

**DeKalb County School District****MEETING MINUTES**

Sam A. Moss Center  
 1780 Montreal Rd.  
 Tucker, GA 30084

**PROJECT TITLE:** SPLOST IV & V Program Management**MEETING DATE:** 03/22/2023**LOCATION:** Virtual**SUBJECT:** E-SPLOST Advisory

<b>DID ATTEND</b>	<b>INITIALS</b>	<b>ATTENDEE NAME</b>	<b>COMPANY NAME</b>
Y	CB	Cathy Blakeney	E-SPLOST Advisory Committee, Chair
Y	DW	Daniel Walker	E-SPLOST Advisory Committee, Vice Chair
Y	DW-1	Derek Westfall	E-SPLOST Advisory Committee
Y	LJ	Lavetrice Jordan	E-SPLOST Advisory Committee
Y	LW	Lisa A. Wright	E-SPLOST Advisory Committee
Y	MK	Min Kye	E-SPLOST Advisory Committee
Y	RL	Robert Little II	E-SPLOST Advisory Committee
Y	SM	Sabrina McTier	E-SPLOST Advisory Committee
Y	KA	Kevin Alexander	E-SPLOST Advisory Committee
N	TL	Tommy Lester	E-SPLOST Advisory Committee
N	SR	Sarah Rauers	E-SPLOST Advisory Committee
Y	EH	Erick Hofstetter	DeKalb County School District
Y	RB	Richard Boyd	DeKalb County School District
Y	ML	Monica Law	DeKalb County School District
Y	BA	Brian Albanese	AECOM
Y	MB	Mel Butler	AECOM

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>STARTED</b>	<b>DUE</b>
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00001 The regular meeting of the E-SPLOST Advisory Committee was held virtually on Wednesday, March 22, 2023 and called to order at 6:05 p.m. by CB.

00002 The Committee approved the March 22, 2023 Agenda by unanimous consent. There were no objections.

00003 The Committee approved the February 22, 2023 Meeting Minutes by unanimous consent. There were no objections. Meeting minutes to be posted to the website.

00004 RB Reported on SPLOST items presented in the March 13, 2023 Board of Education regular meeting.

Modular Classroom Building Lease Approval for E.L. Miller Elementary (Mobile Modular Management Corporation in a not to exceed amount of \$312,538.88

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00005 RB acknowledged the following contract award for March 13, 2023

Modular Classroom Building Lease Approval for E.L. Miller Elementary  
(Mobile Modular Management Corporation in a not to exceed amount of  
\$312,538.88

00006 DW acknowledged 6 committee emails will be reviewed along with 2  
follow-ups.

RB acknowledged that he will provide feedback on the 2 email follow-  
ups.

00007 MB presented the MSR Review (see attachment)

CB inquired about the MSR table 13 in red.

CB inquired about the HVAC SPLOST VI equipment.

LW inquired about the strategy used in the design process for approval  
for bids.

00008 RB acknowledged that the general contractor would be hired to do the  
work.

RB presented the status of Facilities Maintenance Report  
(refer to DCSD website- Dashboard)

RB demonstrated how to identify open work orders, closed work  
orders and in progress work orders

KA inquired about the starting timeframe for work orders.

00009 LW inquired about the status of staffing. RB stated that he has no current  
information on staffing status but will follow-up with the COO of  
Operations. CB requested HR to provide a HR report to the committee  
based on the salaries that are paid out of ESPLOST fund.

CB acknowledged there were no upcoming public meetings.

CB inquired about the board meeting dates and times.

CB suggested each committee member select a date to attend board  
meetings. BOE mtgs start at 1pm public mtg starts 5:45pm

**Schedule: April: KA May: LW June: MK July: DW Aug: RL**

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00010

CB discussed the status of the biographies and photos for committee members. All committee members send their info to Monica Law by 4/14/23.

00011

CB acknowledged no follow-up matters.

00012

CB suggested that all committee members review the minutes to ensure their attendance is correct.

00013

CB acknowledged her absence for the April 2023 meeting.

The meeting adjourned at 7:15 p.m.

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