

Sam A. Moss Center
1780 Montreal Rd.
Tucker,GA 30084

Phone: 678.808.8998
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PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 03/27/2014

LOCATION: Sam Moss Center

SUBJECT: SPLOST Oversight Committee Meeting Minutes

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	BRJ	Billy R Jones	SPLOST Oversight Committee
Y	BA	Brian Albanese	URS
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CR	Charlie Rogers	SPLOST Oversight Committee
Y	DED	Daniel Drake	DeKalb County School District
Y	DML	David Lamutt	URS
Y	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
Y	GRS	Greg Smith	URS
Y	JLL	Jessica Leterle	DeKalb County School District
Y	JJ	John Jambro	DeKalb County School District
Y	JLW	Joshua L. Williams	DeKalb County School District
Y	KM	Kimberly Mitchell	SPLOST Oversight Committee
Y	NES	Narwana El-Shabazz	SPLOST Oversight Committee
Y	PB	Paul Baisier	SPLOST Oversight Committee
Y	SMW	Stephen M Wilkins	DeKalb County School District
Y	WB	Wyvern Budram	SPLOST Oversight Committee
Y	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	CALL TO ORDER, ROLL & WELCOME Additional Attendees: Dr. Tom Keating, Kirk Lunde, Tracy Barlow and Michelle Penkava	NEW	03/27/2014	03/27/2014	SOC PB
00002	APPROVAL OF AGENDA, with edits. Item 4 was removed, Superintendent Thurmond was unable to attend.	NEW	03/27/2014	03/27/2014	SOC PB
00003	APPROVAL OF MINUTES from previous meeting.	NEW	03/27/2014	03/27/2014	SOC PB
00004	FOLLOW-UP MATTERS (a) Replacement document to be sent for Annual Report with minor edit to be posted to the web.	NEW	03/27/2014	04/24/2014	SOC PB
00005	FOLLOW-UP MATTERS (b) Community Meetings: Austin ES meeting was cancelled, but there will be another meeting in the future, per the direction of the regional superintendent; MLK Ribbon cutting – SOC members did not have enough advanced notice.	NEW	03/27/2014		DCSD JJ
00006	FOLLOW-UP MATTERS (c) Upcoming Events: upcoming meeting for Peachcrest ES, Henderson	NEW	03/27/2014		DCSD JJ

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00007	FOLLOW-UP MATTERS (d) Year End Survey compiled by NEW Ms. Mitchell. Follow up items based upon feedback include changing the format that is used for the meeting minutes. Moving forward a new template will be used (to be provided by URS or DCSD staff).	NEW	03/27/2014	04/24/2014	DCSD	JLL
00008	FOLLOW-UP MATTERS (e) added Bylaw edits: These are NEW still being processed for approval. An edit was required by the attorney and the Committee should reapprove the bylaws with this revision.	NEW	03/27/2014	04/24/2014	DCSD	DED
00009	FOLLOW-UP MATTERS (f) added Bylaws – Length of NEW Terms: There was a discussion to decide whether a Committee representative should meet with the Superintendent to have questions answered prior to him meeting with the Committee as a whole. The SOC decided rather than a separate meeting, the Chair will send questions regarding the issues that the committee has, mainly regarding length of terms for committee members and get some feedback from the Superintendent through DCSD staff. Options would be to stagger the terms or keep the appointments in line with the SPLOST program. The desire is to maintain some continuity throughout the SPLOST. Ms. Wynn-Brown recommended that there should be a staggering and that there should be 3 members that stay on to make any transition. Mr. Baisier agrees that there are advantages to having some historical knowledge as well as new perspectives. Ms. El-Shabazz reiterated the importance of consistency (keeping the same people on the Committee) to the community. Ms. Blakeney will write up a recommendation.	NEW	03/27/2014	04/24/2014	SOC	CB
00010	STAFF RESPONSES TO PREVIOUS NEW RECOMMENDATIONS With regard to the SOC Recommendations Tracking Log provided by DCSD, the SOC requested that DCSD add a column for due date, interim status update, and ball in court – and Sort the items so the active items could be grouped together. DCSD indicated staff will modify the sheet and will present changes to the Committee at the next meeting.	NEW	03/27/2014	04/24/2014	DCSD	JJ
00011	MONTHLY STATUS REPORT by David Lamutt ADA NEW Projects – Greg Smith Fernbank and Clifton/Gresham Park projects – Brian Albanese Hard copies of full report distributed at the meeting. Data requested by SOC: 1. Check for gaps in information between the Summary & Details of the report 2. "Mis-match" in MSR (???) 3. Detail needed for projects that are off-schedule	NEW	03/27/2014	04/24/2014	URS	DML

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00012	CONTRACT AWARD UPDATE Presented by John Jambro; See attached Report which was distributed at this meeting; Staff noted prices may increase in the near term due to increased construction in Metro Atlanta (2 Stadiums) and fewer subcontractors due to loss of firms during the recession.	NEW	03/27/2014	04/24/2014	DCSD	JJ
00013	COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY Austin Elementary School: Mr. Baisier stated that it has been expressed by the Austin community that they would like to keep the school "small" (600 students, rather than the DCSD 900 student model).	NEW	03/27/2014	04/24/2014	DCSD	JJ
00014	NEW BUSINESS Ms. El-Shabazz gave an update of the Chamber of Commerce Tour of DCSD indicating there are a number of successful, very innovative programs in a number of DCSD schools	NEW			SOC	NES
00015	RECOMMENDATIONS: 1. Ms. Blakeney will write a recommendation on Committee member terms by next week. These will be sent with the revised bylaws.	NEW	03/27/2014	04/24/2014	SOC	CB
00016	RECOMMENDATIONS: 2. DCSD should more effectively communicate with the community (especially neighbors in proximity to the site) prior to (well in advance of) demolition.	NEW	03/27/2014		DCSD	JJ
00017	RECOMMENDATIONS: 3. DCSD to provide scope on Rainbow ES	NEW	03/27/2014	04/24/2014	DCSD	JJ
00018	Review of "red" schedule and mistakes in the MSR.	NEW	03/27/2014	04/24/2014	URS	DML

Prepared By:

DCSD JLL

Signed: _____

JLL

Dated: 04/30/2014