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INTEROFFICE MEMORANDUM

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To: DCSD Concurrent Teaching Employee
From: Dr. Michelle Jones, Interim Chief Human Resources Officer
Through: Mrs. Cheryl Watson-Harris, Superintendent
Subject: Concurrent Teaching Supplement
Date: September 24, 2021

The District is truly appreciative of your dedication to providing high-quality instruction for our students both in-person and virtually. The Board and Superintendent have committed to recognizing and supporting the ongoing efforts of all employees.

You have been identified by your Principal as a Concurrent Teacher for the 2021-2022 school year. The first payments of the Concurrent Teaching supplements are scheduled for release on September 28, 2021.

Details

- The stipend amount is \$3,500 per semester, paid out over the course of the semester. Should the assignment end for any reason, the stipend will end. This includes the District shifting to virtual-only learning.
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- All teachers agreeing to teach concurrently must have signed an agreement to provide high-quality instruction for virtual students in addition to in-person students.
- The stipend is the same regardless of the plan for providing instruction (self-contained, number of students, course content, grade level, etc.)

Payout schedule

The Concurrent Teaching supplement will be paid out in four (4) payments. Payments will be made separate from payroll, are subject to applicable taxes, and is non-pensionable.

Initiative	September	October	November	December
Concurrent Teaching Supplement	1 st payment	2 nd payment	3 rd payment	4 th payment

If you have any questions/concerns, please email Human Resources at DivisionOfHumanResources@dekalbschoolsga.org