URS
Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

MEETING MINUTES
No. TRA01

Phone: 678.808.8998
Fax: 678.808.8493

PROJECT TITLE: SPLOST IV Program Management
LOCATION: Sam Moss Center

MEETING DATE: 03/27/2014
SUBJECT: SPLOST Oversight Committee Meeting Minutes

DID ATTEND | INITIALS | ATTENDEE NAME | COMPANY NAME
--- | --- | --- | ---
Y | BRJ | Billy R Jones | SPLOST Oversight Committee
Y | BA | Brian Albanese | URS
Y | CB | Cathy Blakeney | SPLOST Oversight Committee
Y | CR | Charlie Rogers | SPLOST Oversight Committee
Y | DED | Daniel Drake | DeKalb County School District
Y | DML | David Lamutt | URS
Y | DWB | Delilah Wynn-Brown | SPLOST Oversight Committee
Y | GRS | Greg Smith | URS
Y | JLL | Jessica Leterle | DeKalb County School District
Y | JJ | John Jambro | DeKalb County School District
Y | JLM | Joshua L. Williams | DeKalb County School District
Y | KM | Kimberly Mitchell | SPLOST Oversight Committee
Y | NES | Narwanna El-Shabazz | SPLOST Oversight Committee
Y | PB | Paul Baisier | SPLOST Oversight Committee
Y | SMW | Stephen M Wilkins | DeKalb County School District
Y | WB | Wyvern Budram | SPLOST Oversight Committee
Y | YF | Yvonne Fowlkes | SPLOST Oversight Committee

ITEM | DESCRIPTION | STATUS | STARTED | DUE | BALL IN COURT
--- | --- | --- | --- | --- | ---
00001 | CALL TO ORDER, ROLL & WELCOME Additional Attendees: Dr. Tom Keating, Kirk Lunde, Tracy Barlow and Michelle Penkava | NEW | 03/27/2014 | 03/27/2014 | SOC PB

00002 | APPROVAL OF AGENDA, with edits. Item 4 was removed, NEW Superintendent Thurmond was unable to attend. | NEW | 03/27/2014 | 03/27/2014 | SOC PB

00003 | APPROVAL OF MINUTES from previous meeting. | NEW | 03/27/2014 | 03/27/2014 | SOC PB

00004 | FOLLOW-UP MATTERS (a) Replacement document to be sent for Annual Report with minor edit to be posted to the web. | NEW | 03/27/2014 | 04/24/2014 | SOC PB

00005 | FOLLOW-UP MATTERS (b) Community Meetings: Austin NEW ES meeting was cancelled, but there will be another meeting in the future, per the direction of the regional superintendent; MLK Ribbon cutting – SOC members did not have enough advanced notice. | NEW | 03/27/2014 | 03/27/2014 | DCSD JJ

00006 | FOLLOW-UP MATTERS (c) Upcoming Events: upcoming NEW meeting for Peachcrest ES, Henderson | NEW | 03/27/2014 | 03/27/2014 | DCSD JJ
<table>
<thead>
<tr>
<th>Methodology ID</th>
<th>Description</th>
<th>Date</th>
<th>Follow-up</th>
<th>Follow-up Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>00007</td>
<td>FOLLOW-UP MATTERS (d) Year End Survey compiled by Ms. Mitchell. Follow up items based upon feedback include changing the format that is used for the meeting minutes. Moving forward a new template will be used (to be provided by URS or DCSD staff).</td>
<td>03/27/2014</td>
<td>04/24/2014</td>
<td>DCSD JLL</td>
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<td>00008</td>
<td>FOLLOW-UP MATTERS (e) added Bylaw edits: These are still being processed for approval. An edit was required by the attorney and the Committee should reapprove the bylaws with this revision.</td>
<td>03/27/2014</td>
<td>04/24/2014</td>
<td>DCSD DED</td>
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<td>00009</td>
<td>FOLLOW-UP MATTERS (f) added Bylaws – Length of Terms: There was a discussion to decide whether a Committee representative should meet with the Superintendent to have questions answered prior to him meeting with the Committee as a whole. The SOC decided rather than a separate meeting, the Chair will send questions regarding the issues that the committee has, mainly regarding length of terms for committee members and get some feedback from the Superintendent through DCSD staff. Options would be to stagger the terms or keep the appointments in line with the SPLOST program. The desire is to maintain some continuity throughout the SPLOST. Ms. Wynn-Brown recommended that there should be a staggering and that there should be 3 members that stay on to make any transition. Mr. Baisier agrees that there are advantages to having some historical knowledge as well as new perspectives. Ms. El-Shabazz reiterated the importance of consistency (keeping the same people on the Committee) to the community. Ms. Blakeney will write up a recommendation.</td>
<td>03/27/2014</td>
<td>04/24/2014</td>
<td>SOC CB</td>
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<td>00010</td>
<td>STAFF RESPONSES TO PREVIOUS RECOMMENDATIONS With regard to the SOC Recommendations Tracking Log provided by DCSD, the SOC requested that DCSD add a column for due date, interim status update, and ball in court – and Sort the items so the active items could be grouped together. DCSD indicated staff will modify the sheet and will present changes to the Committee at the next meeting.</td>
<td>03/27/2014</td>
<td>04/24/2014</td>
<td>DCSD JJ</td>
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<td>00011</td>
<td>MONTHLY STATUS REPORT by David Lamutt ADA Projects – Greg Smith Fernbank and Clifton/Gresham Park projects – Brian Albanese Hard copies of full report distributed at the meeting. Data requested by SOC: 1. Check for gaps in information between the Summary &amp; Details of the report 2. &quot;Mis-match&quot; in MSR (???) 3. Detail needed for projects that are off-schedule</td>
<td>03/27/2014</td>
<td>04/24/2014</td>
<td>URS DML</td>
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CONTRACT AWARD UPDATE Presented by John Jambro; See attached Report which was distributed at this meeting; Staff noted prices may increase in the near term due to increased construction in Metro Atlanta (2 Stadiums) and fewer subcontractors due to loss of firms during the recession.

COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY Austin Elementary School: Mr. Baisier stated that it has been expressed by the Austin community that they would like to keep the school "small" (600 students, rather than the DCSD 900 student model).

NEW BUSINESS Ms. El-Shabazz gave an update of the Chamber of Commerce Tour of DCSD indicating there are a number of successful, very innovative programs in a number of DCSD schools.

RECOMMENDATIONS: 1. Ms. Blakeney will write a recommendation on Committee member terms by next week. These will be sent with the revised bylaws.

RECOMMENDATIONS: 2. DCSD should more effectively communicate with the community (especially neighbors in proximity to the site) prior to (well in advance of) demolition.

RECOMMENDATIONS: 3. DCSD to provide scope on Rainbow ES

Review of "red" schedule and mistakes in the MSR.