

Sam A. Moss Center
1780 Montreal Rd.
Tucker,GA 30084

Phone: 678.808.8998
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PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 11/13/2014

LOCATION: Sam Moss Service Cente

SUBJECT: SPLOST Oversight Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
N	BRJ	Billy R Jones	SPLOST Oversight Committee
N	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CR	Charlie Rogers	SPLOST Oversight Committee
N	CA	Chris Avers	SPLOST Oversight Committee
Y	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
Y	HL	Herman Lorenz	SPLOST Oversight Committee
Y	JLL	Jessica Leterle	DeKalb County School District
Y	JJ	John Jambro	DeKalb County School District
Y	JDW	John Wright	URS
Y	KW	Kerry Williams	SPLOST Oversight Committee
N	KM	Kimberly Mitchell	SPLOST Oversight Committee
Y	NES	Narwana El-Shabazz	SPLOST Oversight Committee
N	PB	Paul Baisier	SPLOST Oversight Committee
Y	HWC	Wayne Channer	URS
Y	WB	Wyvern Budram	SPLOST Oversight Committee
Y	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT	
00001	CALL TO ORDER, ROLL AND WELCOME: There were no visitors.	PRO	11/13/2014	11/13/2014	SOC	CR
00002	APPROVAL OF AGENDA: Agenda approved with no changes.	NEW	11/13/2014	11/13/2014	SOC	CR
00003	APPROVAL OF MINUTES: The minutes were approved with minor edits.	CLO	11/13/2014	11/18/2014	DCSD	JLL
00004	REPORT ON NOVEMBER BOE MEETING AND COMMUNITY MEETINGS: Ms. Blakeney attended this BOE meeting but was not present to make a report at this Committee meeting. Mr. Jambro gave updates on recent Community meetings.	NEW	11/13/2014	11/13/2014	SOC	CB
00005	UPDATE ON STATUS OF MATTERS ON RECOMMENDATION SPREADSHEET: Recommendation spreadsheet – 3 open items.1. Update on Rainbow ES – Mr. Wright pointed out that the ADA component of this project has yet to be assessed and the other ADA project was part of SPLOST III and has been closed out. Mr. Budram asked for the architect to take note of the back area of the property, the ramp at the back of the building. 2. Bylaws – executed and on website: CLOSED 3.Provide more verbiage on Red projects: CLOSED	CLO	11/13/2014	11/13/2014	SOC	DWB

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00006	EBOARD TUTORIAL – Ms. Leterle gave a tutorial on how to navigate eBoard and find supporting documents to SPLOST projects, showing members how to use search functions and understand agenda layouts. The members suggested that that an eBoard link be added to the Committee's portion of the SPLOST page to more easily direct questions.	NEW	11/18/2014	11/13/2014	DCSD	JLL
00007	UPDATE ON STAKEHOLDERS LIST – School Council list will be coming the next few day from AIC. Double check for any recent changes with principals and regional superintendents.	OUT	11/13/2014	11/18/2014	DCSD	JLL
00008	MSR PRESENTATION: Mr. Wright discussed that the MSR has been updated per the Committee's recommendations and is now showing last month's figures along with current month. SPLOST III is nearing closeout. There is now a table in the MSR with a listing of these projects of the red schedule/budget projects. Currently those projects include: 1. Art School at Avondale 2. Indian Creek ES 3. Warren Tech 4. Stone Mill ES 5. Henderson MS 6. Redan HS	NEW	11/13/2014	11/13/2014	URS	JDW
00009	PROJECT PRESENTATION: Mr. Wayne Channer presented on his project at Dunwoody HS for Doors and Hardware. There have been issues with the contractor (Diversified Construction) and non-performance. A letter was sent informing Diversified Construction for Defective and Nonconforming work and of their contractor's duty to correct this. DCSD also withheld \$175,000 of their contract to cover the LDs and the original punch list items.	NEW	11/13/2014	11/13/2014	URS	HWC
00010	CONTRACT AWARD UPDATE: Mr. Jambro presented on the 3 new contracts for Kingsley ES and Subregions 3B and 4B.	NEW	11/13/2014	11/13/2014	DCSD	JJ
00011	COLLECTION OF MEMBER FEEDBACK: There are community concerns about the tennis courts at Lakeside HS. URS is looking into the issue. Fernbank was appreciative of the advanced warning about the concrete pours that would be taking place.	NEW	11/13/2014	11/13/2014	SOC	CR
00012	NEW BUSINESS:1. New schedule is needing for BOE meeting attendance, Ms. Leterle will work with Mr. Jones to create a new list. Ms. El-Shabazz will be attending the December meeting, Ms. Leterle will email her with the dates. 2. Upcoming meetings and other events: Henderson MS – 11/20; Fernbank 11/18; Miller Grove MS 12/16 3. MSR Production Issues/Schedule: URS will be sending the schedule of the publishing to the Committee for their	NEW	12/11/2014	11/13/2014	SOC	CR

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reference. A legend was requested, and will be included in the next MSR published.

00013	COLLECTION OF RECOMMENDATIONS: 1. Add eBoard link to SPLOST webpage.	NEW	11/13/2014	11/18/2014	DCSD	JLL
00014	MATTERS FOR FOLLOW-UP: Ms. Blakeney's update from the November BOE meeting.	OUT	11/13/2014	12/11/2014	SOC	CB

Prepared By:

DCSD JLL

Signed: _____
JLL

Dated: 01/08/2015