

AECOM

Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

MEETING MINUTES No. TRA38

Phone:

Fax:

PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 07/28/2016

LOCATION: Sam Moss Service Ctr

SUBJECT: 7.28.2016 E-SPLOST Advisory
Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
N	BRJ	Billy R Jones	SPLOST Oversight Committee
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
N	CR	Charlie Rogers	SPLOST Oversight Committee
Y	CA	Chris Avers	SPLOST Oversight Committee
Y	DM	Daniel Minich	AECOM
Y	DP	Deirdre Pierce	SPLOST Oversight Committee
Y	GM	Gene Morrison	SPLOST Oversight Committee
N	JR	James Redovian	SPLOST Oversight Committee
Y	JB2	Joseph Brew	DeKalb County School District
Y	JLW	Joshua L. Williams	DeKalb County School District
Y	REC	Justine Miller	DeKalb County School District
N	NES	Narwana El-Shabazz	SPLOST Oversight Committee
Y	NL	Nwandi Lawson	SPLOST Oversight Committee
Y	RB	Richard Boyd	DeKalb County School District
Y	RP	Rob Prather	AECOM
Y	WB	Wyvern Budram	SPLOST Oversight Committee
N	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	The regular monthly meeting of the E-SPLOST Advisory Committee took place on Thursday, July 28, 2016 at Sam A. Moss Service Center and was called to order at 6:13pm by Vice Chair CB upon confirmation of Chair CR's absence. Approval of meeting agenda and previous month's meeting minutes tabled due lack of quorum - six members present. Meeting will continue with Committee of the Whole.	NEW			
00002	Approval of meeting agenda tabled due to lack of quorum.	NEW			SOC CR
00003	Approval of 6/23/2016 meeting minutes tabled to due lack of quorum.	NEW			SOC CR
00004A	JW reported on five E-SPLOST items presented at July 2016 Board of Education meeting. Board approved all items. GC Contract Award for Pine Ridge Elementary School Renovation Project #424-422 to Construction Works, Inc. GC Contract Award for Sequoyah Middle School ADA - Code Requirements Project #129-422 to Autaco Development, LLC. GC Contract Award for Druid Hills High School Capita. Renewal - Code Requirements Project #410-422 to Osprey Management, LLC. GC Contract Award for Kittredge Elementary School Capital Renewal - Code Requirements Project #417-422 to B.E Guthrie Construction. GC Contract Award for Clarkston High School Capital Renewal - Code Requirements Project #406-422 to	NEW			

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Construction Works, Inc.

- | | | | | | |
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| 00004B | Annual Report preparation pending appointment by Chair. Follow-up matter for next meeting. | NEW | | | |
| 00004C | JW reported on the status of Secondary School Facility Planning & Feasibility study. Final community input meetings are scheduled for August 23rd at 6:30pm in Clarkston High School's auditorium and August 25th at 6:30pm in Cross Keys High School's gymnasium. Presentation of findings will be held September 13th at 7:00pm in the Administrative Instructional Complex auditorium. Throughout the month of September, meetings will be held throughout the District to present drafted project list to the community. Upon modifications as needed based on community input, final draft tentatively scheduled for presentation to the Board November 2016. Upon their critique, final project list will be presented to the Board for final approval - tentatively scheduled for December 2016. | NEW | | | |
| 00004DI | JW reported on Committee E-SPLOST e-mail account confirmation: E-SPLOST Advisory Committee public email account has been created. Login information provided to Chair CR and Vice-Chair CB. Meeting recorder is checking DeKalb email account daily and forwarding relative emails to the gmail account - no mail as of this meeting. Auto-forward configuration in progress. | NEW | 08/25/2016 | DCSD | JLW |
| 00005A | DP reported on projects with red SPR and CPR statuses. Meadowview ES is red because work has stopped and building is pending demolition. Eldrige Miller ES and Jolly are awaiting the execution of A/E contract amendments. Subregion 5B projects are awaiting GA DOE approval letters. | NEW | | | |
| 00005B | DM reported on McNair Middle School and Clifton/Gresham now known as Barack H. Obama Magnet School of Technology. Wayne Channer is the Project Manager for McNair Middle School. CDH Partners, Inc. is the Architect. The project has a \$34.59 million dollar budget. Within the budget, \$27.28 million is allotted to construction. Facility is slated to be built as a 21st Century Learning Model. Project is currently in the "community engagement" phase of design. Brian Albanese is the Project Manager for Clifton / Gresham now known as Barack H. Obama Magnet School of Technology. CGLS is the Architect and Nix-Fowler Constructors, Inc. is the General Contractor. The project has a \$21.91 million dollar budget. Facility will be built as a prototypical school model - similar to Peachcrest ES and Fernbank ES. School is scheduled to open December | NEW | | | |

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2016.

00005C	JB2 reported on New ES for Cross Keys - John Lewis temporary location and permanent location. School open house at temporary location for 2016-2017 school year took place on July 20, 2016. Building was provided a new lift. Restroom facilities were renovated. New playground installed with accessibility for the mobility impaired. New media center and furniture was provided. New LED lighting was installed. JW makes recommendation that Committee is emailed calendar reminders of events in addition to Monthly Events Notification sheet provided during meetings. Recommendation is accepted by the Committee of the Whole.	NEW	DCSD	RB
00006	JW reported on Contract Award List updates during Agenda Item 4A. Made recommendation to consolidate this item with "Report on SPLOST items at Board of Education meeting" going forward. Pending discussion between Chair CR and Vice-Chair CB.	NEW	SOC	CR
00007	No feedback from community presented.	NEW		
00008A	Committee of the Whole made recommendation to adjust meeting schedule due to numerous conflicts with public DeKalb County School District meetings. Recommendation offered to schedule meeting on the third Wednesday of each month going forward. DeKalb County School District accepted recommendation. Pending Committee vote.	NEW	SOC	CR
00008B	JW reported on "Next Steps for SPLOST V" during Item 4C "Update on Secondary Schools Facilities Study".	NEW		
00008C	Committee of the Whole acknowledged and accepted Upcoming Meetings handout as "Notification of Upcoming Community Meetings and Other Events".	NEW		
00008D	Recommendation made by Chair and Vice-Chair for all Committee members to review draft meeting minutes, provide revisions where needed and final draft be distributed via email for vote of approval before the next scheduled meeting. Pending further discussion.	NEW	SOC	CR
00008E	JW reported on renewal of identification badges for the Committee. Process was initiated via email to Public Safety Department. Pending execution.	NEW		

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00009 Additional Recommendations: Recommendation made by Vice-Chair CB to format meeting minutes to comply with Robert's Rules going forward. Recommendation accepted by DeKalb County School District. Follow-up Matters for Next Meeting: Committee to review and vote on July 2016 meeting agenda and June 2016 meeting minutes. Committee and DeKalb County School District to finalize 2017 meeting calendar after finalization of schedule. NEW

00010 Next meeting scheduled for August 25, 2016 based on current meeting schedule. Reschedule of meeting is pending Committee vote to revise the schedule to third Wednesday of each month going forward. NEW

00011 CA motioned to adjourn meeting. DP second CA's motion to adjourn. Vice-Chair CB adjourned meeting at 7:32pm. NEW

Prepared By:

Signed: _____

Dated: 08/31/2016