URS

MEETING MINUTES No. TRA24

 Sam A. Moss Center

 1780 Montreal Rd.
 Phone: 678.808.8998

 Tucker, GA 30084
 Fax: 678.808.8493

PROJECT TITLE: SPLOST IV Program Management MEETING DATE: 02/12/2015

LOCATION: Sam A. Moss Center SUBJECT: 2.12.15 SPLOST Oversight

Committee Meeting

| DID ATTEND | INITIALS | ATTENDEE NAME | COMPANY NAME | |
|---------------|----------|--------------------|-------------------------------|--|
| Y | BRJ | Billy R Jones | SPLOST Oversight Committee | |
| Y | CB | Cathy Blakeney | SPLOST Oversight Committee | |
| Y | CR | Charlie Rogers | SPLOST Oversight Committee | |
| Y | CA | Chris Avers | SPLOST Oversight Committee | |
| Y | DWB | Delilah Wynn-Brown | SPLOST Oversight Committee | |
| Y | HL | Herman Lorenz | SPLOST Oversight Committee | |
| Y | JJ | John Jambro | DeKalb County School District | |
| Y | JDW | John Wright | URS | |
| Y | JLW | Joshua L. Williams | DeKalb County School District | |
| Y | KM | Kimberly Mitchell | SPLOST Oversight Committee | |
| Y | MRH | Marcus Huff | URS | |
| Y | MT | Michael Thurmond | DeKalb County School District | |
| Y | PB | Paul Baisier | SPLOST Oversight Committee | |
| Y | WB | Wyvern Budram | SPLOST Oversight Committee | |
| Y | YF | Yvonne Fowlkes | SPLOST Oversight Committee | |

| ITEM | DESCRIPTION | STATUS STARTED | DUE | BALL IN COURT |
|-------|--|----------------|-----|---------------|
| 00001 | CALL TO ORDER, ROLL CALL AND WELCOME: Superintendent Michael Thurmond was in attendance. | NEW | | |
| 00002 | APPROVAL OF AGENDA: Agenda was approved. | NEW | | |
| 00003 | APPROVAL OF MINUTES: The minutes were approved. | NEW | | |
| 00004 | REPORT ON FEBRUARY BOE MEETING: Update was given by Ms. Avers on the February meeting. It was discussed that future BOE reports will be limited to just SPLOST items. BOE approved Chapel Hill ES, Redan HS, Facility Conditions Assessment, and Master Planning Services. Oversight committee would like for some mechanisms to be put in place that causes the awarded Vendor for the Facility Conditions Assessment (Parsons), to involve school councils and schools at the ES, MS, and HS levels in what is needed at these schools for SPLOST V. Th needs of ES, MS, and HS should be assessed not just with | | | |

00005 UPDATE ON COMMUNITY MEETINGS: Superintendent NEW

community.

current school councils but also with the active council

was in attendance at a Henderson MS. \$1 million was given to the project for locker room renovations due to ongoing construction currently at the school. \$1 million came from strategic discussions with the community, diagnostics by the

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CIP Team, and cost estimates as well. The COO, going forward stated that middle schools that have been repurposed from high schools will be evaluated for SPLOST V. Fernbank ES update: Concerns regarding trash and debris being tossed on site: CIP has addressed; overall traffic is a concern due to increased working staff to meet project schedule. None of the vocal community members have attended the monthly meeting. Going forward John W. and Brain A. will provide written meeting minutes going forward, in lieu of a physical meeting on site.

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UPDATE ON STATUS OF MATTERS ON **NEW** RECOMMENDATION SPREADSHEET: John Jambro will send Ms. Avery the recommendation list going forward for updating. Ms. AverY will send Mr. Jambro updates to post on the website. Since it is difficult to notify the oversight committee on when SPLOST meetings occur, going forward, Mr. Jambro will send emails to Charlie of SPLOST related meetings to be distributed to the oversight committee. Items iii-v on the recommendation list will not be closed anytime soon. Agenda item iii, warranty, maintenance, and operations training (add the word budget) to prevent future SPLOST funds from being perceived as being used on standard maintenance (Joshua Williams, would like the verbiage to reflect that SPLOST dollars do not cover maintenance concerns). Agenda item iv, discussion was had regarding the school council and parent council. The oversight committee stated that the school council is the legal entity entitled to be the conduit between the District and community. The Committee feels that the school councils need to be more involved in providing input for the Facilities Condition Assessment, and that DCSD could take a more active role in pushing those schools without active councils to get them going, as they are required by state law.

00007

MSR COMBINED FOR DEC '14/JAN '15: Due to the Midterm Assessment, the COO has allowed the CIP Team to combine the MSR for the months of December 2014 and January 2015 into one report. This report will be posted to the website by Friday, February 27, 2015. Going forward the oversight committee meeting will adjust to review the report. The fourth Thursday will be the new date when the oversight committee meeting will occur. The oversight committee will review the 2015 MSR Schedule and make recommendations for the reporting dates going forward. In March the word DRAFT will be removed from the 2015 MSR schedule and the 2015 MSR schedule will be finalized.

00008

PROJECT PRESENTATION: The program revenue projections were shown to the oversight committee and it was discussed that the numbers are trending higher than they were this time on the previous program. The program acceleration was graphically presented to the oversight

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committee. A list of the subregion projects broken out of by

the assigned PM was presented as well.

00009 CONTRACT AWARD LIST UPDATE: Chapel Hill ES was NEW

the only project added for this meeting.

00010 COLLECTION OF MEMBER FEEDBACK FROM NEW

COMMUNITY: Fernbank ES update: Concerns regarding trash and debris being tossed on site: CIP has addressed these issues. It was mentioned that overall traffic is a concern due to increased working staff to meet project schedule.

NEW BUSINESS: No new business items added. NEW

00012 RECOMMENDATIONS: No new recommendations this NEW

meeting.

00013 NEXT MEETING DATE: March 26, 2015 NEW

00014 ADJOURNMENT NEW

O0015 The meeting minutes above reflects the author's NEW

understanding of the discussions that occurred in this meeting and are believed to be accurate and complete. Each attendee is requested to review these meeting minutes within 24 hours of the distribution of these minutes, and to provide any additional comments if they believe that the above meeting minutes do not adequately represent the full discussion. After this 24 hour period, all comments will be added and these meeting minutes will be recorded in the permanent record as an accurate and complete representation of the proceedings in the meeting.

Prepared By:

URS JDW

Signed: Dated: 03/18/2015

JDW