### DeKalb County School District

**Sam A. Moss Center**  
1780 Montreal Rd.  
Tucker, GA 30084

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**PROJECT TITLE:** SPLOST IV & V Program Management  
**LOCATION:** Virtual

**MEETING MINUTES**

**MEETING DATE:** 06/22/2022  
**SUBJECT:** E-SPLOST Advisory

<table>
<thead>
<tr>
<th>DID ATTEND</th>
<th>INITIALS</th>
<th>ATTENDEE NAME</th>
<th>COMPANY NAME</th>
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<tbody>
<tr>
<td>Y</td>
<td>CB</td>
<td>Cathy Blakeney</td>
<td>E-SPLOST Advisory Committee, Chair</td>
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<tr>
<td>Y</td>
<td>DW</td>
<td>Daniel Walker</td>
<td>E-SPLOST Advisory Committee, Vice Chair</td>
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<tr>
<td>Y</td>
<td>DW-1</td>
<td>Derek Westfall</td>
<td>E-SPLOST Advisory Committee</td>
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<tr>
<td>Y</td>
<td>KC</td>
<td>Kimberly Crayton</td>
<td>E-SPLOST Advisory Committee</td>
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<tr>
<td>Y</td>
<td>LJ</td>
<td>Lavetrice Jordan</td>
<td>E-SPLOST Advisory Committee</td>
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<td>Y</td>
<td>LW</td>
<td>Lisa A. Wright</td>
<td>E-SPLOST Advisory Committee</td>
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<tr>
<td>N</td>
<td>MK</td>
<td>Min Kye</td>
<td>E-SPLOST Advisory Committee</td>
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<td>Y</td>
<td>RL</td>
<td>Robert Little II</td>
<td>E-SPLOST Advisory Committee</td>
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<td>Y</td>
<td>SM</td>
<td>Sabrina McTier</td>
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<td>Y</td>
<td>KA</td>
<td>Kevin Alexander</td>
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<tr>
<td>Y</td>
<td>SR</td>
<td>Sarah Rauers</td>
<td>E-SPLOST Advisory Committee</td>
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<tr>
<td>Y</td>
<td>VT</td>
<td>Vasanne Tinsley</td>
<td>DeKalb County School District</td>
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<tr>
<td>Y</td>
<td>RB</td>
<td>Richard Boyd</td>
<td>DeKalb County School District</td>
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<tr>
<td>Y</td>
<td>BA</td>
<td>Brian Albanese</td>
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<tr>
<td>Y</td>
<td>ML</td>
<td>Monica Law</td>
<td>DeKalb County School District</td>
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<tr>
<td>Y</td>
<td>HD</td>
<td>Hau Dim- Interpreter</td>
<td>DeKalb County School District</td>
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<tr>
<td>Y</td>
<td>LM</td>
<td>Guadalupe McMurray-Interpreter</td>
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<tr>
<td>Y</td>
<td>ES</td>
<td>Esther Burmese- Interpreter</td>
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<td>Y</td>
<td>DN</td>
<td>Daniel Ngure- Swahili Interpreter</td>
<td>DeKalb County School District</td>
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<td>Y</td>
<td>EA</td>
<td>Eusebio Avila- Spanish Interpreter</td>
<td>DeKalb County School District</td>
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<tr>
<td>Y</td>
<td>MB</td>
<td>Mel Butler</td>
<td>AECOM</td>
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<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>STARTED</th>
<th>DUE</th>
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<tr>
<td>00001</td>
<td>The regular meeting of the E-SPLOST Advisory Committee was held virtually on Wednesday, June 22, 2022 and called to order at 6:06 p.m. Visitors were acknowledged; Dr. Vasanne Tinsley was present and expressed her appreciation of the committee.</td>
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<td>00002</td>
<td>The Committee approved the June 22, 2022 Agenda by unanimous consent. There were no objections.</td>
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<td>00003</td>
<td>The Committee approved the May 25, 2022 Meeting Minutes by unanimous consent. There were no objections.</td>
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<td>00004</td>
<td>RB Reported on SPLOST items presented in the June 6, 2022 Board of Education regular meeting.</td>
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In the board meeting held on June 6, 2022, the board approved the E-SPLOST V Project: Professional Architectural and Engineering Services for Henderson Mill Elementary School Major Building System Replacement (Corgan Associates, Inc.)

- General Contractor Services for Window Replacement at Laurel Ridge Elementary School (F.H. Paschen, S.N. Nielson & Associates, LLC)

- Playground Equipment & Installation Services Contract Award (Playpower, Inc.)

DW acknowledged feedback regarding:

- Follow-Up on how much E-SPLOST funds are received each month
- Follow-Up on E-SPLOST Project 2235- status of New Dunwoody/Chamblee ES

MB presented the MSR review

Major Achievements for the Month

- E.L. Miller ES: #325435-Major Building System Replacement

- Champion Theme MS: #35835

- Cedar Grove HS Auditorium Addition- 88% complete

- Druid Hills HS Accessibility Improvements-Complete. Fire Marshall Inspection remains

- Brockett ES Roof Replacement- 90% complete

- Oak Grove ES Roof Replacement- 93% complete

- Towers HS- Contractor completed rock blasting; rock removal and backfill work is active

- Chamblee HS Turf Installation-Field is complete. Final walkthrough completed and field turned over to school site.

- Lakeside HS Turf & Track- Turf installation commenced on May 9 and is ongoing
• ADA Restrooms Upgrades- Pine Ridge ES- 70% complete

• ADA Restrooms Upgrades- Kelley Lake ES- 75% complete

• Redan MS #32235-Restroom and Plumbing Fixture Replacement, Fire Sprinklers and Improved Assisted Toileting Area: Project was delayed due to BOE approval delay of the E-SPLOST V Project List Adjustments

• Midvale ES #34435- Accessibility Improvements, Fire Sprinklers: Project was delayed due to BOE approval delay of the E-SPLOST V Project List Adjustments

• Fairington ES #36135- Roof and Plumbing Fixture Replacement, Site Improvements: Project was delayed due to BOE approval delay of the E-SPLOST V Project List Adjustments

• Salem MS #36535-HVAC Replacement: Project was delayed due to BOE approval delay of the E-SPLOST V Project List Adjustments

• Rock Chapel ES- HVAC Replacement: Additional scope design delayed pending BOE approval of AE’s contract amendment for the additional services

• Request or Claims by District “vendors” for any Project this Month
  1. By the Architects/Engineers-None this period
  2. By the Builders-None this period

• Change Orders Approved for the Month: Cedar Grove HS Auditorium Addition: Extended General Conditions for Unsuitable Soils and Miscellaneous Changes ($1,239,538.20)

• Project Status Summary: SPLOST V
  Cancelled-2; Deferred-3; Planning-2; Design Procurement-1; Design 19;
  Construction Procurement 8; Construction 15; Completed/Closeout 16;
  Projected Scope Completed in SPLOST IV-2 Total 68
LW inquired about the SPLOST IV & SPLOST V GA DOE funds and when will the district receive payment

CB acknowledged that there will be a training for the committee members

RB acknowledged the status of Facilities Maintenance Report, which included the following:

A list of items are as follows: Druid Hills High School- painting, carpentry, A/C, ceiling tile, toilet repairs, plumbing, rotten wood, room signs and 106 items found at Druid Hills. Priority 1- 72 completed; Priority 2- 23 completed; Priority 3- 11 completed

Chamblee High School not many items found

Cross Keys High-49 items found and under review

Dunwoody High-190 items found and 53 are completed

Lakeside High- Items still under review

Clarkston High- 138 items and 58 completed

DW inquired about a work order system

KC inquired about the following: maintenance repairs/work orders being compiled on an excel spreadsheet, whose responsibility it is to get specific maintenance repairs completed; the importance of being aware of what needs to be done in each school building

VT acknowledged the purpose of the Facility Maintenance Work Orders on a spreadsheet. It is designed to identify the areas of need during weekly meetings. Regional Superintendents are working closely with Plant Engineers & Custodians to ensure that the building maintenance is completed.

LW inquired about any changes of Plant Engineers

SM acknowledged how the media is being contacted regarding the condition of school buildings

CB acknowledged concerns regarding repairs of the school building. Who is responsible? Was there a “walk-through” for Stephenson MS?

SR inquired, “Who was included in the walk-through at the schools?”.
KA inquired about the status of the work order system

RB acknowledged no new business

CB acknowledged Dr. Tinsley’s presence and participation

CB acknowledged committee members training in progress

CB acknowledged the open Call for Candidates position. The plan will TBD in next month’s meeting

RB inquired about meetings returning to face to face

CB acknowledged meetings should not be face to face due to increase in COVID-19 cases. It was suggested that meetings remain virtual until further notice.

CB acknowledged the status of the open committee member position will be discussed in next month’s meeting

The meeting was adjourned at 7:31 p.m.
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