

DeKalb County School District**MEETING MINUTES**

Sam A. Moss Center
 1780 Montreal Rd.
 Tucker, GA 30084

PROJECT TITLE: SPLOST IV & V Program Management**MEETING DATE:** 08/24/2022**LOCATION:** Virtual**SUBJECT:** E-SPLOST Advisory

| DID ATTEND | INITIALS | ATTENDEE NAME | COMPANY NAME |
|-------------------|-----------------|----------------------|---|
| Y | CB | Cathy Blakeney | E-SPLOST Advisory Committee, Chair |
| Y | DW | Daniel Walker | E-SPLOST Advisory Committee, Vice Chair |
| Y | DW-1 | Derek Westfall | E-SPLOST Advisory Committee |
| Y | KC | Kimberly Crayton | E-SPLOST Advisory Committee |
| N | LJ | Lavetrice Jordan | E-SPLOST Advisory Committee |
| Y | LW | Lisa A. Wright | E-SPLOST Advisory Committee |
| Y | MK | Min Kye | E-SPLOST Advisory Committee |
| Y | RL | Robert Little II | E-SPLOST Advisory Committee |
| Y | SM | Sabrina McTier | E-SPLOST Advisory Committee |
| Y | KA | Kevin Alexander | E-SPLOST Advisory Committee |
| Y | SR | Sarah Rauers | E-SPLOST Advisory Committee |
| Y | VT | Vasanne Tinsley | DeKalb County School District |
| Y | RB | Richard Boyd | DeKalb County School District |
| Y | ML | Monica Law | DeKalb County School District |
| Y | AG | Allyson Gevertz | DeKalb County School District |
| Y | DP | Deirdre Pierce | DeKalb County School District |
| Y | BA | Brian Albanese | AECOM |
| Y | MB | Mel Butler | AECOM |

| ITEM | DESCRIPTION | STARTED | DUE |
|-------------|--|----------------|------------|
| 00001 | The regular meeting of the E-SPLOST Advisory Committee was held virtually on Wednesday, September 28, 2022 and called to order at 6:05 p.m. by CB. | | |
| 00002 | The Committee approved the September 28, 2022 Agenda by unanimous consent. There were no objections. | | |
| 00003 | The Committee approved the August 24, 2022 Meeting Minutes by unanimous consent. There were no objections. | | |
| 00004 | RB Reported on SPLOST items presented in the September 12, 2022 Board of Education regular meeting and the September 21, 2022 called meeting. | | |

PROJECT TITLE: SPLOST IV & V Program Management**MEETING DATE:** 08/24/2022**LOCATION:** Virtual**SUBJECT:** E-SPLOST Advisory

- 00005
- E-SPLOST V Project: RFP No. 22-752-020 for GC Services Redan MS, Fairington ES, and Salem MS Major Building System Replacement-Construction Works, Inc. (not to exceed \$18,104,706.37)
 - E-SPLOST V Project: RFP No. 22-752-023 for GC Services E.L. Miller Elementary School Major Building System Replacement (Centennial Contractors Enterprises, Inc. (not to exceed \$6,997,200)
 - E-SPLOST V Project 101-35 for Group A Fire Sprinkler Installation: Approval of Additional Scope of Work and Related Amendment No.1 to the A/E Services Contract (for a not-to-exceed amount of \$126, 427)
 - E-SPLOST V Project 102-35 for Group B Fire Sprinkler Installation: Approval of Additional Scope of Work and Related Amendment No.1 to the A/E Services Contract (for a not-to-exceed amount of \$185, 675).
 - E-SPLOST V Project 103-35 Group C Fire Sprinkler Installation: Approval of Additional Scope of Work and Related Amendment No.1 to the A/E Services Contract (for a not-to-exceed amount of \$117, 607).
 - E-SPLOST V Project: Design/Build Services for Group A2 Track and Turf Installation-Change Order No.3 to Deluxe Athletics, LLC (for not-to-exceed amount of \$140,000).
 - E-SPLOST V Project: Design/Build Services for Druid Hills Middle School and Redan High School Baseball Facilities Improvements-Change Order No.1 to Gilbane Building Company (for a not-to-exceed amount of \$584, 622).
 - E-SPLOST V Project: 370-35 for Chestnut Elementary School Major Building System Replacement Approval of Additional Scope Work and Related Budget Adjustment Needed (for not-to-exceed amount of \$630,000).
 - E-SPLOST V Project: 368-35 for Laurel Ridge Elementary School Major Building System Replacement Approval of

PROJECT TITLE: SPLOST IV & V Program Management

MEETING DATE: 08/24/2022

LOCATION: Virtual

SUBJECT: E-SPLOST Advisory

Additional Scope of Work and Related Budget Adjustment
Needed (for a not-to-exceed amount of \$1,030,000).

- E-SPLOST V Project: 369-35 Woodridge Elementary School Major Building System Replacement Approval of Additional Scope of Work and Related Budget Adjustment Needed (for a not-to-exceed amount of \$910,000)
- E-SPLOST V Project: 365-35 Salem Middle School Major Building System Replacement Approval of Additional Scope of Work and Related Amendment to the Architectural Services Contract (for a not-to-exceed amount of \$317,111).

DW-1 inquired about surveying of property coming out of SPLOST funds

VT acknowledged and thanked everyone for their support.

VT acknowledged that all buildings are being assessed to see what needs to be done.

00006 DW acknowledged community feedback regarding:

KA inquired about how committee emails are being acknowledged

What is the procedure for answering committee emails?

Email inquiries regarding flow charts, contract fee structure and approving change orders

00007 MB presented the MSR review (**see attached document**)

KA inquired about how the DCSD salary being a part of the MSR

CB acknowledged her time on the committee for 10 years and inquired about meetings returning face-to-face or remaining virtual and turned the meeting over to Daniel Walker

CB acknowledged the open position on the committee is still unfilled and excused herself from the meeting

RB presented how to locate the MSR Review on the website-
<http://www.dekalbschoolsga.org/e-splst-advisory-committee/>.

Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

PROJECT TITLE: SPLOST IV & V Program Management

MEETING DATE: 08/24/2022

LOCATION: Virtual

SUBJECT: E-SPLOST Advisory

00008 RB presented the status of Facilities Maintenance report, which included the following;

Work Order Life Cycle- Presentation of Process included the presentation with minutes as record. (**see attached document**)

Facilities Maintenance Report- (**see attached document**)

LW inquired about the staffing

RB stated that the positions are being advertised and how filling positions have been competitive with other districts and vendors.

00009

DW acknowledged no new business

00010

RB acknowledged a staff member will conduct training for new members

00011

DW acknowledged all committee emails will be reviewed along with a follow-up

00012

DW acknowledged the importance of committee members' attendance

00013

The meeting was adjourned at 7:32 p.m.

DeKalb County School District

Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

MEETING MINUTES

PROJECT TITLE: SPLOST IV & V Program Management

MEETING DATE: 08/24/2022

LOCATION: Virtual

SUBJECT: E-SPLOST Advisory