

Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

Phone:
Fax:

PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 11/19/2015

LOCATION: Sam A. Moss Center

SUBJECT: 11.19.2015 SPLOST Oversight
Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
N	BRJ	Billy R Jones	SPLOST Oversight Committee
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CR	Charlie Rogers	SPLOST Oversight Committee
Y	CA	Chris Avers	SPLOST Oversight Committee
Y	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
Y	HL	Herman Lorenz	SPLOST Oversight Committee
Y	JDW	John Wright	AECOM
Y	REC	Justine Miller	DeKalb County School District
Y	KM	Kimberly Mitchell	SPLOST Oversight Committee
N	NES	Narwana El-Shabazz	SPLOST Oversight Committee
Y	RB	Richard Boyd	DeKalb County School District
Y	RP	Rob Prather	AECOM
N	WB	Wyvern Budram	SPLOST Oversight Committee
N	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	CALL TO ORDER: Call to order by CB at 6:30pm. No visitors.	NEW			
00002	REVIEW AND APPROVAL OF MEETING AGENDA: No quorum. Tabled for January 28, 2016 meeting.	NEW		01/28/2016	SOC CR
00003	REVIEW AND APPROVAL OF REVISED MINUTES FROM 9/24/15 (HELD OVER FROM LAST MONTH) AND MINUTES FROM 10/22/15 MEETING: No quorum. Tabled for January 28, 2016 meeting.	NEW		01/28/2016	SOC CR
00004	DISCUSS FOLLOW-UP MATTERS FROM PRIOR MEETING	NEW			
00004A	REPORT ON SPLOST ITEMS AT NOVEMBER BOE MEETING: (CR) Does anyone have questions regarding Herman's email? (HL) I asked Dr. Green about attending an Oversight meeting after BOE meeting. He said he was never asked. (CR) It may be that with his level of responsibilities places priorities over attending. Will follow up on invitation. Recommends email report of BOE meetings going forward. Committee agrees.	NEW			
00004B	FACILITIES CONDITION ASSESSMENT FOR SPLOST V STATUS UPDATE: (RB) We have all of the preliminary reports. We are organizing them and distributing to the reviewers to make their comments and send back to Parsons for review. (CA) Are they going out to the public? (RB) Yes	NEW		01/28/2016	DCSD RB

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after our comments are incorporated by Parsons. We received some of the Educational Adequacy Reports. Per Dan, the format needed adjusting. The plan is to distribute the Educational Adequacy Reports to the School Councils for their review in December and be made available to the public in January. The FCA reports will be posted on the S.P.A.C.E.S website for public review. (CA) When will the SPLOST V list be ready? When is the vote? (JDW) November 2016. (DWB) Are all meetings for Educational Adequacy Reports completed? (RB) Not sure. We will follow up with Dan. (DWB) Will a report be published with information from the S.P.A.C.E.S community meetings? People voted at the meetings. (RB) Will follow-up with Dan.

00004C	UPDATE ON RECOMMENDATIONS SPREADSHEET MATTERS:	NEW			
00004CI	INFORMATION RELATIVE TO MAINTENANCE STAFF TRAINING: Tabled until JW can attend meeting.	NEW	01/28/2016	DCSD	JLW
00004CII	RETURN OF "BUDGETED" COLUMN ON CONTRACT AWARD LIST: The "budget" column was corrected to show the total budgeted for the specific service for the project against the awarded contract amount. The entire spreadsheet needs be updated to reflect amounts.	NEW	01/28/2016	URS	JDW
00004CIII	UPDATE OF MEETING MINUTES AND SPLOST WEBSITE TO ACCURATELY REFLECT MEMBERSHIP ON COMMITTEE: Minutes and website updated. Item closed.	NEW			
00004CIV	DISCUSS DEVELOPMENT OF A PLAN TO INCREASE COMMUNICATION REGARDING FACILITY ASSESSMENTS ONGOING FOR SPLOST V: (RB) This may take a while to implement. (CR) Can you develop a timeline that walks through the process? When did Parsons visit schools and provide reports? Dates of submissions? Scheduled dates of presentations to School Councils? Deadlines for feedback?	NEW	01/28/2016	DCSD	RB
00004V	UPDATE ON PROCES OF SECURING PERIMETER OF ALL DCSD-OWNED VACANT PROPERTIES: (JDW) We fenced off Truancy Center. In process of getting the Atherton property fenced off. There are no plans to fence off Scott Haven. The community has asked us not to. We do have a demolition contract on board. They should start Truancy Center demolition in January 2016. (HL) Do we have plans to fence off vacant properties that are not on SPLOST schedule? (RB) Not at this time. Will get a list of all vacant properties to follow-up.	NEW	01/28/2016	DCSD	RB

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00005	OCTOBER MSR AND PROJECT PRESENTATION:	NEW			
00005A	REPORT ON PROJECTS WITH RED SPR AND CPR STATUSES: (RP) There are no red CPRs. We changed criteria to make it more objective. Unless we are over budget because commitments exceed overall budget of project or expenditures exceed overall budget of project, we will not give project a red CPR. (DWB) Is Project Contingency for entire project? (RB) Yes. (RP) We incorporated Oversight Committee's request from last month and provided explanation for lateness of projects in the MSR. Midway ES and Towers HS are late due to personnel changes within the A/E contractor. Redan HS had delays due to weather and unknown rock that was discovered.	NEW			
00005B	FERNBANK PRESENTATION: (JDW) Fernbank is substantially complete. We have a Temporary Certificate of Occupancy. We should have permanent certificate by Monday. Could not get it today because the Fire Marshall was unavailable. Open house at school was tonight. The Fernbank children at Avondale will have rotating field trips to see their new classrooms. (CB) How are the children's books and materials being transferred? (CR) The parents and teachers are coordinating the transfer of materials. (CA) Can we schedule a tour like Peachcrest? (RB) Yes.	NEW	01/28/2016	DCSD	RB
00005C	NOTE: NOVEMBER MSR WILL BE POSTED DECEMBER 16; MEETING DATE NEEDS TO BE MOVED UP ONE WEEK TO THE 17TH (4TH THURSDAY) IS CHRISTMAS EVE, THE 24TH). (CB) Can we not have a December Oversight meeting in consideration of the holidays? (CR) We cannot vote on it since there is no quorum tonight. We can do an email vote.	NEW	12/04/2015	SOC	CR
00006	CONTRACT AWARD LIST UPDATE: (CR) We confirm that the list reflects the amount awarded for the contract versus the amount budgeted for the particular contract instead of the entire project for November 2015 contract awards.	NEW			
00007	COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY: No community feedback.	NEW			
00008	NEW BUSINESS:	NEW			

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- 00008A SUMMARY OF UPCOMING COMMUNITY MEETINGS AND OTHER EVENTS: (HL) We have the list of meetings; however, we would appreciate notification of when meeting dates change. NEW
- 00008B DEPARTURE OF DR. HENSON AND SEARCH FOR NEW EXECUTIVE DIRECTOR OF FACILITIES MANAGEMENT: (RB) Joshua will have to respond to this. NEW 01/28/2016 DCSD JLW
- 00008C PEACHCREST AND FERNBANK ES CELL PHONE SERVICE COMPLAINTS; POSSIBLE RETROFIT TO BOOST SIGNAL RECEPTION FOR THOSE TWO PLUS GRESHAM AND CHANGE TO DESIGN PLANS FOR NEXT FOUR SCHOOLS (ROCKBRIDGE, SMOKE RISE, AUSTIN AND PLEASANTDALE); STAFF, ADMIN AND PARENT CONCERNS ABOUT INABILITY TO SEND OR RECEIVE CALL/TEXTS IN BUILDINGS: Charlie received concerns directly from parents and staff. (JDW) We are working to install signal boosters at the schools. CGLS, the architects, are working to ensure signal boosters are part of the design for future projects. (CB) All schools? (JDW) Only the prototypical elementary schools. We have not received concerns from other schools. (DWB) Other schools may also have concerns about lack of connectivity. Maybe this can be considered long term for SPLOST V. NEW
- 00008D AVONDALE MIDDLE SCHOOL SWING SPACE POST-FERNBANK - DESA/SMOKE RISE OR ?: (RB) The plan was for DESA to move to Avondale ES. But the size of the school's body means they will only use half of the building. Since Smoke Rise needs swing space, the Smoke Rise kids were to utilize the other half of Avondale. The building fits both comfortably. Transportation was arranged. During DESA community meeting, parents expressed anger because they did not know about having to share the building. Due to the issue, DESA will utilize Avondale on their own. Smoke Rise children will have to go to another facility. We have not coordinated a new space yet. Our current options are purchasing or leasing space and accommodating it for learning or utilizing trailers on our property. (CR) The issue is that Smoke Rise parents knew months ago. NEW
- 00009 COLLECT RECOMMENDATIONS FROM MEETING AND FOLLOW-UP MATTERS FOR NEXT MEETING: (CR) 1- List of vacant property. 2- One page that explains FCA for SPLOST V. 3- Schedule of meetings and advising committee when they change. 4- Prototype ES to change design specs for six elementary schools to add in cell service booster. NEW

