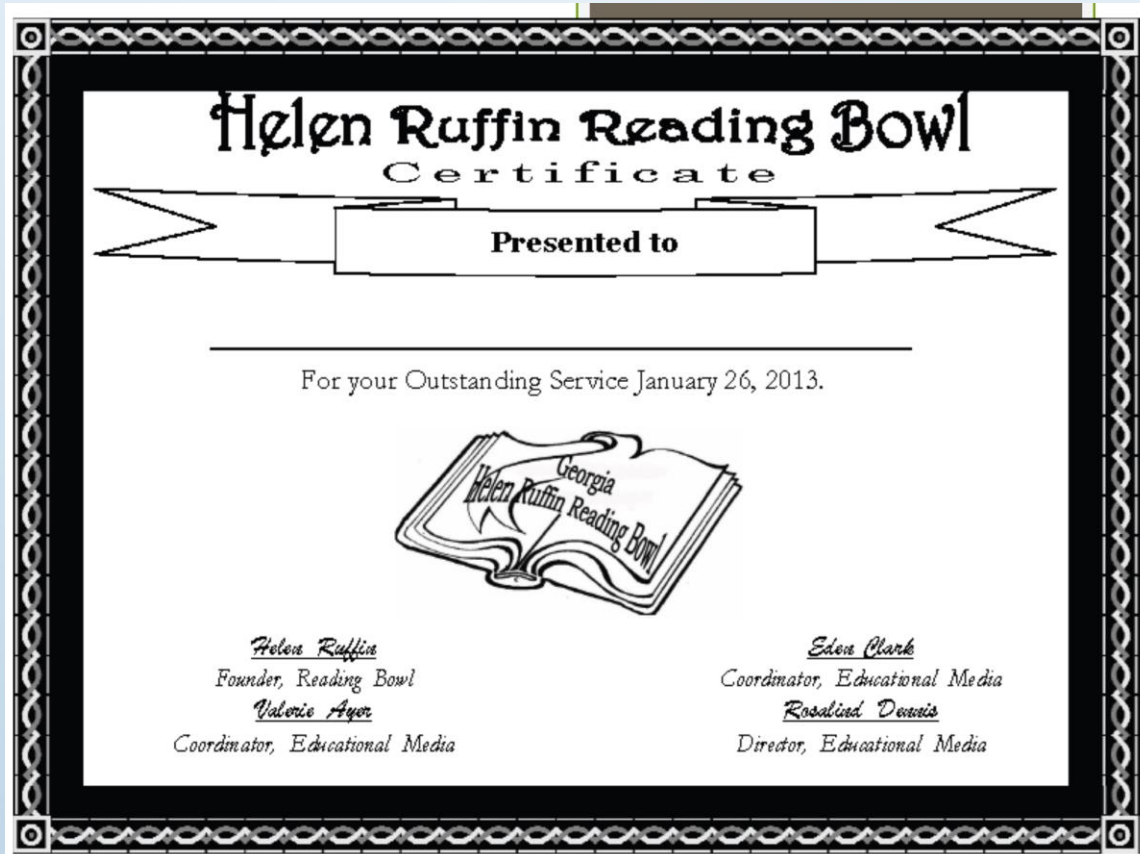


At the End

- ✓ **Volunteers break down Quizmatic and place in case**
- ✓ **One volunteer returns Quizmatic to Media Center**
- ✓ **Moderator gives each volunteer their certificate**
- ✓ **Rearrange desks, or tables, and chairs**
- ✓ **Turn in surveys**
- ✓ **Join us at the awards assembly (if you like)**



Don't Forget – Volunteer Survey Volunteer Certificate



Helen Ruffin Reading Bowl Volunteer Survey

In an effort to continually grow and improve the Georgia Helen Ruffin Reading Bowl (HRRB), the steering committee is asking you to respond to the following questions.

Is this your first time serving as a volunteer? Yes _____ No _____

If no, how many times have you volunteered? _____

Will you agree to volunteer again? Yes _____ No _____

You served in a room with teams from
Elementary _____ Middle _____ High _____

Did you serve as a
moderator _____ console judge _____ scorekeeper _____ timekeeper _____

Where were you trained:
_____ online at the official website?
_____ early this morning with a committee member?
_____ previously
_____ other Who trained you? _____
_____ I was not trained.

Did your training adequately prepare you to perform your job for the competition? Yes _____ No _____

Overall, was this a very positive experience? Yes _____ No _____

I would suggest the following changes to the training:

I would suggest the following changes in the duties of moderator _____
console judge _____ timekeeper _____ scorekeeper _____

HRRB 2024

Set-up - Friday, Jan. 26 at 4:00pm (MGHS)

Competition Day Schedule

January 27 at Miller Grove HS

7:30 am - Arrival of Volunteers

7:30 am - Teams Registration

8:00 am - Volunteer Training

8:15 am - Team line up for the parade

8:30am - Parade & HRRB Program

9:00am - Competitions Begins

*Closing Ceremonies in the Gym

*Gym MUST be cleared and cleaned
by 1:00pm



After Training

Moderators Pick Up:

- **Packets**
- **Badge**
- **Breakfast snacks**
- **Report to comp. room**
- **Begin Login**

Scorekeepers, Console Judges:

- **Badge**
- **Breakfast snacks**
- **Report to comp. room**
- **Begin room setup**



Thank
you 

**Thank you for
volunteering !!**

**Without you,
there would be
no Helen Ruffin
Reading Bowl
for the kids !!**

HRRB Steering Committee

Co-Chairs

Kimberley Smiley
O’Rhonda Ingram

HRRB Consultants

Lummie Baker (Director)
Dr. Mary Etta Thomas (State Rep.)
Pamela Taylor (State Rep.)
Dr. Evelyn Smith (Ret.)
Alease Taylor (Ret.)

Members

Kalandra Bloodworth-
Barnes
Andrea Coston
Vernisa Durden
Dr. Scott Gifford
Janice Jackson

Gina Jenkins
Christine King
Evelyne Lamar
Tamara Pealer-Johnson
Deborah Vann

