

**DeKalb County School District****MEETING MINUTES**

Sam A. Moss Center  
 1780 Montreal Rd.  
 Tucker, GA 30084

**PROJECT TITLE:** SPLOST IV & V Program Management**MEETING DATE:** 01/25/2022**LOCATION:** Virtual**SUBJECT:** E-SPLOST Advisory

<b>DID ATTEND</b>	<b>INITIALS</b>	<b>ATTENDEE NAME</b>	<b>COMPANY NAME</b>
Y	CB	Cathy Blakeney	E-SPLOST Advisory Committee, Chair
Y	DW	Daniel Walker	E-SPLOST Advisory Committee, Vice Chair
N	DW-1	Derek Westfall	E-SPLOST Advisory Committee
Y	KC	Kimberly Crayton	E-SPLOST Advisory Committee
Y	LJ	Lavetrice Jordan	E-SPLOST Advisory Committee
Y	LW	Lisa A. Wright	E-SPLOST Advisory Committee
N	MK	Min Kye	E-SPLOST Advisory Committee
Y	RL	Robert Little II	E-SPLOST Advisory Committee
Y	SM	Sabrina McTier	E-SPLOST Advisory Committee
Y	KA	Kevin Alexander	E-SPLOST Advisory Committee
Y	TL	Tommy Lester	E-SPLOST Advisory Committee
Y	SR	Sarah Rauers	E-SPLOST Advisory Committee
Y	EH	Erick Hofstetter	DeKalb County School District
Y	RB	Richard Boyd	DeKalb County School District
Y	ML	Monica Law	DeKalb County School District
Y	BA	Brian Albanese	AECOM
Y	MB	Mel Butler	AECOM

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>STARTED</b>	<b>DUE</b>
00001	The regular meeting of the E-SPLOST Advisory Committee was held virtually on Wednesday, January 25, 2023 and called to order at 6:04 p.m. by CB.		
00002	The Committee approved the January 25, 2023 Agenda by unanimous consent. There were no objections.		
00003	The Committee approved the November 16, 2022 Meeting Minutes by unanimous consent. There were no objections. Meeting minutes to be posted to the website.		
00004	RB Reported on SPLOST items presented in the December 12, 2022 and January 9, 2023 Board of Education regular meeting.		

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00005 RB acknowledged there were no contract awards for December 2022 and January 2023

00006 DW acknowledged all committee emails will be reviewed along with a follow-up; current email address for committee was provided and will be included on the website and contact directory.

RB acknowledged that AECOM is not obligated to send the MSR until the 10<sup>th</sup> of the month

00007 MB presented the MSR Review (see attachment)

KA inquired about the incentives and penalties for contractors completing projects early or late.

00008 RB presented the status of Facilities Maintenance Report (refer to DCSD website- Dashboard) NOTE the dashboard had not been updated since 10/2022

1584 work orders, 746 closed work orders & 689 in progress work orders

SR inquired about what is preventing work orders from being updated

RB acknowledged the work order data should be updated on dashboard within the next week. The proper staff should be in place to complete this task. RB to check with Bobby about getting the dashboard updated on a regular basis.

RB presented directions on how to access the work order data dashboard on district website

00009 The committee voted and agreed on November 15, 2023 as the meeting date for November. The committee calendar will be updated and resent to the committee.

CB noted that it was past time to elect a new Chair and Vice-Chair. Please submit names for election

CB inquired about the submission of photos and bios to update website. Committee members will send bios to Monica Law by Feb. 10, 2023. Also badge information for committee members will be sent out by DCSD.

00010 CB inquired about the committee training and what day of the week is suggested.

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The committee proposed February 8, 2023 at 6:00 p.m. for the E-SPLOST Advisory Committee Training

00011 CB inquired about the phone contact information for committee members

00012 CB discussed the importance of attendance per Committee By-Laws.

Committee members are required to notify the Chair or Vice-Chair, as well as DCSD of your absences. Three consecutive absences will constitute removal from the committee.

00013 CB announced Ms. Deidre Pierce is now Vice-Chair of the board; Mrs. Pierce is a former member of the advisory committee.

Berry to present audit information at either February or March 2023 meeting.

The meeting was adjourned at 6:59 p.m.

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