

Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

Phone:
Fax:

PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 08/27/2015

LOCATION: Peachcrest Elementary

SUBJECT: 8.27.2015 SPLOST Oversight Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
N	BRJ	Billy R Jones	SPLOST Oversight Committee
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y	CR	Charlie Rogers	SPLOST Oversight Committee
N	CA	Chris Avers	SPLOST Oversight Committee
N	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
Y	DDL	Don Little	AECOM
Y	HL	Herman Lorenz	SPLOST Oversight Committee
Y	JDW	John Wright	AECOM
Y		Joseph Brew	DeKalb County School District
Y	JLW	Joshua L. Williams	DeKalb County School District
Y		Justine Miller	DeKalb County School District
N	KW	Kerry Williams	SPLOST Oversight Committee
Y	KM	Kimberly Mitchell	SPLOST Oversight Committee
Y	NES	Narwana El-Shabazz	SPLOST Oversight Committee
N	PB	Paul Baisier	SPLOST Oversight Committee
Y	RB	Richard Boyd	DeKalb County School District
Y	WB	Wyvern Budram	SPLOST Oversight Committee
Y	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	CALL TO ORDER, ROLL & WELCOME VISITORS: (NES) Starting meeting late at 6:17pm and is filling in for Charlie (CR) until he gets in around 6:30p. Cathy (CB) should be in later this evening. (NES) Has been affiliated with DeKalb County since 1994 and has two children who graduated from DeKalb County. Thanks DCSD for everything done within the County. Would like to have JB introduce himself. (JB) My name is Joseph Brew and I am the new Construction Manager for DCSD. My background is based on architecture, I got into project management for K-12 schools and have contributed in many responsibilities with that respect. Happy to be here. (NES) Thank you Joseph for joining tonight and thanks for joining DeKalb County. We are going to switch the agenda around to wait for approval required items until Charlie gets here. Visitor -	NEW			
00002	REVIEW AND APPROVAL OF MEETING AGENDA: (HL) Motions to approve. (YF) 2nd. Agenda approved at 6:56pm.	NEW			
00003	REVIEW AND APPROVAL OF MINUTES FROM JULY 23RD MEETING: (CR) Circulated via email. (WB) motioned to approve. (NES) 2nd. July 23rd meeting minutes approved at 6:56pm.	NEW			

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| 00004A | <p>REPORT ON SPLOST ITEMS AT AUGUST BOE MEETING: (JW) Dr. Debra Henson presented on Joshua's behalf at the August Meeting. There were five projects presented. Demolition projects in Clarkston area. Prototypical design for Austin ES, Pleasantdale ES, Rockridge ES and Smokerise ES A/E services only. ADA elementary school capital renewal and GC services for Midvale Capital Renewal project. Also had design services for Subregion 5C: Cedar Grove ES, Flat Shoals ES, Rowland ES, Columbia MS, McNair HS, Snapfinger ES. All items were approved at the August Board meeting.</p> | NEW | | |
| 00004B | <p>REPORT ON STATUS OF EFFORTS TO PROVIDE INFORMATION TO FERNBANK PRINCIPAL FOR DISSEMINATION TO SCHOOL COMMUNITY: (JW) What we ended up doing in lieu of committee meeting was a presentation which is what was requested from us. So we developed a .pdf presentation for him. If we did not distribute throughout Oversight committee will do so soon as possible. Charlie is aware and received presentation. Substantial completion is scheduled for December. Final change order is scheduled for completion in October. (WB) Was principal comfortable with that? (JW) Yes he thought it would be more appropriate than a formal meeting. (WB) Any action items after the presentation submittal? (JW) and (RB) no action items thsi item can be closed.</p> | NEW | DCSD | RB |
| 00004C | <p>STATUS OF PROPOSED BYLAW CHANGE REGARDING MEETING ATTENDANCE INTERIM PROCEDURE FOR OBTAINING WAIVERS FROM DCSD: (RB) Item sent to legal for review and approved earlier this morning. Change is legally sufficient. Please remind Committee of adoption of bylaw revision. (NES) It seems even tonight. What was the number that we sent? Did we submit a number to what the new quorum size would be? (JW) Charlie and I had conversation about this. In short he suggested modification of quorum size because there are not enough current members. We had a candidate for Kerry Williams but he could not accept because of family issues. We need more justification to change quorum size. (YF) The shortlist is old and may not have interested candidates anymore. (JW) There are interested candidates for finalist was only candidate within the right region. (NES) Suggests the quorum should be temporarily reduced to 3 to 4 people.</p> | NEW | | |
| 00004DI | <p>FORMAT OF MINUTES: ATTENDANCE, BADGES FOR NEW COMMITTEE MEMBERS: (NES) Justine these are the best minutes we've seen since we initiated this Committee. (Recorder) Thank you. (WB) I wasn't at last meeting and was able to see what happened. (NES) Has everyone here received new badges? (YF) I have to get my badge from Public Saffety. NOTE FROM RECORDER: All have received new badges except Chris Avers, Billy Jones and</p> | | | |

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Delilah Wynn-Brown. Will provide to them during September 24th meeting. (CR) Previous minutes had all committee members listed on roll call and annotated "yes" or "no" for who did and did not attend. Please put this format back on minutes. NOTE FROM RECORDER: July meeting minutes revised to show this format before posting on website.

00004DII	INFORMATION RELATIVE TO MAINTENANCE STAFF NEW TRAINING; S.P.A.C.E.S INITIATIVE: CR requests that this presentation be rescheduled for next Committee meeting during Item 00008B.	09/24/2015	DCSD	JLW
00005	JULY MSR: (JW) Informs Committee that MSR was posted on website. Recommends that if we need to review it lets do it at next meeting. Today's presentation was reserved for Peachcrest Elementary tour. (NES) If there is no quorum during next meeting will fly in to attend. (CR) September meeting will include MSR presentation for July and August MSRs.		URS	JDW
00006	CONTRACT AWARD LIST UPDATE: (JW) I informed Committee of all awarded contracts during Item 00004A for August Board Meeting information.			NEW
00007	COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY: (NES) Has anyone received feedback from community? (HL) Henderson Middle School had an interesting meeting. Meetings are always interesting. Happy that there seems to be an actual start date for project. (RB) Its beginning to move forward pretty well. (WB) No action item? (RB) No. (NES) The community at Henderson is the type of community where it takes a number of attempts or someone from the community to explain initiatives in their terms. That's the only way you're going to totally appease. That corridor is very into taking care and delegating for their own community.			NEW
00008A	NEW BUSINESS: SUMMARY OF UPCOMING COMMUNITY MEETINGS AND OTHER EVENTS: Five to six months in advance worth of Henderson meetings have been scheduled. CR requests notification of meetings. (RB) Should I send schedule directly to you? (JW) Justine will put together and send to Charlie for distribution. (JW) Now that school is open, it can be easier to slate meeting schedules. (KM) When is the next board meeting? (JW) The fourth of September. We haev 11 items. (CR) 11 SPLOST items? (JW) Six are related to SPLOST.	09/24/2015	DCSD	RB

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| 00008B | COMMITTEE'S RECOMMENDATION/APPROVAL OF EARNED VALUE MANAGEMENT PROGRAM AND AECOM PERFORMANCE FOR BOE: (CR) That was the letter that went out yesterday. Did everyone get? (WB) There was a discussion before CR arrived about creating SPLOST letterhead instead of using personal and work letterheads. (JW) I have a template to start letterhead for Committee members. Will provide prototype. (CR) suggests tape recording the meeting. (JW) Justine is serving as Recorder. (CR) Let's push S.P.A.C.E.S. initiative to next month's meeting. | NEW | 09/24/2015 | DCSD | JLW |
| 00008C | REPLACEMENT OF COMMITTEE MEMBERS - KERRY WILLIAMS AND PAUL BAISIER, TREAT THESE TWO POSITIONS AS THOSE THAT WOULD HAVE TRANSITIONED OFF OF COMMITTEE IN 2014-2015; INCLUSION OF COMMITTEE MEMBER IN DCSD SEARCH EFFORT FOR REPLACEMENTS, DISCUSS TEMPORARY REDUCTION OF COMMITTEE MEMBERS PENDING SELECTION OF NEW MEMBERS TO ENSURE QUORUMS: (CR) We need to discuss revising quorum number but it requires a vote. I don't know if it's our vote or if it's something that the Superintendent needs to approve. (JW) The lawyer made it very clear that if you want to have a temporary reduction in quorum size that is something we may need to add as an amendment. (HL) Could you just make an amendment based on the actual number of members that exist right now? (JW) Let's run that by the Superintendent. (HL) If the quorum is based on the number of actual members, why need approval for a theoretical number of members? (JW) Suggests signed approval from Superintendent. (CR) Will put some language together. So we're clear, "quorum will be seven members notwithstanding that quorum at meetings will be established based on more than 50% of actual members on Committee at the time." Suggests that a Committee member be involved in the process. (JW) It's a great idea but still needs approval by the Superintendent. Requests that Charlie includes language in bylaw revision regarding Attendance that is already pending submission to Superintendent for approval. (CR) When we last raised the issue of the term that people serve, Cathy suggested that we allow that the two that resigned be the two people who drop during this cycle. | NEW | 09/24/2015 | SOC | CR |
| 00008D | RESPONSE SENT TO DUNWOODY ES SCHOOL COUNCIL REGARDING RENOVATION OF AUSTIN ES RATHER THAN NEW CONSTRUCTION: (CR) This is almost a month old but did everyone get the letter? (All) Yes. | NEW | | | |
| 00009 | COLLECT RECOMMENDATIONS FROM MEETING AND FOLLOW-UP MATTERS FOR NEXT MEETING. | NEW | | | |

AECOM

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MEETING MINUTES No. TRA30

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00010 PROJECT PRESENTATION: Present Oversight Committee NEW
members toured Peachcrest Elementary School after
adjournment with JDW, JB and RB. Recorder and JW left
meeting after adjournment.

00011 NEXT MEETING DATE - SEPTEMBER 24, 2015. NEW

00012 ADJOURNMENT: Motion to adjourn by HL. (WB) 2nd. NEW
Meeting adjourned at 7:32pm.

Prepared By:

Signed: _____

Dated: 09/21/2015