

Sam A. Moss Center
 1780 Montreal Rd.
 Tucker,GA 30084

Phone:
Fax:

PROJECT TITLE: SPLOST IV Program Management**MEETING DATE:** 09/28/2016**LOCATION:** Sam Moss Center**SUBJECT:** 9.28.2016 E-SPLOST Advisory Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CR	Charlie Rogers	SPLOST Oversight Committee
N	CA	Chris Avers	SPLOST Oversight Committee
Y	DM	Daniel Minich	AECOM
Y	DP	Deirdre Pierce	SPLOST Oversight Committee
Y	GM	Gene Morrison	SPLOST Oversight Committee
Y	JR	James Redovian	SPLOST Oversight Committee
Y	JDW	John Wright	AECOM
Y	JLW	Joshua L. Williams	DeKalb County School District
Y	REC	Justine Miller	DeKalb County School District
N	NES	Narwana El-Shabazz	SPLOST Oversight Committee
Y	NL	Nwandi Lawson	SPLOST Oversight Committee
Y	RFD	Randy Faigin David	SPLOST Oversight Committee
Y	RB	Richard Boyd	DeKalb County School District
Y	WB	Wyvern Budram	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	The regular monthly meeting of the E-SPLOST Advisory Committee took place on Wednesday, September 28, 2016 at Sam A. Moss Service Center and was called to order at 6:14pm by Chair CR.	NEW			
00002	Motion was made by JR to approve meeting's agenda. 2nd motion made by RFD.	NEW			
00003	Motion was made by RFD to approve meeting minutes from August 31, 2016's monthly meeting. 2nd motion made by JR.	NEW			
00004A	JW reported on SPLOST items at September Board of Education meeting. Board approved contract award to Litchy Commercial Construction, Inc. for a roof replacement on a storage building and resurfacing parking lots at Woodward Elementary School. Board approved contract award to Perkins + Will for architectural and engineering services at the Comprehensive Arts School project at the former Avondale Middle School. Board approved Program Management Services contract extension with URS/AECOM Corporation to provide PM services under the voter approved SPLOST Program until September 30, 2017. Board approved the acceptance of an additional \$33.0 million in Georgia Department of Education Capital Outlay Reimbursements for the SPLOST IV Capital Improvement Program.	NEW			

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00004B	Chair appointed Annual Report Presentation to WB. WB acknowledged and accepted appointment.	NEW	10/26/2016	SOC	WB
00004C	JW provided update on Secondary Schools Facility Planning & Feasibility Study with a summary of the September 27, 2016 public meeting held at the Administrative & Instructional Complex. The public meeting was an informational session that presented information captured during the community input meetings. Public meeting, also, presented items pending recommendation to the Board for inclusion into the SPLOST V project list.	NEW			
00004D	Vice Chair CB presented Advisory Committee and DCSD contact list for internal reference and use. Contact list acknowledged and accepted by the Committee and DCSD.	NEW			
00004E	The Committee presented session dates and subject matters for Committee Retreats. DCSD acknowledged and accepted request to reserve October 26, 2016 monthly meeting for first retreat. DCSD, also, acknowledged and accepted the following subject matters for discussion / presentation: Organizational Structure, SPLOST vs O&M, Overall E-SPLOST Program, Definitions & Terminology, In-Depth Understanding of Monthly Status Report, Committee Bylaws, Development of Projects with County and City Governments.	NEW	10/26/2016	DCSD	JLW
00004F	CB assigned GM to work with DCSD to coordinate the establishment of virtual meetings when deemed necessary. Committee acknowledged and accepted practice to utilize virtual meetings for extenuating purposes only ie. inclement weather. Discussed ideas for conferencing via telephone and web-based options for presentations and documents. Finalization of practice and its process pending further review and discussion.	NEW	10/26/2016	SOC	GM
00004G	DCSD had one item on the Recommendations Spreadsheet - coordinate and distribute contract list - which is completed.	NEW			
00005	Before DM presented on the August 2016 Monthly Status Report (MSR), JDW informed the Committee that the Capital Improvement Program team recently lost three project managers. Currently reviewing resumes of potential replacements. Per DM's presentation of August 2016 MSR, there is one SPLOST III project currently in the design phase. 32 SPLOST III projects are in the close-out phase. Planned revenue for the month was \$8,977,195. Actual revenue received was \$8,695,390.	NEW			

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00005A DM reported that there are no projects with red SPR and NEW
CPR statuses. All projects are on schedule for both time and
budget.

00005B DM presented additional information regarding McNair NEW
Middle School project. McNair MS is a project slated for full
replacement of the facility. Ryan Fernandez is the Project
Manager. CDH Partners, Inc. is the awarded Architect.
Project delivery is Construction Management at Risk. Six
firms have been shortlisted and notified of their scheduled
interviews taking place week of October 2nd. Firms'
presentations and interviews are closed to the public;
however, the results and tallies will be publicized upon
completion. \$27.5 million dollars has been budgeted for the
construction portion of the project. JDW explained the Sub-
Region breakdown for the Program. Projects with "smaller"
budgets are grouped into sub-regions to attract bids from
high quality companies. Projects grouped into "Region 0" are
those that do not entail the construction/renovation of a
building ie. IT equipment purchases.

00006 JW reported on the Contract Award List during Item 4A. The NEW
Committee acknowledged and accepted the Contract Award
List as written.

00007 As it relates to Member Feedback from the Community, JW NEW
reviewed the process for handling facility-related issues from
the community regarding specific schools that are expressed
to Committee members. Concerns and inquiries should be
expressed via email into the E-SPLOST Advisory
Committee's inbox. Chair CR and/or Vice Chair CB will
forward issues to appropriate DCSD staff for follow-up.

00008 Committee acknowledged and accepted the Upcoming NEW
Community Meetings Notification Sheet.

00009 Recommendations from tonight's meeting: Recommendation NEW
accepted to utilize October 2016's monthly meeting as
Committee Retreat. Recommendation accepted to revise
standing Item #7 regarding community feedback.

00010 Next monthly meeting date is scheduled for Wednesday, NEW
October 26, 2016.

00011 Motion made by RFD to adjourn. 2nd motion made by NL. NEW
Meeting adjourned by Chair CR at 7:47pm.

AECOM

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MEETING MINUTES No. TRA40

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Prepared By:

Signed: _____

Dated: 10/24/2016