

AECOM

Sam A. Moss Center
1780 Montreal Rd.
Tucker, GA 30084

MEETING MINUTES No. TRA27

Phone:
Fax:

PROJECT TITLE: SPLOST IV Program Management

MEETING DATE: 04/23/2015

LOCATION: Sam A. Moss

SUBJECT: 4.23.15 SPLOST Oversight
Committee Meeting

DID ATTEND	INITIALS	ATTENDEE NAME	COMPANY NAME
Y	BRJ	Billy R Jones	SPLOST Oversight Committee
Y		Brian Albanese	AECOM
Y	CB	Cathy Blakeney	SPLOST Oversight Committee
Y		Chanda Carreker	AECOM
Y	CR	Charlie Rogers	SPLOST Oversight Committee
Y	CA	Chris Avers	SPLOST Oversight Committee
Y	DH	Debra Henson	DeKalb County School District
Y	DWB	Delilah Wynn-Brown	SPLOST Oversight Committee
N	HL	Herman Lorenz	SPLOST Oversight Committee
N	JJ	John Jambro	DeKalb County School District
Y		John Wright	AECOM
Y	KM	Kimberly Mitchell	SPLOST Oversight Committee
N	NES	Narwana El-Shabazz	SPLOST Oversight Committee
N	PB	Paul Baisier	SPLOST Oversight Committee
Y	WB	Wyvern Budram	SPLOST Oversight Committee
Y	YF	Yvonne Fowlkes	SPLOST Oversight Committee

ITEM	DESCRIPTION	STATUS	STARTED	DUE	BALL IN COURT
00001	6:10PM CALL TO ORDER, ROLL AND WELCOME OF VISITORS: Visitor Mr. Jeff Wright	NEW	04/23/2015		
00002	APPROVAL OF AGENDA: Approved	NEW	04/23/2015		
00003	APPROVAL OF MINUTES: March 26, 2015 minutes were not approved. The minutes need to be revised and resubmitted for review by Thursday, April 30, 2015.	NEW	04/23/2015	04/30/2015	
00004CII	REPORT ON APRIL BOE MEETING: [The April Board meeting report was provided by Ms. Delilah Wyan-Brown. A hard copy of the consent agenda was provided.]	NEW	04/23/2015		
00004CIII	REPORT ON APRIL BOE MEETING: Dr. Yvonne Fowlkes and Billy Jones are still researching and gathering other school operating system (maintenance, budget, daily operation and procedures) information. They provided a preliminary verbal report of their findings for Gwinnett County Schools.	NEW	04/23/2015		
00004CIV	REPORT ON APRIL BOE MEETING: c-ii. Richard Boyd, (DCSD Design Manager) has photos of cracks on the tennis courts at Lakeside HS and he is currently reviewing them. Mr. Boyd or John Jambro will provide an update at the next meeting.	NEW			

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00005	For APRIL '15 Monthly Status Report (MSR): Please reference item number 00010 COMMITTEE CONCERN, for the April '15 MSR update.	NEW	04/23/2015			
00006A	UPDATE ON STATUS OF MATTERS ON RECOMMENDATION SPREADSHEET GENERAL UPDATE: John Wright gave a general program progress update for March 2015 program budgets and Tax Revenue Collection, announced new Capital Improvement Program (CIP) staff, and provided an update on procurement current projects. a. In John Jambro's absence, Mr. Wright submitted an update on Austin Elementary School Feasibility Study: The purpose of the feasibility analysis is to evaluate and determine the best use of the spaces within the existing school buildings in conjunction with any necessary addition(s) or renovations and to determine the best location for a possible classroom building addition based upon the projected future student enrollments. This includes evaluating the facility needs [i.e. Mechanical, Electrical, Plumbing (MEP) systems, Americans with Disabilities Act (ADA) provisions, Fire Life Safety, etc.] to be in compliance with DCSD, the Department of Education (DOE), and all applicable federal, state, and local building code requirements.	NEW	04/23/2015			
00006B	UPDATE ON STATUS OF MATTERS ON RECOMMENDATION SPREADSHEET HENDERSON MIDDLE SCHOOL: b. Brian Albanese, Project Manager (AECOM Program Management Team) said that the renovation and space project for Henderson MS is approved. He also gave an update that some delays are ongoing due to community meeting questions and concerns. This project is still scheduled for Summer/Fall 2017 completion.	NEW	04/23/2015			
00006C	UPDATE ON STATUS OF MATTERS ON RECOMMENDATION SPREADSHEET PROTABLE CLASSROOMS: c. Portable classrooms moves are scheduled this summer. CIP has a total of three moves this summer involving Brockett ES with 2 portables, Hawthorne ES with 2 portables, and Redan HS with 6 portables. The committee would like a draft of the SPLOST IV CIP Summer Work Schedule/Construction Phase.	NEW	04/23/2015	05/28/2015	URS	JDW
00007	CONTRACT AWARD LIST UPDATE: Sam Moss Service Center and Warren Technical School were added to the Contract Award's List.	NEW	04/23/2015			
00008A	COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY: DCSD indicated the Superintendent is	NEW	04/23/2015			

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working with the Principal of the school to determine the exact Fall [???move in date for Henderson Middle School???

00008B	COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY SMOKERISE ES: Update will be provided at the next Oversight meeting from Smoke Rise ES Council Meeting held Wednesday, April 22, 2015.	NEW	
00008C	COLLECTION OF MEMBER FEEDBACK FROM COMMUNITY FERNBANK ES SCHEDULE: Mr. Rogers brought up some community concerns related to the construction at Fernbank ES and a healthy discussion ensued with the Committee and DCSD Staff members. The project has been challenged by several unforeseen conditions such as sub-surface rock, unsuitable soils, and inclement weather.	NEW	
00009	NEW BUSINESS: No new business	NEW	04/23/2015
00010	COMMITTEE CONCERN MSR READY DATE: The MSR needs to be posted in time for the Oversight Committee to review. Dr. Henson will request that Marcus Huff, Document Control Specialist (AECOM Program Management Team), inform the Oversight Committee of any delays before the MSR's post to DCSD website. The Committee voiced strong opinions on the MSR not being posted as agreed. The Committee urges the posting of the MSR to the web the week prior to the monthly meeting for review and for the public to have a chance to review as well. This is what has caused the Committee to adjust the schedule and is viewed as very important to the Committee's work.	NEW	04/23/2015
00011	NEXT MEETING DATE: May 28, 2015	NEW	04/23/2015
00012	ADJOURNMENT: 8:09pm	NEW	04/23/2015

Prepared By:**Signed:** _____**Dated:** 06/08/2015