

Sam A. Moss Center  
1780 Montreal Rd.  
Tucker, GA 30084

**Phone:** 678.808.8998  
**Fax:** 678.808.8493

**PROJECT TITLE:** SPLOST IV Program Management

**MEETING DATE:** 03/26/2015

**LOCATION:** Sam A. Moss Center

**SUBJECT:** 3.26.15 SPLOST Oversight Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	BRJ	Billy R Jones	SPLOST Oversight Committee
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CC	Chanda Carreker	URS
Y	CR	Charlie Rogers	SPLOST Oversight Committee
Y	CA	Chris Avers	SPLOST Oversight Committee
N	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
Y	HL	Herman Lorenz	SPLOST Oversight Committee
Y	JJ	John Jambro	DeKalb County School District
Y	JDW	John Wright	URS
N	KW	Kerry Williams	SPLOST Oversight Committee
N	KM	Kimberly Mitchell	SPLOST Oversight Committee
Y	NES	Narwana El-Shabazz	SPLOST Oversight Committee
N	PB	Paul Baisier	SPLOST Oversight Committee
N	WB	Wyvern Budram	SPLOST Oversight Committee
Y	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	CALL TO ORDER, ROLL CALL AND WELCOME: Announcement of new staff added to the SPLOST Project Team. The bylaws attendance will be enforced starting January 2015. Committee members meeting attendance will be documented and enforced as outlined in the Bylaws.	NEW			
00002	APPROVAL OF AGENDA: Narwana El-Shabazz wants to be added to the agenda. Agenda was approved.	NEW			
00003	APPROVAL OF MINUTES: The minutes were approved.	NEW			
00004	REPORT ON MARCH BOE MEETING: John Jambro is interviewing for a new Administrative Assistant. Narwana El-Shabazz stated that the Sam Moss Fleet Service Center paving project, the revised FY2015 Ga DOE application for the Henderson MS project, and the Clifton/Gresham Park ES General Contractor contract, were all approved at the March BOE meeting.	NEW			
00005	UPDATE ON COMMUNITY MEETINGS: John Jambro and John Wright attended several District council and community meetings to provide project updates and address questions and concern.	NEW			
00006	UPDATE ON STATUS OF MATTERS ON RECOMMENDATION SPREADSHEET: There is a new	NEW			

Sam A. Moss Center  
 1780 Montreal Rd.  
 Tucker, GA 30084

**Phone:** 678.808.8998  
**Fax:** 678.808.8493

**PROJECT TITLE:** SPLOST IV Program Management

**MEETING DATE:** 03/26/2015

**LOCATION:** Sam A. Moss Center

**SUBJECT:** 3.26.15 SPLOST Oversight Committee Meeting

DCSD attorney (Nelson Mullins). The DeKalb County Fire Marshall requires schools' code compliance to be updated. The board approved a Fire Life Safety program for SPLOST IV to address these issues. The SPLOST project team and Mr. Danton (DCSD Athletic Director), will use Shaw Industries' Turf for all SPLOST IV stadium projects. This turf selection cuts savings for maintenance and it lasts up to 10 years. Narwana El-Shabazz stated that a flooding problem is occurring due to draining issues at Adams Stadium and she wants the PM and A/E to know about the water runoff onto the school field.

- 00007      MSR: The February MSR has been trimmed for efficiency.      NEW  
 The project scope previously located in the MSR, can now be found on the DCSD website. To better manage the volume of procurement solicitations, some Architect and Engineer projects were bundled to assist with the procurement process. General Contractor's procurements are not allowed to be bundled and must be solicited individually.
- 00008      PROJECT PRESENTATION: URS is now AECOM. The      NEW  
 CIP Team is updating the logo throughout its documentation. The logo for DCSD has also changed.
- 00009      CONTRACT AWARD LIST UPDATE: Nix-Fowler      NEW  
 Constructors, Inc., has been added to the awards list. The draft of the Annual Report was approved.
- 00010      COLLECTION OF MEMBER FEEDBACK FROM      NEW  
 COMMUNITY: Cathy Blakeney is concerned how DCSD will maintain the SPLOST Projects. Yvonne Fowlkes will benchmark how other county school districts operation and maintenance departments function, so she can compare them and possibly implement their operating system for the SPLOST program.
- 00011      NEW BUSINESS: No New business items added.      NEW
- 00012      RECOMMENDATIONS: Committee members meeting      NEW  
 attendance will be documented and enforced as outlined in the Bylaws. The Committee will utilize a "waiver request" system going forward for members who are in danger of missing a third meeting in 2015. The requests will be sent in to DCSD by the individual member or the Chair; this process will have to make do until the bylaws can be changed to reflect that meetings are now being held every month rather than every two months, and thus the "miss 3 meetings and you are off the Committee" rule is too harsh. Member Kerry Williams has missed 4 straight meetings and by operation of

Sam A. Moss Center  
1780 Montreal Rd.  
Tucker, GA 30084

**Phone:** 678.808.8998  
**Fax:** 678.808.8493

---

**PROJECT TITLE:** SPLOST IV Program Management

**MEETING DATE:** 03/26/2015

**LOCATION:** Sam A. Moss Center

**SUBJECT:** 3.26.15 SPLOST Oversight  
Committee Meeting

the bylaws, is no longer a member. DCSD to look into a replacement if Mr. Williams declines an offer to be re-appointed.

00013      NEXT MEETING DATE: April 23, 2015

NEW

**Prepared By:**

**Signed:** \_\_\_\_\_

**Dated:** 04/27/2015