OPEN ENROLLMENT 2017

**Starts:** January 11, 2017 at 9:00 a.m.  **Ends:** February 22, 2017 at 4:00 p.m.

ONLY Senate Bill 10 (SB10) applications accepted until 4:00 p.m., March 31st, 2017.

**Lottery/Selection Results sent by email:** April 14, 2017 after 5:00 p.m.  See calendar on website for details.

**School Choice Office DURING Open Enrollment** is relocated at 2652 Lawrenceville Highway, Decatur, GA 30033. Monday—Friday from 9 am – 4 pm, except on holidays. **Call Center** January 11, 2017 to May 19, 2017 from 8:00 a.m. to 7:00 p.m. - 678-676-0050

**Late Applications** are accepted from February 23, 2017 until 4:00 p.m. August 31, 2017. Late applications will be processed ONLY if seats are available after the wait list is exhausted.

**Note:**
1. Only NEW users need a new account
2. Provide a **VALID** email address.
3. All communication is via EMAIL
4. Check your email inbox often

**School Choice Website** at [http://www.dekalbschoolsga.org/school-choice](http://www.dekalbschoolsga.org/school-choice)

**ONLINE Application** at [http://www.yourchoicedekalb.org](http://www.yourchoicedekalb.org)


**Employee Student Transfer application** at [http://www.yourchoicedekalb.org](http://www.yourchoicedekalb.org)

**New Programs**

**International Baccalaureate (IB) Preparatory**
Program for students currently enrolled in 8th or 9th grade and meet eligibility to apply for 9th and 10th grade IB Prep program seat at Tucker High School, Druid Hills High School and Martin Luther King Jr. High School.

**Dual Language Immersion Program**
Students residing districtwide and eligible for Kindergarten or 1st grade may apply to enter the lottery for a Dual Language Immersion seat at any of the four Dual Language Immersion program schools. You may select 1 or up to 4 choices.
- Ashford Park Elementary (K-1)
- Barack Obama Magnet School of Technology (K-1)
- Evansdale Elementary (K-1)
- Rockbridge Elementary (K-1)

**Audition Applicants** to DeKalb High School of the Arts (DSA) and DeKalb Elementary School of the Arts (DESA) should apply online at [http://www.yourchoicedekalb.org](http://www.yourchoicedekalb.org) and submit an additional audition packet to the school directly.

**New School**
John Robert Lewis Elementary School (PreK—5)

**School with a New Name**
Old Name—Clifton-Meadowview Elementary
New Name—Barack Obama Magnet School of Technology.

**Schools with Temporary Address**
Until their new school building is built:
- **Barack Obama Magnet School of Technology** is temporarily located at 797 Fayetteville Road, Atlanta, GA 30030. In January 2017 their permanent address will be 3132 Clifton Church Road, Decatur, GA.
- **John Robert Lewis Elementary School** is temporarily located at 2383 North Druid Hills Road, Atlanta, GA 30329
- **Rockbridge Elementary School** is temporarily located at 2084 Green Forest Drive, Decatur, GA 30032

**School Choice Office Address BEFORE December 23, 2016 and AFTER May 19, 2017**
School Choice Programs
1701 Mountain Industrial Boulevard
Stone Mountain, GA 30083
Phone: 678-676-0035

**School Choice Office DURING Open Enrollment**
Relocated to 2652 Lawrenceville Highway, Decatur, GA 30033. Monday—Friday from 9 am – 4 pm, except on holidays.

**Contact Us**
Call Center 01/11/17 to 05/19/17: 678-676-0050
School Information: Call school directly
Transportation: 678-676-0133
Email: school_choice@dekalbschoolsga.org
APPLICATION PROCESS: 9 STEPS FROM START TO REGISTRATION

1. **Gather REQUIRED documents and information:** Specific programs may have additional requirements.
   a. **Currently enrolled in DeKalb County School District**
      - Student ID number (7 digits) – see report card
      - Parent’s email address
      - 2016 Fall semester report card
      - M.A.P. Test scores required only for high achievers magnet program
   
   b. **New or returning to DeKalb County School District**
      - Parent’s email address
      - Proof of residence - gas, water, electric bill (max. 60 days old), mortgage/lease contract, notarized or an affidavit on DCSD’s form. Bring all documents listed in the affidavit.
      - Evidence of birth – birth certificate or passport
      - 2016 Fall semester report card
      - M.A.P. Test scores required only for high achievers magnet program

2. **Research school choice programs and schools** – Match the program to your child’s learning style, strength and interests.

3. **Review Program lottery eligibility criteria, selection process and lottery pools.**
   http://www.dekalbschoolsga.org/school-choice/programs/

4. **Review transportation policy.**

5. **Choose your schools.**

6. **Go to** http://www.yourchoicedekalb.org. **Click APPLY NOW/SIGN IN tab to apply.**

7. **Check your email inbox and application dashboard** frequently for application status updates and notifications. **Regularly checking email and logging into application is your responsibility.** If you have not received an email, please check your email account’s spam or junk folder.

8. **Log into application to accept or decline seat online by deadline date.** Once the seat placement offer is accepted all other choices will be declined because a student cannot be enrolled in two different schools or programs

9. **Claim your seat placement by registering for school by the deadline date** listed in selection notification.
<table>
<thead>
<tr>
<th>Program Type</th>
<th>SCHOOL</th>
<th>Grade Served</th>
<th>Tour Dates</th>
<th>Program Type</th>
<th>SCHOOL</th>
<th>Grade Served</th>
<th>Tour Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charter (Conversion)</td>
<td>Peachtree Charter MS</td>
<td>6-8</td>
<td>December 2nd, 9:00 am January 9th, 9:00 am January 20th, 9:00 am</td>
<td>International Baccalaureate</td>
<td>Tucker MS</td>
<td>6-8</td>
<td>December 8th, 10:00 – 2:00 pm January 19th, 10:00 – 2:00 pm</td>
</tr>
<tr>
<td>Charter (Conversion)</td>
<td>Chamblee Charter HS</td>
<td>9-12</td>
<td>January 12th, 9:30 am January 26th, 9:00 am February 7th, 9:00 am</td>
<td>International Baccalaureate</td>
<td>Druid Hills HS</td>
<td>9-12</td>
<td>January 11th January 18th January 25th</td>
</tr>
<tr>
<td>Charter (Start-Up)</td>
<td>Dekalb Preparatory Academy</td>
<td>5-8</td>
<td>Please contact the school for tour dates at (770) 484 – 5865</td>
<td>International Baccalaureate</td>
<td>Tucker HS</td>
<td>9-12</td>
<td>January 10th, 9:00 – 11:30 am February 4th, 9:00 – 11:30 am</td>
</tr>
<tr>
<td>Charter (Start-Up)</td>
<td>Dekalb Path Academy</td>
<td>9-12</td>
<td>January 26th, 5:00 pm February 2nd, 5:00 pm February 11th, 9:00 am</td>
<td>Magnet / Career Technology</td>
<td>Arabia Mountain High School</td>
<td>9-12</td>
<td>January 10th 6:00 – 7:00 pm January 17th 6:00 – 7:00 pm</td>
</tr>
<tr>
<td>Charter (Start-Up)</td>
<td>Leadership Preparatory Academy</td>
<td>6-12</td>
<td>Please contact the school for tour dates at (404) 499 – 8969</td>
<td>Magnet (High Achievers)</td>
<td>Kittredge ES</td>
<td>4, 5, 6</td>
<td>January 17th, 8:15 – 9:15 am January 24th, 8:15 – 9:15 am January 31st, 8:15 – 9:15 am February 2nd, 8:15 – 9:15 am</td>
</tr>
<tr>
<td>Charter (Start-Up)</td>
<td>Museum School of Avondale Estates</td>
<td>9-12</td>
<td>January 12th, 6:00 pm January 21st, 10:00 am January 24th, 9:00 am (404)289-0320</td>
<td>Magnet (High Achievers)</td>
<td>Chamblee MS</td>
<td>7, 8</td>
<td>November 17th, 9:00 am January 27th, 9:00 am January 18th, 9:00 am March 7th, 9:00 am</td>
</tr>
<tr>
<td>Charter (Start-Up)</td>
<td>Tapestry Public Charter School</td>
<td>6-9</td>
<td>Please contact the school for tour dates at (470) 268-6403</td>
<td>Magnet (High Achievers)</td>
<td>Chapel Hill MS</td>
<td>7, 8</td>
<td>January 19th, 9:00 am January 23rd, 10:00 am January 31st, 10:00 am</td>
</tr>
<tr>
<td>Charter (Start-Up)</td>
<td>The Globe Academy</td>
<td>9-12</td>
<td>January 11th, 9:00 am January 18th, 9:00 am January 25th, 9:00 am</td>
<td>Magnet (High Achievers)</td>
<td>southwest DeKalb HS</td>
<td>9-12</td>
<td>January 12th, 18th, 27th February 3rd, 8th, 16th From 9:00 am – 12:00 pm</td>
</tr>
<tr>
<td>Discovery Learning</td>
<td>Ronald E. McNair Discovery 2162 Second Avenue Atlanta, GA 30307</td>
<td>K-5</td>
<td>Please contact the school for tour dates at (404) 665 – 3103</td>
<td>Magnet (High Achievers)</td>
<td>Wadsworth ES</td>
<td>4, 5, 6</td>
<td>January 9th, 9:00 – 12:00 pm January 23rd, 9:00 – 12:00 pm January 25th, 9:00 – 12:00 pm January 26th, 9:00 – 12:00 pm</td>
</tr>
<tr>
<td>Immersion Program</td>
<td>Ashford Park Elementary School 2968 Craveridge Drive, NE Atlanta, GA 30319</td>
<td>K-1</td>
<td>Call for appointment on: January 17th, 9:00 a.m. or February 16th, 9:00 a.m.</td>
<td>Magnet (Special Interest)</td>
<td>Barack H. Obama ES</td>
<td>3, 4, 5</td>
<td>February 15th, 9:30 – 11:30 am February 16th, 9:30 – 11:30 am</td>
</tr>
<tr>
<td>Immersion Program</td>
<td>Barack H. Obama ES</td>
<td>9-12</td>
<td>January 19th, 9:30 – 11:30 am February 16th, 9:30 – 11:30 am</td>
<td>Magnet (Special Interest)</td>
<td>Evandale ES</td>
<td>K-5</td>
<td>January 19th, 9:30 am January 23rd, 1:00 pm January 30th, 3:00 am</td>
</tr>
<tr>
<td>Immersion Program</td>
<td>Evandale Elementary School</td>
<td>1-8</td>
<td>January 19th, 9:30 am January 25th, 1:00 pm</td>
<td>Magnet (Special Interest)</td>
<td>Columbia MS</td>
<td>6-8</td>
<td>January 24th February 21st</td>
</tr>
<tr>
<td>Immersion Program</td>
<td>Rockbridge Elementary School</td>
<td>2084 Green Forrest Drive Decatur, GA 30032</td>
<td>January 24th, 9:00 – 1:00 pm January 25th, 9:00 – 1:00 pm January 26th, 9:00 – 1:00 pm</td>
<td>Magnet (Special Interest)</td>
<td>Columbia HS</td>
<td>9-12</td>
<td>January 19th, 9:00 – 11:00 am January 26th, 9:00 – 11:00 am February 2nd, 9:00 – 11:00 am</td>
</tr>
<tr>
<td>Inclusion Program</td>
<td>The Coralwood School</td>
<td>2477 Coralwood Drive Decatur, GA 30033</td>
<td>3-5 yrs.</td>
<td>Magnet (Special Interest)</td>
<td>DeKalb ES School of Arts 3130 Old Rockbridge Road Avondale Estates, GA 30002</td>
<td>K-7</td>
<td>Call for appointment for tours that will occur every Monday December 1st, February 25th 9:00am – 10:00am</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Avondale ES 8 Lakeshore Drive Avondale Estates, GA 30002</td>
<td>K-5</td>
<td>January 20th, 9:00 am January 27th, 9:00 am February 3rd, 9:00 am</td>
<td>Magnet (Special Interest)</td>
<td>DeKalb School of the Arts 1192 Clarendon Road Avondale Estates, GA 30002</td>
<td>8-12</td>
<td>January 7th, 14th, 21st 10:00 am January 10th, 17th, 24th 6:00 pm</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Fernbank ES 157 Heaton Park Drive Atlanta, GA 30307</td>
<td>K-5</td>
<td>December 15th, 9:00 am January 18th, 9:00 am February 9th, 9:00 am</td>
<td>Montessori</td>
<td>Btri Vista ES 1131 Briar Vista Terrace Atlanta, GA 30324</td>
<td>K-5</td>
<td>January 20th, 9:00 – 10:00 am February 3rd, 9:00 – 10:00 am February 28th, 6:00 pm</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Midvale ES</td>
<td>3836 Midvale Road Tucker, GA 30084</td>
<td>K-5</td>
<td>Montessori</td>
<td>Huntley Hills ES 2112 Seaman Circle Chamblee, GA 30341</td>
<td>K-5</td>
<td>January 11th, 9:00 – 10:00 am January 18th, 9:00 – 10:00 am January 25th, 9:00 – 10:00 am</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Druid Hills MS 3100 Mount Olive Drive Decatur, GA 30032</td>
<td>6-8</td>
<td>January 26th, 9:30 am February 8th, 9:30 am</td>
<td>Theme</td>
<td>Theme Schools</td>
<td>PreK-8</td>
<td>See Theme School Brochure for tour dates</td>
</tr>
<tr>
<td>International Baccalaureate</td>
<td>Salem MS</td>
<td>5353 Salem Road Lithonia, GA 30058</td>
<td>6-8</td>
<td>Traditional Schools</td>
<td>House Bill 251</td>
<td>K-12</td>
<td>Please contact school for tour dates</td>
</tr>
</tbody>
</table>

Open Enrollment from January 11, 2017 to February 22, 2017
How Do I ..... 

Create an Account (New Users Only)
1. Log in to the Online School Choice application website at http://www.yourchoicedekalb.org
2. Locate “Create an Account” box and type the required guardian’s information in each section.
3. Type first name and last name, Type email address. (See steps below on how to create an email account).
4. Confirm email address; Type your password and confirm the password.
5. Click “Create Account” to complete the process. Write down email address and password for future use.
6. Once you have established an account, complete all sections of the online application.

Create an Email Account
1. Access internet and type - How to create an email account? Follow the steps on the screen.
2. Write down the email address and password for future reference.

Start & Submit an Online Application
1. Log in the School Choice online application website at http://www.yourchoicedekalb.org
2. Select “Start a new application for another student”. Read Requirements & Policies.
3. Answer all questions listed on the Begin Application webpage.
4. Click the “Continue to Application” button to begin completing the application process.
5. Use the Application Progress box left of the application to track progress. You may click a title in the “Application Progress” box to return to that section of the application.
6. Please type the answer to each question if the cell is not populated. If the cell is populated, please review the information for accuracy. If the information is not accurate, you may retype the information or contact the School Choice Office at 678.676.0050 for application support.
7. Click the “Continue” button to go to next page, “Cancel” button to discontinue the application, or “Save and Exit” button to pause the application and submit a complete application packet with required documents by 4:00 p.m. February 22, 2017 or the application will be considered late.
8. Complete each page until you reach the final application step, “Complete.”
9. The student application status will be noted on the Dashboard for each applicant.
10. Notes to parents regarding the application status will also be posted on the Dashboard if needed.
11. The DeKalb School of the Arts (elementary and high school) applicants are required to complete an additional audition paper application available at http://www.dekalbschoolsga.org/school-choice/
12. Applicants for the International Baccalaureate Diploma & Preparatory Programs must complete an additional paper application to School Choice.
13. Parents/guardians must login to the http://www.yourchoicedekalb.org to accept or decline placement in the selected program by the designated registration deadline as listed in the email notification.
14. If placement is accepted, the parent/guardian must register to enroll the student in the new school by the School Choice registration deadline as listed in the email notification.

Edit the Application- It is possible to edit the application before you submit the application
1. Login to the School Choice online application website at http://www.yourchoicedekalb.org
2. Using the toolbar at the top of the screen, select Dashboard.
3. Click the tab labeled with the student’s name to review the application status for the selected program(s).
4. At the bottom of the screen, select “View Confirmation” to access the Application Progress box.
5. In the Application Progress box, click the title of the section to access the data to be edited.
6. Save and exit after editing each section of the application or continue until the final page.
7. Go to the final page to provide your initials to validate the edited application information.

Check the Application Status & Selection Status
1. Log in the School Choice online application website at http://www.yourchoicedekalb.org
2. Using the toolbar at the top of the screen, select Dashboard.
3. Click the tab with student’s name to review application status for the selected program(s).

Disclaimer
If a deadline falls on a date that DCSD administrative offices are closed for business, the document will be considered due on the first business day after the deadline. The District reserves the right to change the timeline, as necessary. No exceptions will be made for missed deadlines.