

Sam A. Moss Center
1780 Montreal Rd.
Tucker,GA 30084

Phone: 678.808.8998
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PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 08/28/2014

LOCATION: Sam Moss Service Cente

SUBJECT: SPLOST Oversight Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	BRJ	Billy R Jones	SPLOST Oversight Committee
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CR	Charlie Rogers	SPLOST Oversight Committee
Y	CA	Chris Avers	SPLOST Oversight Committee
Y	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
Y	FGJ	Fritzgerald Joseph	URS
Y	HL	Herman Lorenz	SPLOST Oversight Committee
Y	JLL	Jessica Leterle	DeKalb County School District
Y	JJ	John Jambro	DeKalb County School District
Y	JDW	John Wright	URS
Y	JLW	Joshua L. Williams	DeKalb County School District
Y	KM	Kimberly Mitchell	SPLOST Oversight Committee
Y	NES	Narwana El-Shabazz	SPLOST Oversight Committee
Y	RBM	Robert Mitchell	URS
Y	WB	Wyvern Budram	SPLOST Oversight Committee
Y	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT	
00001	CALL TO ORDER, ROLL AND WELCOME: Guests include Allison Gavertz, Jeff Bragg and Kirk Lundee	NEW	08/28/2014	08/28/2014	SOC	NES
00002	APPROVAL OF AGENDA	NEW	08/28/2014	08/28/2014	SOC	NES
00003	APPROVAL OF MINUTES	NEW	08/28/2014	08/28/2014	SOC	NES
00004	REPORT ON AUGUST BOARD MEETING: Mr. Jones distributed comments and feedback from the BOE meeting he attended. Prior to the meeting, highlights were emailed to Committee Members, including the news of new buses and a new legal team.	NEW	08/28/2014	08/28/2014	SOC	BRJ
00005	SUMMARY OF UPCOMING MEETINGS: Finalize this at September Meeting, no concrete dates at this time.	NEW	09/11/2014	08/28/2014	DCSD	JJ
00006	UPDATE ON STATUS OF MATTERS ON RECOMMENDATION SPREADSHEET: Item #2014-13: Revised bylaws were approved by DCSD attorney and have been sent to Mr. Thurmond for his review and signature. RECOMMENDATION TO ADD: Moving forward, "Community Feedback" will be a permanent agenda item.	NEW	09/11/2014	08/28/2014	SOC	DWB

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00007	COMMITTEE TERM ISSUE: Bylaws have been sent to be signed by Mr. Thurmond. They were approved by the attorney.	NEW	08/28/2014			
00008	SEMI-ANNUAL REPORT DRAFT REVIEW/REVISIONS: Draft has been reviewed by the members, comments have been collected. Motion to approve the annual report based upon the changes that have been received and barring any minor errors – motion approved.	NEW	09/11/2014	08/28/2014	SOC	CR
00009	PROJECT RECAP by John Wright Slight delay with printed MSR as the printer previously used went into liquidation. General update given by Mr. Wright on the program.	NEW	08/28/2014	08/28/2014	URS	JDW
00010	SUMMER PROJECTS by Fitzgerald Joseph: 1. Montgomery ES, project substantially completed in July. 2. Knollwood ES, project substantially completed on Aug 8 3. Stone Mill ES, July 14- May 15. 4. Stone Mtn ES, Aug 2014- May 2015 5. Hambrick ES, July 2014- Sept 2015. 6. Indian Creek ES, Sept 2014-May 2015 Stone Mill and Indian Creek were not on budget, Ms. Wynn-Brown inquired why this was the case. The reason for this is that HVAC was added to the scope in the gym at Indian Creek. This has pushed up the budget by about \$4k. This will be taken from project contingency. Stone Mill is over budget due to the trailers and the trailer security. URS will provide a more detailed response once they have looked at the budget again. Ms. Wynn-Brown suggested that there be a separate page for the projects that are over budget so that it can be explained why this happened	NEW	08/28/2014	08/28/2014	URS	FGJ
00011	SWD HS by Robert Mitchell School addition – 83000 SF, auditorium, classrooms and amphitheater Renovation of the media center, ROTC, home living lab and construction lab and roof. Completed in Aug 2014. Wyvern has expressed some concerns regarding the irrigation of the sod and concern over the punch list not being completed. He was also concerned about using carpet instead of VCT in the band room. Expressed concerns in getting ahead of design issues and doing a better job of letting the community know what they are getting and the need to do a better job getting information out to the community, School Councils and PTSA. Mr. Jambro clarified that the design standard for carpet in the band rooms was dictated by the DCSD standard, for acoustical reasons. Mr. Budram stated that there needs to be better communication with the users of the facilities to better understand the do's and don'ts in the buildings. The gym floor was not originally part of the scope, but it was damaged during construction. Mr. Budram was making sure that the issues was paid for with insurance, not through SPLOST funds. This was confirmed by Mr. Wright. Another issue at SWD HS is that lockers were	NEW	08/28/2014	08/28/2014	URS	RBM

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closed off from use and now many students do not have lockers. This has also increased traffic in the halls and made them very crowded.

00012	CONTRACT AWARD UPDATE by John Jambro: Budget reallocations for Fernbank ES and Peachcrest ES, contracts awarded. Redan HS is pending and Emergency Generators were just approved.	NEW	08/28/2014	08/28/2014	DCSD	JJ
00013	ELECTION OF NEW COMMITTEE CHAIR: New Chair will need to be elected by November meeting.	NEW	11/13/2014	09/25/2014	SOC	CB
00014	COMMUNITY FEEDBACK: 1. Add the issue brought up in the email sent to Ms. Wynn-Brown to the discussion for the next agenda setting call. 2. Issue presented by Mr. Lunde regarding involving the staff of the school in a conversation before design starts to discuss space needs with DCSD design and construction staff. 3. Issues presented by Jeff Brag, a Druid Hills neighborhood resident. a. Problems regarding work hours on construction sites in residential areas. b. DCSD local truck route ordinance, was not presented to the commission until 2 months ago. Make sure contractors are obeying ordinance. c. There needs to be signage on Fernbank site with emergency after hours contact info. 4. Allison Gavertz thanked Mr. Jambro, Dr. Pringle and the architect for the work thus far. There have been, however, some remaining safety issues. The main issues that haven't been resolved are the locker room and weight room which have been moved down the priority list. She asked if there is any other way to get this funded. There are several safety issues in this locker rooms. The community cannot resolve the issues with SPLOST funding, so they are seeking alternatives. Henderson MS curriculum night is the same night as the next SPLOST OC meeting, so she will be encouraging the community to send comments ahead of time.	NEW	09/11/2014	08/28/2014	SOC	DWB
00015	COLLECTION OF RECOMMENDATIONS FROM MEETING AND FOLLOW-UP MATTERS FOR NEXT MEETING: 1. RECOMMENDATION - Make "community feedback" a permanent agenda item 2. Item for followup – new chair, addressing the Henderson email	NEW	09/11/2014	08/28/2014	SOC	CB
00016	NEXT MEETING DATE: Sept 11 at 6:00p	NEW	09/11/2014	08/28/2014	SOC	CB

URS

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MEETING MINUTES No. TRA18

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Prepared By:

DCSD JLL

Signed: _____
JLL

Dated: 09/12/2014