



REQUEST FOR PROPOSAL

DEKALB COUNTY SCHOOL SYSTEM
3770 NORTH DECATUR ROAD, DECATUR, GEORGIA 30032-1099
www.dekalb.k12.ga.us/administration/purchasing/solicitations/

RFP NO. 09-21 FOR: **District Wide Telecommunications Services** DATE: 10/01/08

ALL PRICES TO BE F.O.B. DESTINATION WITH FREIGHT PREPAID to: Management Information Systems

MANDATORY PRE-PROPOSAL MEETING & WALK THROUGH – WEDNESDAY, OCTOBER 15, 2008

>>PROPOSAL RESPONSES MUST BE RECEIVED IN THE PURCHASING OFFICE:

- PREFERRED TIME - Before 5:00 PM, Monday, October 27, 2008
- DEADLINE TIME - Before 2:00 PM, Tuesday, October 28, 2008
- PUBLIC PROPOSAL ACKNOWLEDGEMENT - at 2:00 PM, Wednesday, October 29, 2008

PROPOSALS RECEIVED AFTER DEADLINE TIME SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.

>>PROPOSALS TO BE ACKNOWLEDGED PUBLICLY AT THE FOLLOWING LOCATION:

Beginning 2:00 PM EST, **Wednesday, October 29, 2008**
DeKalb County School System, 3770 North Decatur Road, Building B
Decatur, GA 30032-1099

(lw)

RFP Contact Person is Uladia Taylor at tayloru@fc.dekalb.k12.ga.us and (678) 676-0279.

THE PERSON SIGNING THIS RFP MUST BE LEGALLY AUTHORIZED TO BIND THE COMPANY.

COMPANY NAME _____

ADDRESS _____

AREA CODE, TELEPHONE NO., AND EXTENSION _____

VENDOR'S FAX NUMBER _____

VENDOR E-MAIL ADDRESS _____

PRINT CERTIFYING/ENGAGING COMPANY OFFICIAL'S NAME

SIGNATURE OF CERTIFYING/ENGAGING COMPANY OFFICIAL

TITLE OF CERTIFYING/ENGAGING COMPANY OFFICIAL

FEDERAL I.D. NUMBER

DATE

VENDOR WEB PAGE ADDRESS

Time is of the essence. Award criteria must include the most accommodating delivery dates as determined by DeKalb County School System. Specify your earliest _____ and latest _____ delivery dates after receipt of purchase order.

Compliance With Requirements

Offeror must indicate below whether or not their proposal is in complete compliance with the stated requirements. If there are any deviations from these requirements, offeror must indicate in writing what the exact deviations are and must submit with their proposal complete related descriptive literature on actual items/services proposed. Attach and label additional sheets in necessary.

- Proposal is in complete compliance with proposal requirements.
- Proposal deviates from stated requirements as follows:

Alternatives

If proposing an equivalent, specify below solution being proposed, and attach fully descriptive literature. **FAILURE TO PROVIDE THIS INFORMATION WITH THE RFP RESPONSE WILL CAUSE THIS PROPOSAL TO BE REJECTED.**

Merchantability & Quality

Seller warrants that the goods will be of merchantable quality, free from defects in materials and workmanship, and will conform to the descriptions and specifications contained in this document and in sellers catalogues, product brochures and other representations, depictions or models of the goods.

Specify your warranty/guarantee beyond that stated above in definite terms. Add additional literature/sheets if necessary. Provide a clear description of warranty/guaranty service offered, duration of service and all stipulations (i.e. service provided on-site, call tag return required, vendor on-site pick-up, parts and labor included, parts only, number of years from purchase date warranty is valid, etc.):

Exclusions of Trade Usages

This document contains all the terms, conditions and obligations to which the Parties have agreed, and shall not be modified, controlled, explained, supplemented or affected in any way by any usage of trade not expressly included in this Agreement.

Conformity with U.C.C.

Unless the context requires otherwise, all terms used in this document and which are defined in the Uniform Commercial Code as adopted by the State of Georgia shall have the same definition set forth in the Code on the date of this Agreement.

Cancellation

Awards, contracts and extensions may be canceled for convenience by DeKalb County School System at any time. In the event of termination of contract by DeKalb County School System, the district will be responsible only for those items and/or services that have been delivered and accepted according to the RFP requirements.

Funding Provisions

No purchase will be made if funding is not approved by the DeKalb County Board of Education.

Fiscal Year Funding Implications

The fiscal year for DeKalb County School System begins July 1 and ends June 30. This solicitation and any resulting contract(s) may contain renewal and extension options. This solicitation, any resulting contract(s), and renewal and extension options are subject to approval and funding of the DeKalb County Board of Education. This solicitation, any resulting contract(s), and renewal and extension options shall terminate absolutely without further obligation on the part of DeKalb County School System at the end of the fiscal year following the date of solicitation and at each June 30 renewal anniversary date thereafter unless the successful vendor is notified otherwise and agrees in writing to the exercise of renewal and extension options.

Rights Reserved

The DeKalb County School System reserves the right to accept or reject any and/or all parts of any proposal submitted, to accept the entire proposal from a single respondent, to accept portions of proposals from multiple respondents and/or to reject all proposals submitted. The DeKalb County School System reserves the right to award by any logical group combination or by individual item, whichever is in the best interest of DeKalb County School System. The DeKalb County School System reserves the right to waive any technicalities or minor irregularities in responses received and to award the RFP in the most beneficial terms for DeKalb County School System. The decision of the DeKalb County School System shall be final.

The DeKalb County School System reserves the right to negotiate and request a "best and final" response from offeror.

Taxes

Purchases made by the DeKalb County School System are not subject to State, Federal or local sales tax. A Sales Tax Exemption Certificate will be furnished upon request.

No Obligation/No Order(s) Guaranteed/Cost to Propose

The acquisition of any program, product, service or element for these requirements is subject to the approval and funding of the DeKalb County Board of Education and no obligation or commitment is incurred by the DeKalb County Board of Education from the receipt of any bid documents, materials, or presentations. There is no guarantee of any offeror receiving an order as a result of a proposal or request for quotation. Any/all costs incurred, including but not limited to sample submission (if required) by the offeror in preparation and submission of this proposal are the sole responsibility of the offeror. Expenses incurred by the vendor will not be reimbursed by DeKalb County School System or become a reason for placing an order with the vendor.

Vendor must sign below acknowledging the above "NO ORDER(S) GUARANTEED" statement:

Signature: _____

F.O.B. Destination

All prices are to be F.O.B. Destination with Freight paid by the offeror. Prices proposed must include all charges for delivery and unloading as directed by the building authorities.

Equipment must be delivered, set in place, and successfully demonstrated to DeKalb School System personnel.

Conditional Proposals

Proposals that are conditional and/or in any way qualify or vary the terms of these instructions, conditions, and specifications shall be considered non-responsive and disqualified.

THE QUANTITIES SHOWN IN THESE DOCUMENTS ARE ESTIMATES, WHICH ARE PROVIDED FOR YOUR INFORMATION. HOWEVER, ACTUAL QUANTITIES PURCHASED MAY VARY.

Respondent Failure

In the event product, property or service to be furnished by the successful offeror should for any reason fail to conform to the specifications contained herein, the DeKalb County School System reserves the right to reject the product, property or service and further reserves the right to terminate the contract.

Failure of the successful offeror to perform on delivery of goods or services as specified may also result in the removal of that vendor from doing business with DeKalb County School System for a period of not less than one year.

Addenda

It is the responsibility of offerors to regularly and often check the DeKalb County School System Website - Purchasing Bulletin Board for Solicitation Addenda. Failure on the part of offerors to make themselves aware of and to comply with addenda requirements will not relieve them of this obligation. Click on the following link to the Purchasing Bulletin Board.

<http://www.dekalb.k12.ga.us/administration/purchasing/solicitations/>

Georgia Open Records Act

All proposals submitted in response to DeKalb County School System solicitations are subject to the Georgia Open Records Act which permits any citizen of this state to inspect and/or copy any documents prepared and maintained or received in the course of the operation of the public office or agency.

Assignment of Award

Solicitation awards may not be assigned to another party without the expressed written Permission of DeKalb County School System.

The Laws of the State of Georgia

This RFP and subsequent agreement are subject to the laws of the State of Georgia.

Entirety of Agreement/Additional Terms

This document represents the entire agreement between the DeKalb County School System and the successful offeror. The DeKalb County School System shall not be bound to additional terms and conditions and/or extraneous language added to this document by offerors.

All vendors on the DeKalb County School System vendor list may not be mailed an invitation to bid or request for proposal every time a one is issued. This is due to the large number of vendors listed in certain commodity and service categories. In addition, we cannot guarantee the accuracy or timeliness of the mail service to you.

ALL SOLICITATIONS ISSUED BY THE DEKALB COUNTY SCHOOL SYSTEM ARE ADVERTISED IN THE LEGAL SECTION OF THE CHAMPION NEWSPAPER (404) 373-7779 AND POSTED ON THE DEKALB COUNTY SCHOOL SYSTEM WEBSITE. Vendors are solely responsible to review and make themselves aware of DeKalb County School System solicitations posted on the following website:

<http://www.dekalb.k12.ga.us/administration/purchasing/solicitations/>

THIS IS NOT AN ORDER.

Proposal responses will be received in the Purchasing Office between the hours of 8:30 AM and 4:30 PM only, Monday through Friday, excluding school system holidays and inclement weather closings.

DeKalb County School System is not responsible for misdirected mail, mail not received, and/or mail delivered late by designated carriers.

PROPOSALS RECEIVED IN THE PURCHASING OFFICE AFTER THE STATED DEADLINE DATE AND TIME SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.

PROPOSALS DELIVERED TO ANY OTHER SCHOOL OR LOCATION THAN THE PURCHASING DEPARTMENT OF THE DEKALB COUNTY SCHOOL SYSTEM SHALL BE CONSIDERED NON-RESPONSIVE AND REJECTED.

PROPOSALS DELIVERED BY EXPRESS CARRIER WITH PAID DELIVERY RECEIPT SERVICE AND THAT ARE RECEIVED IN THE DISTRICT OFFICES MAILROOM WITH VERIFYING SIGNATURE BEFORE THE SCHEDULED PROPOSAL ACKNOWLEDGEMENT DEADLINE MAY BE CONSIDERED RESPONSIVE AND ENTERED POST ACKNOWLEDGEMENT INTO THE PROPOSAL TABULATION.

LABELS WITH THE PROPER IDENTIFICATION INFORMATION AS SHOWN ON THE REQUEST FOR PROPOSAL COVER SHEET AND INCOMPLIANCE WITH THE DETAILED INSTRUCTIONS STATED INSIDE THIS DOCUMENT ARE PROVIDED IN YOUR REQUEST FOR PROPOSAL PACKAGE FOR YOUR CONVENIENCE AND USE. YOU MAY ALSO DOWNLOAD LABELS TO CUT AND PASTE ONTO YOUR SEALED PROPOSAL RESPONSE ENVELOPE, BOX OR EXPRESS CARRIER PACKAGE BY CHOOSING ATTACHMENT 1 FROM THE INTERNET AT:

<http://www.dekalb.k12.ga.us/administration/purchasing/solicitations/>

PROPOSAL RESPONSES MUST BE SUBMITTED SEALED AND CORRECTLY ADDRESSED AS SHOWN ON THE REQUEST FOR PROPOSAL COVER AND IN COMPLIANCE WITH THE DETAILED INSTRUCTIONS STATED INSIDE THIS PROPOSAL DOCUMENT.

BOXES OR EXPRESS CARRIER PACKAGES CONTAINING SEALED PROPOSALS RESPONSES MUST ALSO BE CORRECTLY ADDRESSED AS SHOWN ON THE REQUEST FOR PROPOSAL COVER SHEET AND IN COMPLIANCE WITH THE DETAILED INSTRUCTIONS STATED INSIDE THIS PROPOSAL DOCUMENT.

PROPOSALS RECEIVED BY FACSIMILE WILL NOT BE ACCEPTED.

NOTICE TO OFFERORS

FOR SECURITY REASONS, ALL VENDORS ATTENDING PROPOSAL ACKNOWLEDGEMENT MUST REGISTER AT THE SECURITY STATION AT THE EAST ENTRANCE OF BUILDING B BEFORE ATTENDING THE PROPOSAL ACKNOWLEDGEMENT.

ALL OFFERORS SUBMITTING SEALED PROPOSALS IN PERSON MUST HAVE THEIR SEALED PROPOSALS DATE AND TIME STAMPED UPON DELIVERY TO THE PURCHASING DEPARTMENT BY A PURCHASING DEPARTMENT REPRESENTATIVE AND SEALED PROPOSALS MUST BE LEFT IN THE CARE OF A PURCHASING DEPARTMENT REPRESENTATIVE.

SEALED PROPOSALS LEFT RANDOMLY IN BUILDING B, THE FINANCE DEPARTMENT OR THE PURCHASING DEPARTMENT WITHOUT BEING DATE AND TIME STAMPED OR WITHOUT ENSURING A PURCHASING DEPARTMENT REPRESENTATIVE TAKES POSSESSION OF SAME SHALL BE CONSIDERED NON-RESPONSIVE.

DEKALB COUNTY SCHOOL SYSTEM



REQUEST FOR PROPOSAL

RFP 09-21

District Wide Telecommunications Services

THE SCHOOL CANNOT LIVE APART FROM THE COMMUNITY

COMPANY NAME/ ENGAGING OFFICIAL SIGNATURE

TABLE OF CONTENTS

DCSS Solicitation Boilerplate	1-6
RFP Cover Page	7
Table of Contents	8
Attachments	9

PART I – BACKGROUND & INFORMATION

A. Description and Objectives	10
B. General Information	10
C. Procurement Process	10
D. Addenda	11
E. Proposal Deadlines.....	11
F. Schedule of Events	11
G. Format of Proposals and Submission	12
H. Mandatory Pre-Proposal Meeting & Walk Through.....	13
I. Proposal Contact Person	14
J. Prohibited Contacts	14
K. Questions and Answers	14

PART II – GENERAL REQUIREMENTS

A. Dun & Bradstreet Report	15
B. Vendor Performance	15
C. Vendor Internal Coordination	15
D. News Release	16
E. Non-discrimination	16
F. Drug Free Workplace	16
G. Smoke Free Workplace	16
H. Costs Incurred	16
I. Insurance.....	17
J. Indemnification	19
K. Demonstration	20
L. Contract Terms.....	20
M. Applicable Laws.....	20
N. Infringement.....	20
O. Ownership Rights	21
P. Non-Collusion	21
Q. Permits & Licenses.....	21
R. Conflict of Interest.....	21
S. Financial Stability.....	21

PART III – TECHNICAL SPECIFICATIONS & REQUIREMENTS

A. Project Overview/Purpose/Description (1 – 6).....	22
B. Vendor Qualifications/Response Time (1 – 13)	26
C. References	26
D. Cost Proposal	26
E. Added Value	26
F. Authorization To Sell.....	26
G. Evaluation Criteria	26
H. Required Submittals	26

ATTACHMENTS

Attachment A – Critical Paragraphs	29
Attachment B – Question Submittal Form	30
Attachment C – Vendor Customer References	31
Attachment D – Statement of Confidentiality and Non-Disclosure	32
Attachment E – Suspension and Debarment Certification	33
Attachment F – Immigration and Security Form.....	34
Attachment G – DCSS Locations.....	35-38
Attachment H – Vendor Parts Cost Sheet.....	39-40
Attachment I – Maintenance Plan Costs	41
Attachment J – School Network Drawing	42
Attachment K – Telecom Network Diagram	43
Attachment L – Telecom Equipment Diagram.....	44
Attachment M – Critical Parts List	45
Attachment N – 81C Main Site.....	46
Attachment O – 1000E VoIP	47
Attachment P – Option 11 #1	48
Attachment Q – Option 11 #2.....	49
Attachment R – Option 11 #3.....	50
Attachment S – Technician Qualifications.....	51
Attachment T – Vendor Performance and Response Time.....	52
Attachment U – Signature Page.....	53

**PART I
BACKGROUND & INFORMATION**

A. DESCRIPTION AND OBJECTIVES

DeKalb County School System (DCSS) requests a proposal from qualified offerors to provide 7 Day - 24 Hour comprehensive Telecommunications Monitoring and Maintenance Services for DeKalb County School System's existing enterprise wide voice telecommunications systems, components and peripherals.

B. GENERAL INFORMATION

The DeKalb County School System is a metropolitan Atlanta public school system organized and existing under the Constitution of the State of Georgia. DeKalb County School system is located in the second largest county in Georgia. DeKalb, one of the most culturally diverse counties in the nation, has a student enrollment of approximately 98,000 students in Pre-Kindergarten through Grade 12. The DeKalb Board of Education is the second largest employer in DeKalb County with over 16,000 full and part time employees.

All DeKalb schools are dedicated to giving every student the best possible education through an intensive core curriculum and specialized, challenging instructional and career programs. DCSS is striving to become the premier K-12 school system of choice and is constantly improving and refining instruction and management to make it as effective, productive and economical as possible. Refer to Attachment "H".

DeKalb County Schools includes:

- 85 Elementary Schools
- 20 Middle Schools
- 21 Senior High Schools
- 18 Specialized Centers
- 6 Administrative Centers
- 5 Athletic Stadiums

C. PROCUREMENT PROCESS

The procurement will be on a formally advertised basis. Proposals must be responsive to all aspects of this RFP.

D. ADDENDA

It is the responsibility of offerors to regularly and often check for any addenda, questions, and answers posted on the DeKalb County School System website – Purchasing Bulletin Board at the following website. Failure on the part of offerors to make themselves aware of and to comply with addenda requirements will not relieve them of this obligation. Click on the following link to the Purchasing Bulletin Board.

<http://www.dekalb.k12.ga.us/administration/purchasing/solicitations>

E. PROPOSAL DEADLINES

Proposals for this RFP must be received by DCSS, Department of Purchasing, 3770 North Decatur Road, Decatur, Georgia 30032 no later than **2:00 pm. EST, Tuesday, October 28, 2008**. **RFP responses will not be accepted by the Management Information Systems Department at the W. B. Bryant Center for Technology.**

Proposals will be acknowledged publicly on Wednesday – October 29, 2008 at 2:00 pm.

F. SCHEDULE OF EVENTS

DATE

RFP Advertisement Dates	Thursdays – October 2 & October 9 2008
Mandatory Pre-Proposal Meeting/Walk Thru	Wednesday – October 15, 2008, 9:00 am
Deadline to Submit Questions	Friday – October 17, 2008, 4:00 pm
Final Response to Questions*	Tuesday – October 21, 2008, 4:00 pm
RFP Preferred Deadline to DCSS	Monday – October 27, 2008, 4:00 pm
RFP Submission Deadline to DCSS	Tuesday – October 28, 2008, 2:00 pm
RFP Public Acknowledgment	Wednesday – October 29, 2008, 2:00 pm
Anticipated Board Approval**	Monday – December 1, 2008

*Responses to questions will not be posted on official DCSS holidays.

**The successful offeror will be formally notified after DCSS board approval after December 1, 2008.

G. FORMAT OF PROPOSALS & SUBMISSION

The proposal format requirements are designed to ensure uniformity in the responses, provide the information necessary to understand each offeror's offerings, and to facilitate an efficient and comprehensive evaluation of all responses. Proposals must be clear, accurate, conforming fully to and in compliance with the specifications and detailed instructions stated in this RFP document, signed by the certifying company official and presented to the DeKalb County School System Purchasing Department according to the detailed instructions stated in this document.

- Proposals must be presented in a 3-ring binder with tabs separating the required sections. All attachments must be identified properly for easy recognition and association.

Each page of the response must be numbered, and the vendor's company name must appear in the lower right-hand corner of each page.

- A detailed Table of Contents is required, and must be organized in the same manner and order as requirements are outlined in this RFP document. Each point must be addressed individually. A response that does not adhere to 'point-by-point' format may be disqualified. Each requirement must be met or the response will be rejected.

- Each proposal shall be organized simply and economically. It must provide straightforward and concise proof of the offeror's capabilities to satisfy the RFP requirements. Emphasis must be placed on completeness and clarity. Proposals that do not include all required information may be disqualified.

- RFP responses must be submitted in a sealed envelope plainly addressed and completed as shown below. Envelopes not fully completed as shown below will not be opened or considered.

Proposals must be sealed and clearly labeled and addressed as shown below:

SEALED PROPOSAL IDENTIFICATION LABEL:

This information must appear in the lower LEFT corner of your sealed proposal container (whether envelope, box, express carrier package, etc.)

RFP Number: RFP 09-21
RFP Name: District Wide Telecommunications Services
RFP Acknowledgement: Wednesday, October 29, 2008
Bidder's Name: (Your Company Name)

SEALED PROPOSAL ADDRESS LABEL:

This information must appear in the mailing address area of your sealed proposal container (whether envelope, box, express carrier package, etc.)

(SEALED PROPOSAL RESPONSE)
Uladia Taylor
DeKalb County School System
Purchasing Department
3770 North Decatur Road
Decatur, GA 30032-1099

Boxes, express carrier packages and any other containers which enclose sealed proposals must ALSO be clearly labeled as shown above and presented to the DeKalb County School System Purchasing Department as stated herein.

Sealed proposals **ONLY** are to be delivered to the Purchasing Department of DeKalb County School System. **DO NOT PLACE PROPOSALS IN WITH SAMPLES. DO NOT SEND SAMPLES TO THE PURCHASING DEPARTMENT OF DEKALB COUNTY SCHOOL SYSTEM.** If and when samples are required, they are to be delivered directly to the user department according to the detailed instructions outlined in this RFP document under the heading "Samples".

It is preferred that sealed proposals are received by the Purchasing Department of DeKalb County School System by the PREFERRED TIME stated on the cover of this solicitation. **Sealed proposals MUST be received by the Purchasing Department of DeKalb County School System by the DEADLINE TIME stated in this solicitation.** **Offerors submitting proposals in person must have their sealed proposals date and time stamped upon delivery to the Purchasing Department of DeKalb County School System by a Purchasing Department representative.** Sealed proposals must be placed in the care of a Purchasing Department Representative.

Failure to follow these sealed proposal label and submission requirements may cause proposals to be declared non-responsive and rejected.

Offerors are required to submit one (1) original and ten (10) copies of the proposal.

Ten (10) duplicate copies are required to be submitted with the original sealed response. It is recommended that proposal duplicate copies are produced after the original is complete and fully executed (signed and initialed) by the offeror's company engaging official.

Responses received after the stated deadline will not be considered.

RFP responses will not be accepted by the Management Information Systems Department at the W. B. Bryant Center for Technology or any other DeKalb County School System location.

Submit all responses to:

**Uladia Taylor, Assistant Director of Finance/Purchasing
Department of Purchasing
DeKalb County School System
3770 North Decatur Road, Bldg B
Decatur, Georgia 30032**

H. MANDATORY PRE-PROPOSAL MEETING AND WALK THROUGH

All offerors **MUST attend a mandatory pre-proposal meeting and walk through.** The pre-proposal meeting and walk through will be held on **Wednesday-October 15, 2008, 9:00 am, at the William Bradley Bryant Center for Technology, 2652 Lawrenceville Highway, Decatur, Georgia 30033, Room 103.** **Failure to attend the pre-proposal meeting and walk through will disqualify the vendor from this RFP process.**

I. PROPOSAL CONTACT PERSON

The assigned contact person for offerors is Uladia Taylor, Assistant Director of Finance, Department of Purchasing. Ms. Taylor can be reached at (678) 676-0279 or by email at tayloru@fc.dekalb.k12.ga.us.

J. PROHIBITED CONTACTS

Except with the consent of the Proposal Contact Person, all offerors, including any persons affiliated with or in any way related to the offeror are strictly prohibited from contacting DCSS employees or consultants for DCSS on any matter having to do in any aspect with this RFP, other than as provided herein. Any and all contacts with such persons associated with DCSS shall be in writing, in appropriate circumstances or cases, as directed by the Contact Person.

K. QUESTIONS AND ANSWERS

It is intended that this RFP be adequate for any vendor to respond to the DeKalb School System's requirements. However, should offerors have questions; the form prescribed on page 28 shall be used (one question per form). All questions shall be submitted electronically to: rfp-telecom@fc.dekalb.k12.ga.us. The deadline to submit questions is **Friday –October 17, 2008, 4:00 pm EST**. Questions received after the deadline will not be considered. All questions received by 4:00 pm on Friday, October 17, 2008 shall be answered in writing and both the questions and answers will be posted to the following website on or before Tuesday – October 21, 2008, 4:00 PM EST.

<http://www.dekalb.k12.ga.us/administration/purchasing/solicitations>

PART II GENERAL REQUIREMENTS

A. DUN & BRADSTREET REPORT

A Dun & Bradstreet Comprehensive Report is required for each offeror. The Dun & Bradstreet Comprehensive Report is a copyright protected document available to subscribers of the Dun & Bradstreet service at a cost of \$67.55. DeKalb County School System is a Dun & Bradstreet service subscriber. Each offeror must include with his/her proposal, a certified check in the amount of \$67.55. The offeror's check for \$67.55 must be included in the offeror's original RFP response. The offeror's certified check is to be made payable to DeKalb County School System.

Dun & Bradstreet operating procedures require the DeKalb County School System to order the Comprehensive Report on each offeror's company. A non-refundable certified check in the amount of \$67.55 to cover the cost of a Comprehensive Report is a mandatory requirement of this RFP response. RFP responses without the non-refundable \$67.55 in certified funds will be considered non-responsive and therefore rejected.

B. VENDOR PERFORMANCE

The successful offeror is required to well and truly perform and fulfill all the undertakings, covenants, terms, conditions, and agreements of this RFP document and any negotiated contract(s). Specifications contained herein and the RFP submittal of the successful offeror will become contractual obligations, if an award ensues. Failure of the offeror to fully perform these obligations may result in cancellation of the award and contract.

C. VENDOR INTERNAL COORDINATION

The DeKalb County School System will look to the offeror as having "one corporate face" and will expect the offeror to coordinate, propose and deliver those products and services best able to meet the identified needs of the DeKalb County School System without DeKalb County School System involvement in subcontractor arrangements. The terms and provisions of this RFP any subsequent contract shall bind the offeror. Nothing contained herein shall create any contractual relationship between any subcontractor and the DeKalb County School System. The primary vendor (offeror) will be responsible for the supervision and conduct of any subcontractors assigned to this project. There will be one purchase order issued to the successful offeror for each project.

D. NEWS RELEASE

Any news release or publicity pertaining to any phase of this project will be coordinated with the Chief Information Officer of DeKalb County School System and must be cleared through the Department of Public Relations of DeKalb County School System.

E. NON-DISCRIMINATION

DeKalb County School System does not discriminate on the basis of race, color, religion, sex, natural origin, age, disability, marital status or sexual orientation in any of its employment practices, education programs, services or activities.

The DeKalb County School System supports an open, fair and impartial, free-market system which maximizes competition and seeks to include all responsible businesses and to provide ample opportunities for business growth and development. Minority businesses are encouraged and given opportunity to bid on various projects; however, all responses will be evaluated on the same criteria. It is not the intention or desire of DeKalb County School System to restrict or impede competition, nor to increase the cost of the work.

F. DRUG-FREE WORKPLACE

By submission of a proposal response to this RFP, the offeror certifies that he/she and said employees and any subcontractors will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substance or drugs during the performance of the contract and that a drug-free workplace will be provided for the offeror's employees and any subcontractors during the entire performance of this contract.

G. SMOKE-FREE WORKPLACE

By submission of a proposal response to this RFP, the offeror certifies that he/she and said employees and any subcontractors will not use tobacco products on school property at any time during the entire performance of this contract and that a smoke-free workplace will be provided for the offeror's employees and any subcontractors during the performance of this contract.

H. COSTS INCURRED

The DeKalb County School System is not liable for any costs incurred by an offeror in preparing and/or submitting a response to this RFP or for any developmental/operations efforts in satisfying this RFP and/or demonstration if requested. There is no guarantee of any offeror receiving an award, contract or order as a result of submitting a response to this RFP. Any and all costs incurred by the offeror in association with submitting a response to this RFP and sample delivery and demonstration (if requested) shall be the sole responsibility of the offeror and shall not be reimbursed by DeKalb County School System.

There is no guarantee of any offeror receiving an order as a result of this RFP.

The offerors shall be liable and responsible for any building repairs required by reason of offeror's work and/or caused by negligence of offeror's employees or subcontractors. Required repairs of any kind will be made and charged to the offeror.

Offerors shall take the necessary precautions to protect the building areas around the required work. Offerors must provide proof of Insurance and Workman's Compensation Insurance in accordance with the insurance requirements specified in this RFP. See Section I below.

I. INSURANCE

1) Vendor shall procure and maintain throughout the term of this Agreement a policy or policies of insurance providing coverages as set forth below that shall protect the Vendor and the Indemnitees from any and all claims as set forth in the Indemnification clause above that may arise out of Vendor's operations under this Agreement. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia or companies acceptable to DCSS. Vendor shall procure the insurance policy(ies) at the Vendor's own expense and shall furnish to DCSS a certificate(s) of insurance containing the following information:

- (a) Name and address of agent/broker;
- (b) Name and address of insured;
- (c) Name of insurance company, underwriting syndicate, or other insuring entity;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy Number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;
- (i) Acknowledgment to the DCSS of notice requirements of material adverse change;
- (j) Signature of authorized agent/broker;
- (k) Telephone number of authorized agent/broker; and
- (l) Details of policy exclusions applicable to this Agreement in comments section of Insurance Certificate.

In addition to the Certificates of Insurance, Vendor's broker / insurer shall provide copies of the policy endorsements evidencing the coverage(s) for DCSS through the Indemnification and Insurance obligations assumed by Vendor herein. All certificates / endorsements evidencing primary and excess layers shall be renewed and kept current and up to date on an annual or lesser time basis as needed.

-
- 2) Vendor is required to maintain the following insurance coverage(s) during the Term of this Agreement:
- (a) Workers Compensation Insurance in the amount of the statutory limits established by the General Assembly of the State of Georgia. Vendor shall have the ability to self-insure its required workers compensation coverage if it is an approved self-insurer in the State of Georgia;
 - (b) Commercial (Comprehensive) General Liability Policy (CGL), or equivalent coverage, to include the contractual obligation of Vendor for any liability assumed hereunder;
 - (c) Business Auto Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by Vendor or Vendor's personnel in the performance of this Agreement;
 - (d) Should Vendor desire to structure their insurance program utilizing a Commercial Umbrella or Excess Liability Policy, all such policies shall have sufficient limits to provide that there is no gap in coverage between an underlying policy and the secondary layer;
 - (e) Under all coverages required hereunder, the policy(ies) shall be endorsed to include the following terms and conditions:
 - (i) Except for Professional Liability policies, all coverages shall be on an "occurrence" not "claims made" basis;
 - (ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, allowed to lapse, fail to be renewed, or endorsed to adversely change any coverage applicable to DCSS or an Indemnitee for any reason until at least thirty (30) days prior written notice has been given to DCSS;
 - (iii) Shall waive all right of subrogation against Indemnitees for any losses arising out of this Agreement;
 - (iv) All such coverage shall remain in full force and effect during the Term and any renewal or extension thereof;
 - (v) Except for any acceptable secondary layer of protection, the policies shall be primary and not excess to any other coverage provided by or available to the Indemnitees.
 - (f) Under coverages required under Sections 2 (b), (c) and (d) above, the policy(ies) shall be endorsed to include the following terms and conditions:
 - (i) Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate (if applicable) with insurers approved to conduct business in the State of Georgia
 - (ii) Contractual liability coverage, specifically referencing this Agreement and the Indemnification herein.
 - (iii) Shall include Indemnitees as Additional Insureds.
 - (iv) A severability of interest or cross liability clause or endorsement applicable to Commercial (Comprehensive) General Liability, Auto, and any Excess Liability policy(ies).

-
- 3) Vendor shall require any and all subcontractors performing work under this Agreement to carry insurance of the type and with limits of liability as Vendor shall deem appropriate and adequate for the work being performed. However, the obligations of the Vendor to the Indemnitees assumed in Sections "Indemnification", and "Insurance" shall not be reduced or diminished by the standards set for the subcontractors. Further, Vendor agrees that their obligation to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subcontractor's acts or negligence in the same manner and to the same extent as if committed by the Vendor. Vendor shall obtain and make available for inspection by DCSS, current certificates of insurance evidencing insurance coverage by such subcontractors.

J. INDEMNIFICATION

1) Vendor agrees to indemnify, defend and hold harmless the DeKalb County School Board, the DeKalb County School District, and the DeKalb County School System (hereinafter collectively referred to as "DCSS"), their officials, officers, employees, agents, volunteers, and assigns (all of whom hereinafter may collectively be referred to as "Indemnitees"), from any and all claims, demands, suits, actions, legal or administrative proceedings, losses, liabilities, costs, interest, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses, for bodily injury, personal injury, (including but not limited to Vendor's employees), patent, copyright, or infringement on any intellectual property rights, or loss or destruction of property (including loss of use, damage or destruction of DCSS owned property) to the extent that any such claim or suit was caused by, arose out of, or contributed to, in whole or in part, by reason of any act, omission, professional error, fault, mistake, or negligence whether active, passive or imputed, of the Vendor its employees, agents, representatives, or subcontractors, their employees, agents, or representatives in connection with or incidental to Vendor's performance of this Agreement regardless of whether such liability, claim, damage, loss, cost or expense is caused in part by an Indemnitee.

2) Vendor further agrees to indemnify or settle any and all third party claims, demands, suits, actions, proceedings, losses, costs, and damages of every kind and description, including any attorneys' fees and/or litigation and investigative expenses asserted against Indemnitees alleging that a Service as provided by Vendor under this Agreement infringes such third party's U.S. trademark, copyright, or patent rights. However, Vendor shall be under no obligation to indemnify the Indemnitees as set forth in this Section 2 to the extent that such third party claim or suit arises out of or relates to: (a) Vendor's compliance with DCSS's specifications; (b) a combination of the Equipment and/or Services with products or services not provided by Vendor; (c) a modification of the Equipment or Services that is inconsistent with the terms of this Agreement; (d) information, data, or other content not provided by Vendor; (e) failure of each Indemnitee to use the Services or Equipment in conformity with all applicable written instructions and documentation; (f) any modification to any Service or Equipment made by or on behalf of DCSS where, but for such modification, no claim of infringement would have existed; or (g) transmission of DCSS supplied data, content or other information. Where the use of the Services is enjoined, Vendor, at its discretion, shall have the right to: (i) obtain for DCSS the right to continue using the affected Service; (ii) replace the affected Service with a non-infringing service; (iii) modify the affected Services so that it is non-infringing; or (iv) terminate the provision of the affected Service or

terminate this Agreement, without liability of either party to the other, except for each party's obligation to pay all fees, charges, costs, incurred up to the time of termination.

3) Vendor shall be excused from its indemnification obligations above:

a) if the claims, demands, suits, actions, proceedings, losses, liabilities arise solely and exclusively out of the negligence of DCSS or one of the indemnitees; or

b) if DCSS fails to (i) provide written notice of the third party claim or suit as soon as practicable, (ii) cooperate with all reasonable requests of the Vendor; or (iii) assist Vendor with the defense and/or settlement of such claim or suit.

4) Vendor's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of this Agreement for any reason.

K. DEMONSTRATION

DeKalb County School System reserves the right to require demonstration(s) of capabilities related to the offeror's response. Oral presentations may be requested of offerors of equal time to the Evaluation Committee. Offerors must be prepared to discuss the salient points of their Proposal within two (2) normal working days of the request. There are to be no presentations, individually or collectively, without such invitation. Access to a demo site and/or examples such as print screens, sample documents, etc. should be submitted as an attachment to the support the offeror's capability to meet the requirements specified in this RFP.

L. CONTRACT TERMS

This is a 3.5 year contract commencing after an anticipated DeKalb County School Board of Education approval on December 1, 2008 and with a contract end date of June 30, 2012. Subsequent to a written Letter of award or purchase order by DeKalb County Schools, the offeror will commence work and shall continue the contract work until the project is completed and approved by DeKalb County School System. The issuance of a Letter of Award or a purchase order to the successful offeror will be considered sufficient notice of acceptance of contract. The contract shall bind the vendor to furnish and deliver goods or services at the prices, and in accordance with all of the terms and conditions of this RFP document. However, DeKalb County School System reserves the right to terminate any resulting order or contract for convenience. In the event of contract termination by DeKalb County Schools, the district will be responsible only for those deliverables and services that have been received and accepted. Non-performance of contract terms will give sufficient cause for DeKalb County Schools to cancel the contract. Non-performance shall be construed to include, but is not limited to, failure of the vendor to deliver in the time specified or in the manner required.

M. APPLICABLE LAWS

Offeror shall comply with all Federal, State and local laws and applicable regulations and shall be in possession of all licenses and permits necessary for beverage vending service delivery.

N. INFRINGEMENT

Offeror shall fully indemnify DeKalb County School System against any claims against the respondent of infringement on any patent, copyright, trade secret, trademark or other intellectual property rights in association with their response to this Request for Proposal.

O. OWNERSHIP RIGHTS

DeKalb County School System shall retain ownership rights to the contents of all documents, supporting literature and data submitted by offerors to this Request for Proposal.

P. NON-COLLUSION

Offerors shall fully certify that they, as an individual or as engaging official of a formal business entity have not entered into any agreement, participated in collusion or otherwise taken any action in restraint of free and competitive responses to this Request for Proposal. Further, offerors guarantee that their response is not made in conjunction with or on behalf of another party and that they have not been directly or indirectly induced in any manner or taken any action to result in a restriction of trade or in an unfair advantage.

Q. PERMITS & LICENSES

All offerors shall be licensed to do business in the State of Georgia.

R. CONFLICT OF INTEREST

Offerors must disclose with their proposal the name of any officer, director or agent who also is a DeKalb County School System employee or Board Member. Offerors must disclose the name of any DeKalb County School System employee or Board Member who owns, directly or indirectly an interest in 5 percent or more in the offeror's firm or any of its' braches. Offerors shall certify that this Request for Proposal response is impartial, at arms-length and free of any conflict of interest, unfair advantage or personal benefit to any DeKalb County School System official.

S. FINANCIAL STABILITY

- a. Offeror shall provide a copy of their company's audited annual financial statements for the previous three (3) years – 2007, 2006 and 2005.
- b. Offeror shall provide a copy of their company's annual report for the previous three (3) years – 2007, 2006 and 2005 (if available).

PART III TECHNICAL SPECIFICATION & REQUIREMENTS

A. PROJECT OVERVIEW/PURPOSE/DESCRIPTION

DeKalb County School System (DCSS) requests a proposal from qualified offerors to provide 7 Day - 24 Hour comprehensive Telecommunications Monitoring and Maintenance Services for DeKalb County School System's existing enterprise wide voice telecommunications systems, components and peripherals.

1) Existing Enterprise Wide Telecommunication System Description: The DeKalb County School System telecommunications system is configured with the Nortel 81C RIs 5.0 as the central communications hub for 95% of DCSS locations. The Nortel 81C is networked to PAETEC with ISDN PRI's for local dial tone, Direct Inward Dialing, long distance and 9150 ISDN BRI connection call paths. The ISDN PRI's are connected to PAETEC using two DS3s. The main school system office complex building A is served by the 81C with an 81C fiber remote located in building B of the main school system office complex. The other 5% of our network is served by our Nortel 1000E VoIP RIs. 5.5 switch. This switch was added to our infrastructure in 2007 and accommodates new growth for our district. Telephone services to all of our trailer population and any new locations added to our district are provided on this switch. This switch is networked to the 81C with dedicated T1's and SIP trunks. All local and long distance traffic on this switch is routed to PAETEC on PRI's. There are three Option 11 RIs. 5.0 sites which are networked to the 81C using dedicated T1s. Contact Center phones and functions are extended from the 81C to two of the Option 11 sites using Nortel 9150 Remote Offices. All of the school locations are served with one or more 9150s depending on the number of telephones required. All of the 9150s are connected to the DeKalb County School System WAN and are connected to the 81C using Nortel 450 switches located at the 81C site. The system is VoIP enabled and the WAN IP connections to the 9150s are fully operational. All of the call paths, including E-911 for the 9150s are routed through the WAN IP connections to the 81C for call processing. The ISDN BRI's at each site are used for backup to the WAN.

2) Refer to the School Network Drawing in Attachment "J" for a typical school in the DeKalb County Schools System telecom network.

3) System Components Drawing: Refer to Attachments "K" and "L" for the system 1000E, Option 11's and 9150s, Call Pilot Voice Mail Messaging and Call Pilot Desk top, Network, DS3 Muxes, ISDN PRI, Nortel 450 Switches, BRI's, line side T1 and analog Contact Center RIs 6.0, and OTM.

4) On-Site Critical Parts Inventory: Refer to Attachment "M" for the list of on-site critical spare parts owned by DeKalb County School System.

5) Refer to the Attachments below that outline the current DeKalb County Schools System telecommunications system inventory detail:

Attachment "N" contains the inventory for the main 81C site

Attachment "O" contains one 1000E VoIP

Attachment "P" contains one Option 11 #1

Attachment "Q" contains one Option 11 #2

Attachment "R" contains one Option 11 #3

The inventory includes the number of switches at each site, switch type, number of trunks (PRI, BRI, and Analog) and number of telephones, DS3 muxes, Nortel 450 LAN switches, voice mail, OTM, and Contact Center in a matrix format.

6) All vendors must attend a mandatory pre-proposal and walk through on Wednesday, October 15, 2008 from 9:00 A.M. – 1:00 P.M. EST. allowing bidders to review the 81C site, 1000E, an Option 11 site, and a 9150 site. **Failure to attend this pre-proposal meeting and walk through will disqualify the vendor from this RFP process.**

The specifics for the Pre-Proposal and Walk Through Meeting are as follows:

Wednesday, October 15, 2008

9:00am – 1:00pm EST.

DeKalb County School System

*William Bradley Bryant Center for Technology
2652 Lawrenceville Highway, Decatur, Georgia 30033, Room 103.*

Welcome and Introductions

9:00 -9:15am

Overview of the Project

9:15-9:30am

Review of RFP

9:30-10:30am

Questions and Answers

10:30-10:45am

Walk Through

10:45 – 1:00pm

B. VENDOR QUALIFICATIONS, PERFORMANCE AND RESPONSE TIME

- 1) All of the offeror's technicians proposed to support the DeKalb County School System telecommunications system must be Nortel certified on the equipment listed in Attachment "I". The offeror must state, by product, the total number of Nortel trained and certified staff in the DeKalb County area on Attachment "S".
- 2) The offeror must provide a description of the vendor's experience in maintaining the equipment listed in Attachment "I".
- 3) The offeror must provide a list of names of technicians proposed to support the DeKalb County School System telecommunications system and provide a brief resume for each person on Attachment "S". Offeror can only list those technicians that reside in Metropolitan Atlanta. Offeror must have a minimum of three qualified technicians available within one week's notice who can provide up to 40 hours of support a week, for a duration outlined by DCSS during our peak seasons...i.e. start of school.
- 4) E Rate funding requirement. The offeror must be Telecom certified with Schools and Libraries, be in good standing, and have a SPIN number, prior to bid submittal. The offeror must provide their SPIN number (Attachment "U").
- 5) Emergency and Non-Emergency Unscheduled Maintenance Provider Response Time

Major Outage is defined as any occurrence that **impacts** call processing as described below:

- 10% of schools are out of service
- Major site (administrative office) out of service
- 81C
- 1000E
- Option 11
- BRI, PRI, T'1 I outages
- Contact Center
- 9150 outage that impacts call completion to a school's main phone number

The offeror must respond within 1 hour of the call and dispatch within 2 hours during normal business hours Monday through Friday, 7:00 AM to 6:00 PM EST. In the event the offeror does not meet the response time regarding a major outage, DeKalb County Schools reserves the option to revoke the contract.

Normal Outage is defined as any occurrence that **does not impact** total call processing as described below:

- 9150 off-line (main line not impacted)
- Less than four telephones out of order in a non critical area.

The offeror must respond to DCSS personnel within 1 hour of the call and dispatch within 4 hours Monday through Friday, 7:00 AM to 6:00 PM. EST. In the event the offeror does not meet the response time regarding a normal outage, the incident is non-billable.

6) **After Hours Emergency Maintenance:** The offeror must respond within 1 hour of call and contact DeKalb Telecom personnel within 2 hours if remote clear does not resolve. Following any after hour service interruption, the offeror must provide to designated Telecom personnel a report of the outage, via email by 8:00 A.M. EST.

7) **Remote System Monitoring and Response:** The offeror must provide 24 hour, 7 days per week remote system monitoring and response to outages of the complete system including the 81C, 1000E, Option 11s, Contact Center, BRI, PRI, T'1 circuits, and 9150s. The offeror must describe their monitoring center and how the center interfaces with the 81C, 1000E, Option 11s, Contact Center, BRI, PRI, T'1 circuits, and 9150 systems for the real time monitoring.

The offeror must describe how the monitoring center responds to system alarms from the 81C, Option 11s, 1000E, BRI, PRI, T'1 circuits, and 9150s and how the customer is notified of alarm events to determine if dispatch is required. Refer to Attachment "U".

The offeror must describe how technicians are dispatched on-site to respond to alarm events that cannot be cleared at the center. Refer to Attachment "U".

All charges must be included in the quoted price whether a remote clear resolves the issue or a dispatch is required.

8) The offeror must price in a 3 year SRS package for all core systems. Pricing to include labor for these services.

9) The offeror must include quarterly DepLists reviews and patching updates, for all core systems.

10) **Spare Nortel System Parts Inventory:** The offeror must maintain in metropolitan Atlanta, the critical parts system inventory outlined in Attachment "N" for the Option 81C, 1000E, Option11s and 9150s. The offeror must state how the local spare parts inventory is replenished and how quickly spare parts can be obtained in an emergency.

11) **Special System Management:** Vendor must provide the following:

- Vendor must participate in monthly and/or quarterly meetings, as deemed necessary by DCSS.
- Vendor must provide a dedicated Account Manager.
- Vendor must perform a daily system health check by 8:00 A.M. EST, to include: LD 22, LD 39, LD 48, LD 60, LD 135, and LD 137.
- Vendor must report to DCSS personnel any anomalies found during the daily health check. This report must be provided to designated telecom personnel via email by 8:00AM EST.

12) **Disaster Recovery:** The offeror must describe how it supports disaster recovery replacement of the Option 81c system, 1000E, Option 11s and 9150s. The offeror should assume support would be needed for a disaster that is not limited to: water damage, fire damage, storm damage, earthquake damage, vandalism, multiple site damage, etc. Offeror must provide any associated costs. Refer to Attachment "T".

13) **Nortel Factory Support:** The offeror must provide with the RFP response, a letter from Nortel describing its support that will be provided to the proposing offeror for system maintenance. The Nortel factory letter must detail the type of Nortel support that will be provided to the offeror for software and hardware trouble resolution, software patches, software upgrades, hardware fixes and hardware upgrades.

C. REFERENCES

Offeror must provide the names and contact phone numbers of three current maintenance customers that have enterprise-wide systems comparable to that of DeKalb County School System. The reference information should include the number of devices and locations per customer. (Attachment "C": Customer Reference Form)

D. COST PROPOSAL

- 1) The offeror must provide a monthly cost for monitoring, a per week cost for on-site Technical Support, and an hourly rate for on site maintenance. Refer to Attachment "I".
- 2) The proposal must include system monitoring for all items listed in Attachment "I".
- 3) The proposed contract maintenance pricing must be priced for a one year term that will be paid on a monthly basis.

E. ADDED VALUE

Offerors are encouraged to include all added value or additional available services or benefits at no cost to DeKalb County School System in their RFP responses. Attach and label "Added Value".

F. AUTHORIZATION TO SELL

Offerors submitting a response to this RFP must provide a Certificate of Authorization from the equipment manufacturer that states written authorization to the vendor to sell the manufacturer's equipment.

G. EVALUATION CRITERIA

DeKalb County School System may, at its sole discretion, select or reject the product and services proposed. As a part of the evaluation process, DeKalb County School System may find it necessary to evaluate the addition or deletion of components of a offeror's proposal in order to make equivalent comparisons to other proposals. DeKalb County School System will select the offeror whose proposal DeKalb County School System determines best meets the needs of DeKalb County School System, based on the evaluation criteria set forth herein.

The determination of the successful proposal will be based upon information supplied by the offeror in the RFP response and upon other information that will be obtained by DeKalb

County School System as it deems necessary. The lowest-cost proposal submitted may not necessarily be determined to be the most responsive and responsible proposal when all factors of evaluation of proposals have been considered. Consideration will be given to supplier qualifications, experience, project approach, innovation, creativity, value added services, etc. However, the total quoted price is an important factor in the determination of the selected proposal.

DeKalb County School System will select the proposal which best meets the requirements of DeKalb County School System. In determining the selected proposal, DeKalb County School System will apply the following criteria:

- A. Overall suitability of the offeror and proposed products and services to present and anticipated future DeKalb County School System needs
- B. Cost of the proposed products and services
- C. Offeror's proposed plan for executing and fulfilling RFP requirements
- D. Offeror's proven ability and experience and success with providing 7 day – 24 hour comprehensive Telecommunications Monitoring and Maintenance Services for like sized organizations
- E. Offeror's customer references
- F. Offeror's conformance to RFP instructions, terms, conditions and submittals
- G. Offeror's responses and corresponding scoring for requirements matrix
- H. Offeror's demonstrated capability to execute
 - Number of fully implemented systems supporting 10,000 or more employees
 - Proposed Implementation Plan
 - Detailed Service Level Agreement
- I. Offeror's demonstration of sound financial strength & integrity

DeKalb County School System will select the proposal which best meets the requirements of DeKalb County School System. In determining the selected proposal, DeKalb County School System will apply the above criteria.

H. REQUIRED SUBMITTALS

Refer to Part I, G – FORMAT OF PROPOSALS AND SUBMISSION for additional proposal preparation and submission information.

Offerors are required to submit one (1) original and ten (10) copies of their proposal. Proposals must be submitted on 8 ½” x 11” single-sided, typed pages excluding references in accordance with the Proposal Format outlined in Part I, Section G. Offerors must respond in a narrative to each requirement, and “understand and comply” responses are not acceptable. All proposal packages must include the following items and attachments in the order specified below:

- Request For Proposal RFP 09-21 for District Wide Telecommunications Services (MUST BE the first document in the bid response); see www.dekalb.k12.ga.us/adminservices/solicitations/purchasing/
- Table of Contents
- Company Profile
- Certified Check for Dun & Bradstreet Financial Report
- Financial Statements
- Annual Reports (if available)
- Nortel Letter
- Authorization to Sell
- Critical Paragraphs (Attachment A)
- Vendor Customer References-3 (Attachment C)
- Statement of Confidentiality(Attachment D)
- Suspension and Debarment Certification (Attachment E)
- Immigration and Security Form (Attachment F)
- Proof of Insurance
- Vendor Parts Cost Sheet (Attachment H)
- Maintenance Plan Costs (Attachment I)
- Technician Qualifications (Attachment S)
- Vendor Performance and Response Time (Attachment T)
- Added Value (if offered)
- Signature Page (Attachment U)

ATTACHMENT A**CRITICAL PARAGRAPHS**

Offerors must put their initials in the space provided in front of critical paragraphs. Initials signify that the information has been read and the vendor agrees and is able to provide all conditions included in the paragraph. Attach and label "Critical Paragraph".

- 1)_____ Pricing in this RFP must remain firm from January 2009 through June 2012. However, any market upgrades in models and/or decreases in model prices must be passed on to DeKalb County School System immediately. DeKalb County School System will review manufacturer pricing and State of Georgia Contract pricing monthly for price decreases and/or model upgrades. Vendor will be required to meet with DeKalb County School System in the event such price decreases should occur. Items must meet or exceed minimum specifications listed in this RFP document. Please note all instances where proposed items and services exceed minimum expectations.
- 2)_____ The time frame for receipt and analysis of proposals will not allow DeKalb County School System to entertain any proposals that are incomplete. All requirements listed should be responded to by the offeror in a narrative style. "Understand and comply" is not an acceptable answer and will disqualify a response from consideration. All required attachments must be included in the offeror's responses. Forms provided in the RFP packet must be used for your response in all instances except where additional pages are needed. Proposals must be formatted following the guidelines given in Part III, Section H of this RFP document.
- 3)_____ The proposals will be evaluated in stages. The first stage will involve review of the submitted proposals. Any proposals not providing all required information will be considered non-responsive and disqualified. The second stage may require oral presentations by the offeror of the proposal.
- 4)_____ When the terms "must," "required," or "no substitutions" are used in this RFP, the specifications being referred to are **mandatory requirements** of this RFP. Offerors are required to include pricing for **all** mandatory items for each specified service, product, feature/function listed in this RFP. Failure to provide such items may be cause for RFP rejection.
- 5)_____ Proposals are due by mail or hand delivery on or before Tuesday, October 28, 2008 at 2:00 pm EST. Proposals are not accepted through electronic or mechanical means such as e-mail or fax. Offerors must supply ten (10) copies of their proposal on this date and before 2:00pm. Any proposals received after this deadline will not be considered. **Proposals will not be accepted by the Management Information Systems department at the W.B. Bryant Center for Technology.** Offerors are advised to consider that hand delivery assures timely receipt. Refer to Part I, G – Format of Proposals and Submission for more details. Proposals and supporting documentation must be submitted to:

Uladia Taylor, Assistant Director of Purchasing
Department of Purchasing
DeKalb County School System
3770 North Decatur Road
Decatur, Georgia 30032
- 6)_____ The DeKalb County School System reserves the right to reject any and/or all responses submitted and to waive any technicalities or minor irregularities in responses received.

ATTACHMENT B

QUESTION SUBMITTAL FORM

for

RFP: Telecommunications Services

DeKalb County School System
Management Information System

rfp-telecom@fc.dekalb.k12.ga.us

Question Submission Deadline: Friday–October 17, 2008 at 4:00pm

Inquiry on RFP

Received From: _____

Fax Back #: _____

E-mail Address: _____

Question Number: _____

(to be filled in by Management Information Systems Dept.)

Date Submitted: _____

(to be filled in by Management Information Systems Dept.)

Page Number Reference: _____

Paragraph Reference: _____

Question:

Answer:

Date of Reply: _____

COMPANY NAME/ ENGAGING OFFICIAL SIGNATURE

ATTACHMENT C
VENDOR CUSTOMER REFERENCES

(Offeror's Company Name)

Attach and label "Customer References".

- Company Name:

Address, City, Zip Code:

Contact Name/Telephone Number/Email Address:

Description of Project (Including Total Number of Devices Monitored & Maintained and Total Number of Locations: _____

- Company Name:

Address, City, Zip Code:

Contact Name/Telephone Number/Email Address:

Description of Project (Including Total Number of Devices Monitored & Maintained and Total Number of Locations: _____

- Company Name:

Address, City, Zip Code:

Contact Name/Telephone Number/Email Address:

Description of Project (Including Total Number of Devices Monitored & Maintained and Total Number of Locations: _____

Important! DCSS will verify customer references. This is a vital part of the bid response.

COMPANY NAME/ ENGAGING OFFICIAL SIGNATURE

ATTACHMENT D

Statement of Confidentiality and Non-Disclosure

Information made available to the vendor by DeKalb County School System for the performance or administration of this contract shall be used only for those purposes and shall not be used in any other way without the written permission of the DeKalb County School System.

If public information is provided to the vendor for use in performance or administration of this contract, such information may not be used for any other purpose by the vendor except with the written permission of DeKalb County School System. If the contractor is uncertain about the availability or proposed use of information provided for the performance or administration of this contract, the contractor will consult with the RFP Contact Person from DeKalb County School System regarding use of that information for other purposes.

The vendor agrees to assume responsibility for protecting the confidentiality of DeKalb County School System records that are not public information. Such information may include, but is not limited to, all employee data, information relating to health records, physician and provider notes, bills, claims and other written and oral information of a personal nature, which is to be safeguarded to ensure that it is not improperly disclosed.

Company

Company Representative

Date

ATTACHMENT E
SUSPENSION AND DEBARMENT CERTIFICATION
Suspension and Debarment

Where a procurement involves the expenditure of Federal assistance or contract grant funds, the Office of Management and Budget requires the awarded contractor to comply with its regulations contained in OMB Circular A-102 as well as The United States General Services Administration regulations regarding parties excluded from receiving Federal contracts, certain subcontracts and certain types of Federal financial and non-financial assistance and benefits as well as Executive Order 12549, Debarment and suspension, 7 CFR Part 3017, Section 3017.510, Participants' Responsibilities.

By submitting this bid/rfp, the bidder/offeror certifies that the bidding/proposing company and/or its principals have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in any transaction by any Federal department or agency and that the bidder/offeror complies with OMB Circular A-102 and The United States General Services Administration regulations.

Further, by submitting this bid/rfp, the bidder/offeror certifies that all lower tier participating individuals and/or company(ies) and all respective principals of lower tier participants have not been suspended, excluded, disqualified, debarred, proposed for debarment, declared ineligible or voluntarily excluded from participation in this any transaction by any Federal department or agency and that the bidder/offeror complies with OMB Circular A-102 and The United States General Services Administration.

The certification placed herein is a material representation of fact upon which reliance will be placed as bids/rfp submittals are evaluated and any transaction is entered into. If it is later determined that the prospective bidder/offeror and/or principals and/or lower tier participant(s) have knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government; the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Prospective bidders/offerors, principals and lower tier participants shall provide immediate written notice to the DeKalb County School System Purchasing Department if at any time the prospective bidders/offerors learn its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The prospective bidder/offeror and its' principals agree by submitting this form that, should the proposed transaction be entered into, the prospective bidder/offeror and its' principals shall not knowingly enter into any lower tier transaction with a person or entity that is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this transaction.

By signing and submitting this form, the bidder/offeror and all lower tier participants are providing certification set out above.

Signature of Company Representative: _____ Date: _____
(Company Name/Certifying Official Signature)

Further, the DeKalb County School System's Purchasing Department will check the EPLS website at <http://epls.gov> to determine if the bidder/offeror is listed.

 COMPANY NAME/ ENGAGING OFFICIAL SIGNATURE

ATTACHMENT F
IMMIGRATION AND SECURITY FORM

To be completed by all DeKalb County School System Contractors and Subcontractors in connection with the physical performance of services.

A. In order to insure compliance with the Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603 and the Georgia Security and Immigration Compliance Act O.C.G.A. § 13-10-90 et. seq.. Contractor must initial one of the sections below:

 Contractor has 500 or more employees and Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 (IRCA) Pub.L. 99-603 and the Georgia Security and Immigration Compliance Act by registering at <https://www.vis-dhs.com/VEmployerRegistration> and verifying information of all new employees; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et. seq.

 Contractor has 100-499 employees and Contractor warrants that no later than July 1, 2008, Contractor will register at <https://vis-dhs.com/EmployerRegistration> to verify information of all new employees in order to comply, with the Immigration Reform and Control Act of 1986 (IRCA) Pub.L. 99-603 and the Georgia Security and Immigration Compliance Act; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et. seq.

 Contractor has 99 or fewer employees and Contractor warrants that no later than July 1, 2009, Contractor will register at <https://vis-dhs.com/EmployerRegistration> to verify information of all new employees in order to comply with the Immigration Reform and Control Act of 1986 (IRCA), Pub.L. 99-603 and the Georgia Security and Immigration Compliance Act; and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01 et. seq.

B. Contractor warrants that Contractor has included a similar provision in all written agreements with any subcontractors engaged to perform services under its Contract(s) with the DeKalb County School System.

 Signature

 Title

Firm Name: _____

Street/Mailing Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Email Address: _____

 COMPANY NAME/ ENGAGING OFFICIAL SIGNATURE

ATTACHMENT G**DCSS LOCATIONS**

Location	Address	City	Zip Code
Druid Hills High	1798 Haygood Drive, NE	Atlanta	30307
Fernbank Elementary	157 Heaton Park Drive, NE	Atlanta	30307
Fernbank Science Center	156 Heaton Park Drive, NE	Atlanta	30307
Clifton Elementary	3132 Clifton Church Road, SE	Atlanta	30316
Gresham Park Elementary	1848 Vicki Lane, SE	Atlanta	30316
*McNair High	1804 Bouldercrest Road, SE	Atlanta	30316
Meadowview Elementary	1879 Wee Kirk Road, SE	Atlanta	30316
Sky Haven Elementary	1372 Sky Haven Road, SE	Atlanta	30316
Ashford Park Elementary	2968 Cravenridge Drive, NE	Atlanta	30319
Cross Keys High	1626 North Druid Hills Road, NE	Atlanta	30319
Montgomery Elementary	3995 Ashford-Dunwoody Road	Atlanta	30319
Kittredge Magnet	1663 East Nancy Creek Drive	Atlanta	30319
Woodward Elementary	3034 Curtis Drive, NE	Atlanta	30319
Briar Vista Elementary	1131 Briar Vista Terrace, NE	Atlanta	30324
Jim Cherry Center	2415 North Druid Hills Road, NE	Atlanta	30329
International School	2383 North Druid Hills Road, NE	Atlanta	30329
Margaret Harris Center	1634 Knob Hill Drive, NE	Atlanta	30329
Montclair Elementary	1680 Clairmont Place, NE	Atlanta	30329
Hawthorne Elementary	2535 Caladium Drive, NE	Atlanta	30345
Henderson Mill Elementary	2408 Henderson Mill Road, NE	Atlanta	30345
Heritage Center	2225 Heritage Drive, NE	Atlanta	30345
Lakeside High	3801 Briarcliff Road, NE	Atlanta	30345
Oak Grove Elementary	1857 Oak Grove Road, NE	Atlanta	30345
Sagamore Hills Elementary	1865 Alderbrook Road, NE	Atlanta	30345
Avondale Elementary	10 Lakeshore Drive	Avondale Estates	30002
Avondale High	1192 Clarendon Road	Avondale Estates	30002
Avondale Middle	3131 Old Rockbridge Road	Avondale Estates	30002
Chamblee High	3688 Chamblee-Dunwoody Road	Chamblee	30341
Dresden Elementary	2449 Dresden Drive	Chamblee	30341
Henderson Middle	2830 Henderson Mill Road	Chamblee	30341
Huntley Hills Elementary	2112 Seaman Circle	Chamblee	30341
Sexton Woods Center	3601 Sexton Woods Drive	Chamblee	30341
Warren Tech High	3075 Alton Road	Chamblee	30341
Clarkston Center	955 North Indian Creek Drive	Clarkston	30021
Clarkston High	618 North Indian Creek Drive	Clarkston	30021
Indian Creek Elementary	724 North Indian Creek Drive	Clarkston	30021
Jolly Elementary	1070 Otello Avenue	Clarkston	30021
Flatrock ES			
Forrest Hills Elementary	923 Forrest Blvd	Decatur	30030
Columbia Elementary	3230 Columbia Woods Drive	Decatur	30032
Columbia High	2106 Columbia Drive	Decatur	30032
DISPAC, Admin. Bldg. A	3770 N. Decatur Rd.	Decatur	30032

Glen Haven Elementary	1402 Austin Drive	Decatur	30032
Hooper Alexander Elementary	3414 Memorial Drive	Decatur	30032
Kelley Lake Elementary	2590 Kelley Lake Road	Decatur	30032
Knollwood Elementary	3039 Santa Monica Drive	Decatur	30032
McNair Discovery	2162 Second Avenue	Decatur	30032
McNair Middle	2190 Wallingford Drive	Decatur	30032
Midway Elementary	3318 Midway Road	Decatur	30032
Peachcrest Elementary	1530 Joy Lane	Decatur	30032
Princeton ES			
Snappfinger Elementary	1365 Snappfinger Road	Decatur	30032
South Campus Driver's Ed	2627 Wildcat Road	Decatur	30032
Tilson Elementary	2100 Bixler Circle	Decatur	30032
Toney Elementary	2701 Oakland Terrace	Decatur	30032
*Towers High	3919 Brookcrest Circle	Decatur	30032
Wadsworth Elementary	2084 Green Forrest Drive	Decatur	30032
Briarlake Elementary	3590 LaVista Road	Decatur	30033
Coralwood Center	2477 Coralwood Drive	Decatur	30033
Laurel Ridge Elementary	1215 Balsam Drive	Decatur	30033
McLendon Elementary	3169 Hollywood Drive	Decatur	30033
Medlock Elementary	2418 Wood Trail Lane	Decatur	30033
Shamrock Middle	3100 Mount Olive Drive	Decatur	30033
William Bradley Bryant Center	2652 Lawrenceville Hwy	Decatur	30033
Bob Mathis Elementary	3505 Boring Road	Decatur	30034
Cedar Grove Middle	2300 Wildcat Road	Decatur	30034
Chapel Hill Elementary	3536 Radcliff Blvd	Decatur	30034
Chapel Hill Middle	3535 Dogwood Farm Road	Decatur	30034
Columbia Middle	3001 Columbia Drive	Decatur	30034
DeKalb HS of Tech (South)	3303 Panthersville Road	Decatur	30034
DeKalb Life Skills Academy	2670 Old Wesley Chapel Road	Decatur	30034
Flat Rock Elementary	3226 Flat Shoals Road	Decatur	30034
Narvie Harris Elementary	3981 McGill Drive	Decatur	30034
Oakview Elementary	3574 Oakvale Road	Decatur	30034
Rainbow Elementary	2801 Kelley Chapel Road	Decatur	30034
*Southwest DeKalb High	2863 Kelley Chapel Road	Decatur	30034
Atherton Elementary	1674 Atherton Drive	Decatur	30035
Bethune Middle	5200 Covington Highway	Decatur	30035
Canby Lane Elementary	4150 Green Hawk Trail	Decatur	30035
Miller Grove Middle	2215 Miller Road	Decatur	30035
Cary Reynolds Elementary	3498 Pine Street	Doraville	30340
Doraville Driver's Ed. 7Center	3932 Flowers Road	Doraville	30340
Evansdale Elementary	2914 Evans Wood Dr.	Doraville	30040
Oakcliff Elementary	3150 Willow Oak Way	Doraville	30040
Sequoyah Middle	3456 Aztec Road	Doraville	30340
Hightower Elementary	4236 Tilly Mill Road	Doraville	30360
Austin Elementary	5435 Roberts Drive	Dunwoody	30338
Chamblee Middle	4680 Chamblee-Dunwoody Road	Dunwoody	30338
Chestnut Elementary	4576 N. Peachtree Road	Dunwoody	30338
DeKalb HS of Tech (North)	1995 Womack Road	Dunwoody	30338
Dunwoody High	5035 Vermack Road	Dunwoody	30338
Kingsley Elementary	2051 Brendon Drive	Dunwoody	30338

Peachtree Middle	4664 N. Peachtree Road	Dunwoody	30338
Vanderlyn Elementary	1877 Vanderlyn Drive	Dunwoody	30338
Cedar Grove Elementary	2330 River Road	Ellenwood	30049
Cedar Grove High	2360 River Road	Ellenwood	30049
Bouie Elementary	5100 Rock Springs Road	Lithonia	30038
Browns Mill Elementary	4863 Browns Mill Road	Lithonia	30038
Martin Luther King Jr. High	3991 Snapfinger Road	Lithonia	30038
Murphey Candler Elementary	6775 South Goddard Road	Lithonia	30038
Fairington Elementary	5505 Philip Bradley Drive	Lithonia	30058
Lithonia High	2440 Phillips Road	Lithonia	30058
Lithonia Middle	2451 Randall Ave	Lithonia	30058
Marbut Elementary	5776 Marbut Road	Lithonia	30058
Miller Grove High	2545 DeKalb Medical Pkwy	Lithonia	30058
Panola Way Elementary	2170 Panola Way Court	Lithonia	30058
Redan Elementary	1914 S. Stn Mtn-Lithonia Rd.	Lithonia	30058
Redan Middle	1775 Young Road	Lithonia	30058
Rock Chapel Elementary	1130 Rock Chapel Road	Lithonia	30058
Salem Middle	5333 Salem Road	Lithonia	30058
Shadow Rock Elementary	1040 Kingway Drive	Lithonia	30058
Eagle Woods	5931 Shadowrock Drive	Lithonia	30058
Stoneview Elementary	2629 Huber Street	Lithonia	30058
Robert Shaw Elementary	385 Glendale Road	Scottdale	30079
Allgood Elementary	659 Allgood Road	Stone Mountain	30083
*MIC	1701 Mountain Industrial Blvd.	Stone Mountain	30083
Dunaire Elementary	651 South Indian Creek Drive	Stone Mountain	30083
East DeKalb Campus, Area Office	5855 Memorial Drive	Stone Mountain	30083
Hambrick Elementary	1101 Hambrick Road	Stone Mountain	30083
Rockbridge Elementary	445 Halwick Way	Stone Mountain	30083
Rowland Elementary	1317 South Indian Creek Drive	Stone Mountain	30083
Stone Mill Elementary	4900 Sheila Lane	Stone Mountain	30083
Stone Mountain Elementary	6720 Memorial Drive	Stone Mountain	30083
Stone Mountain High	4555 Central Drive	Stone Mountain	30083
Champion Theme	5265 Mimosa Drive	Stone Mountain	30083
Woodridge Elementary	4120 Cedar Ridge Trail	Stone Mountain	30083
Smoke Rise Elementary	1991 Silver Hill Road	Stone Mountain	30084
Pine Ridge Elementary	750 Pine Ridge Drive	Stone Mountain	30087
Stephenson High	701 Stephenson Road	Stone Mountain	30087
Stephenson Middle	922 Stephenson Road	Stone Mountain	30087

Wynbrooke Elementary	440 Wicksbury Way	Stone Mountain	30087
E. L. Miller Elementary	919 Martin Road	Stone Mountain	30088
Freedom Middle	505 South Hairston Road	Stone Mountain	30088
Redan High	5247 Redan Road	Stone Mountain	30088
Brockett Elementary	1855 Brockett Road	Tucker	30084
Idlewood Elementary	1484 Idlewood Road	Tucker	30084
Livsey Elementary	4137 Livsey Road	Tucker	30084
Midvale Elementary	3836 Midvale Road	Tucker	30084
Sam Moss Service Center	1780 Montreal Rd.	Tucker	30084
Tucker High	5036 LaVista Road	Tucker	30084
Tucker Middle	2160 Idlewood Road	Tucker	30084
DECA	1701 Mountain Industrial Blvd	Tucker	30084
*Stone Mountain Middle			
*Arabia Mountain			
*Dunwoody ES			
*Chamblee MS			
*Under construction or renovation			

ATTACHMENT H
VENDOR PARTS COSTS SHEET

Part Number	Description	Mfg Suggested Price	Percent Off List Price to DCSS	DCSS Cost
QPC-43R	Per Sig Card			
NT4N67AA	Compact PCI Systems Utility			
NT4N65AC	Compact PCI Core Net			
NT4N43CA	PCI MMDU			
NTRB33AD	FIJI Card			
NTDR70AE	Reach Line Card (RLC)			
NT6D41CA	CE Power Supply			
QPC-441F	3PE Card			
NT8D17FA	Conference / TDS Pack			
NT8D04BA	Net Card			
NTDR69AC	9150 Remote Office Unit			
NT4N64AA	CP PII Processor Card (256MB)			
NT5D12AG	Dual PRI Card			
NT6D40BA	DC PE Power Supply			
NT8D01BC	Controller 4			
NT6D80AC	MSDL Card			
NT5C07AC	Rectifier			
NTDR74AB	BRI Cards			
NTRB53AA	Clock Controller			
NT8D52DD	Fan Unit			
NT8D22AC	Sys Monitor			
NTRB21AC	TMDI			
NTDWW66AAE5	Sig Server			
NTDWW65AAE5	MC32S			
NT6P08AA	VP8			
NT6R15AA	MMP40			
NT6D41AD	MerMail CE Pwr Supply			
NT6P03AA	Utility			
NTRB18CA	MGATE			
NTDW60BBE5	Media Gateway Controller Card			
NTHU62AB	CPPM Signaling Server			
NTDW64AAE5	96 DSP Daughterboard			
NTDW62AAE5	32 DSP Daughterboard			
NTDU14DAE5	Media Gateway			
NTDW77AAE5	8 Port T-1 PRI Gateway Module			
NT4N39AA	CPIV Call Processor			
I-2002	I/P Telephone			
I-2004	I/P Telephone			

COMPANY NAME/ ENGAGING OFFICIAL SIGNATURE

I-2007	I/P Telephone			
I-2050	I/P Conference Telephone			
Part Number	Description	Mfg Suggested Price	Percent Off List Price to DCSS	DCSS Cost
I-1150	I/P ACD Telephone			
M2008	Refurbished Telephone			
M2616	Refurbished Telephone			
M2616 AOM	Add on Module			

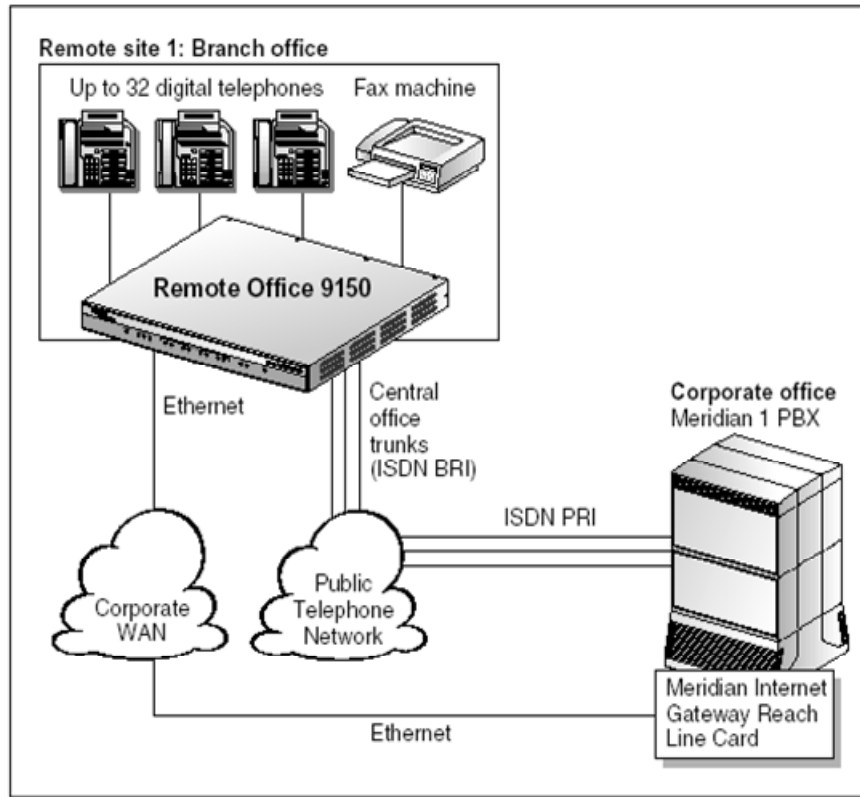
ATTACHMENT I

MAINTENANCE PLAN COSTS

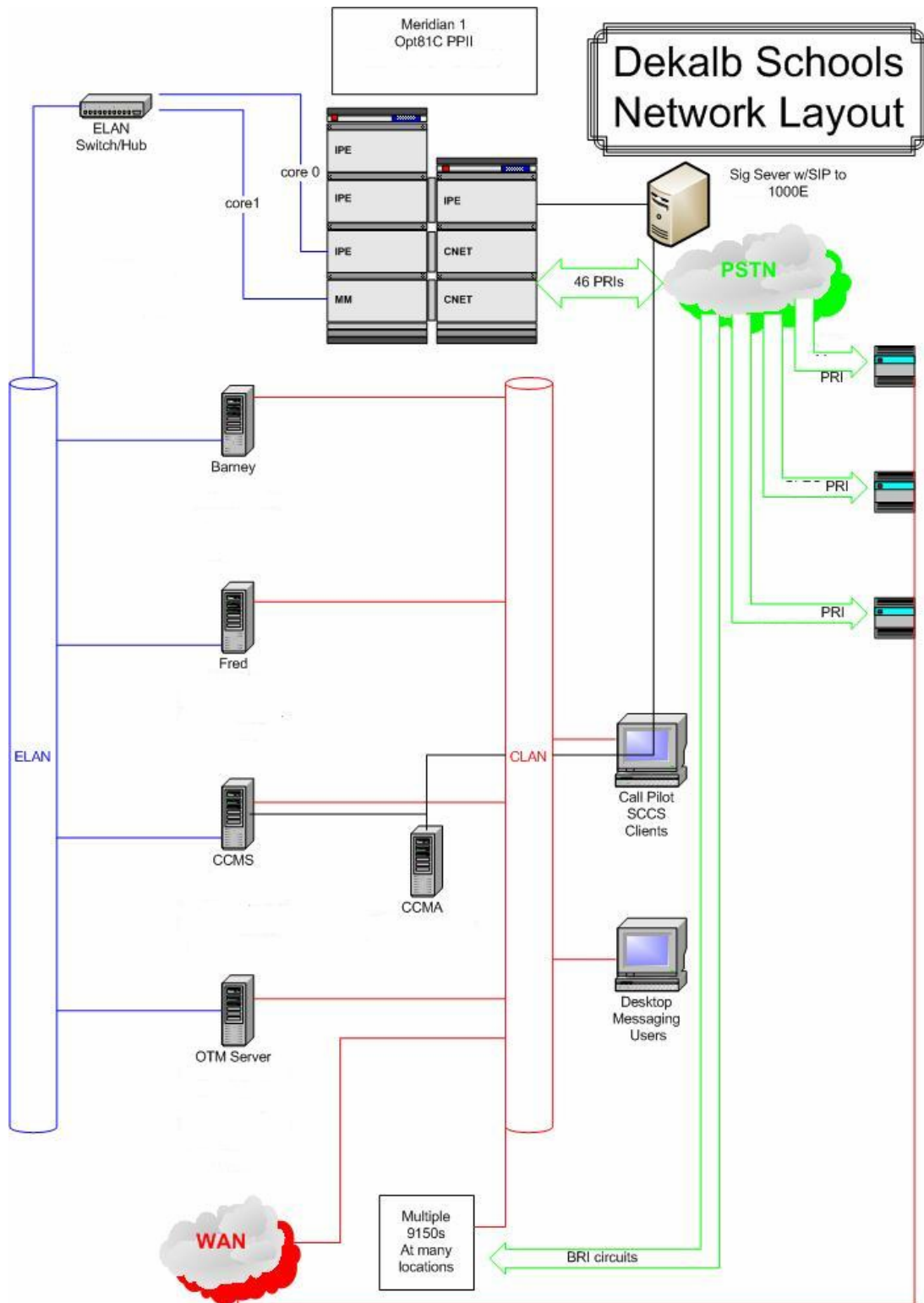
	Monitoring and Services Plan Cost	Price (monthly cost)
1	24/7 System monitoring, notification and remote or on-site clearing of all alarms for: Qty Description (1) 81C (1) 1000E (3) Option 11's (350-400) 9150's (312) Network connections (53) PRI (350-400) BRI (32) Analog <ul style="list-style-type: none"> On site support from 7am-6pm EST Monday-Friday as required. 	
2	<u>On-Site Maintenance Cost</u> <ul style="list-style-type: none"> Three year SRS package on all core systems, including labor. Upgrades on all core systems after quarterly DepLists reviews. Hourly rate for regular business hours (7:00 AM to 6:00 PM EST) replacement of handsets, 9150's, etc. Weekly rate for dedicated on-site technician. Monthly rate for dedicated on-site technician. 	<hr/> \$ _____ \$ _____ \$ _____ \$ _____ \$ _____

ATTACHMENT J SCHOOL NETWORK DRAWING

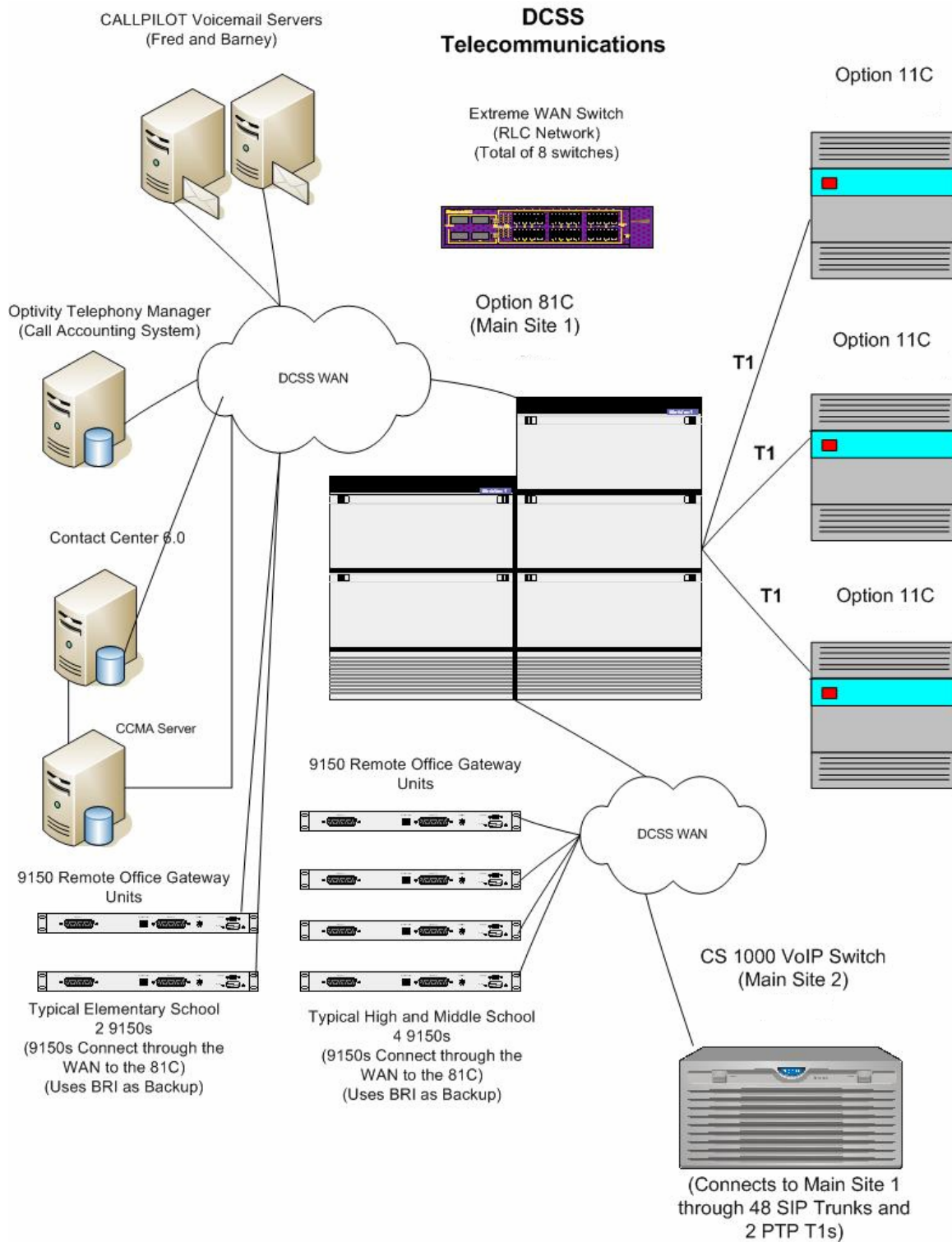
The School House.....



ATTACHMENT K TELECOM NETWORK DIAGRAM



ATTACHMENT L TELECOM EQUIPMENT DIAGRAM



ATTACHMENT M

CRITICAL PARTS LIST

Part Number	Description	Quantity
QPC-43R	Per Sig Card	1
NT4N67AA	Compact PCI Systems Utility	1
NT4N65AC	Compact PCI Core Net	3
NT4N43CA	PCI MMDU	1
NTRB33AD	FIJI Card	2
NTDR70AE	Reach Line Card (RLC)	2
NT6D41CA	CE Power Supply	1
QPC-441F	3PE Card	1
NT8D17FA	Conference / TDS Pack	1
NT8D04BA	Net Card	1
NTDR69AC	9150 Remote Office Unit	2
NT4N64AA	CP PII Processor Card (256MB)	1
NT5D12AG	Dual PRI Card	2
NT6D40BA	DC PE Power Supply	2
NT8D01BC	Controller 4	2
NT6D80AC	MSDL Card	1
NT5C07AC	Rectifier	1
NTDR74AB	BRI Cards	2
NTRB53AA	Clock Controller	1
NT8D52DD	Fan Unit	1
NT8D22AC	Sys Monitor	1
NTRB21AC	TMDI	2
NTDWW66AAE5	Sig Server	1
NTDWW65AAE5	MC32S	2
NT6P08AA	VP8	1
NT6R15AA	MMP40	1
NT6D41AD	MerMail CE Pwr Supply	1
NT6P03AA	Utility	1
NTRB18CA	MGATE	2
NTDW60BBE5	Media Gateway Controller Card	1
NTHU62AB	CPPM Signaling Server	1
NTDW64AAE5	96 DSP Daughterboard	1
NTDW62AAE5	32 DSP Daughterboard	1
NTDU14DAE5	Media Gateway	1
NTDW77AAE5	8 Port T-1 PRI Gateway Module	1
NT4N39AA	CPIV Call Processor	1

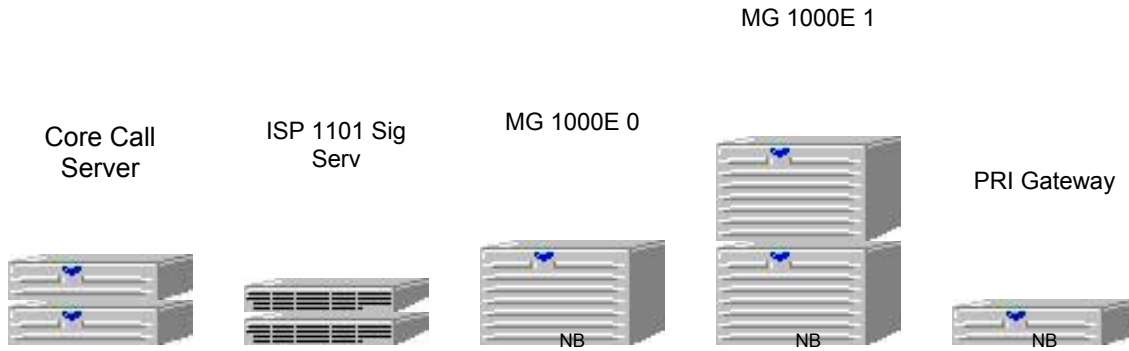
ATTACHMENT N
81C MAIN SITE

Type of Cards	Qty	Analog	Phantoms	Digital	Amount of Phones (does include phantoms)	Columns
NT8D02GA / DLC	29	88	2160	10875	13123	14
NTDR70AA / RLC	308					
NTRB18CA / MGATE	6					
NT8D09BA / ANALOG	11					
NT5D11AE / LINESIDE T-1	2					
NT8D16AB / DTR	8					
NT6D80AB / MSDL	6					
NT8D14BB XUT	1					
NT5D12AG / DUAL PRI	24					
NTRB33AD / FIJI	12					
NTRB53AA / CLCK	2					
NTDW65AAE5 / MC32	2					
NTDW66AAE5 / Sig Server	1					
Total	412					

ATTACHMENT O

1000E VoIP

1000 E System Layout



Type of Cards	Qty	Analog	VoIP	Digital	Amount of Phones (does include phantoms)	Media Gateways
NTDW60BB / MGC	3	0	1119	0	1119	3
NTVQ01BB / ITG	5					
NT5D12AG / DUAL PRI	24					
NTDW64AA / PRI Gateway	1					
NTDU27XX / Rack Sig Server	2					
Total	35					

ATTACHMENT P

Option 11 #1

Type of Cards	Qty	9150s	Callpilot Server	Analog	Digital	Amount of Phones	Cabs	Available Slots
NT8D02GA / DLC	12	1	Barney	49	188	237	2	1
NT8D09BA / ANALOG	3							
NT8D14BB XUT	2							
NTRB21AB / TMDI	2							
Total	19							

ATTACHMENT Q

Option 11 #2

Type of Cards	Qty	9150s	Callpilot Server	Analog	Digital	Amount of Phones	Cabs	Available Slots
NT8D02GA / DLC	8	1	Barney	28	126	154	2	6
NT8D09BA / ANALOG	2							
NT8D14BB XUT	2							
NTRB21AB / TMDI	2							
Total	14							

ATTACHMENT R
Option 11 #3

Type of Cards	Qty	9150s	Callpilot Server	Analog	Digital	Amount of Phones	Cabs	Available Slots
NT8D02GA / DLC	25	0	Barney	45	396	441	3	0
NT8D09BA / ANALOG	2							
NT8D14BB XUT	1							
NTRB21AB / TMDI	2							
Total	30							

ATTACHMENT S
TECHNICIAN QUALIFICATIONS

Total number of Certified Nortel Technicians: _____

Name of Technician _____

Product & Years of Certification:

11C-81C _____

1000E _____

Call Pilot _____

Contact Center _____

Remote Office 9150 _____

For additional technician names and résumés. Include as many copies as required.

ATTACHMENT T

VENDOR PERFORMANCE AND RESPONSE TIME

A. Remote System Monitoring

Vendor must provide the description below as detailed in Part III: B.7.

B. Disaster Recovery

Vendor must provide the description below as detailed in Part III: B: 12

ATTACHMENT U
SIGNATURE PAGE

Offeror: _____ E Rate Spin Number _____

I certify the contents of this RFP response to be accurate and complete.

Authorized Representative

Printed Name

Position/Title

Company Name

Signature

E-mail address

Date